

**DEEPHAVEN CITY COUNCIL WORKSHOP**  
**COUNCIL CHAMBERS, CITY HALL**  
**20225 COTTAGEWOOD ROAD**  
**4:30 P.M. Monday, September 9, 2024**

**AGENDA**

- 1. Continue Review of 2025 Budget**
- 2. Children's Park Project Opportunity**

**DEEPHAVEN CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, CITY HALL**  
**20225 COTTAGEWOOD ROAD**  
**5:00 P.M. Monday, September 9, 2024**

**AGENDA**

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVE CONSENT AGENDA**

- A. Approve August 19, 2024 City Council Workshop Meeting Minutes
- B. Approve August 19, 2024 Regular City Council Meeting Minutes
- C. Approve Verified Claims
- D. Approve St. Therese Special Event Permit, School Family Fundraiser
- E. Approve Resolution Calling for Public Hearing regarding the Certification of Delinquent Utility Charges
- F. Approve Cub Scouts Open House Special Event Permit, Thorpe Park
- G. Approve Cottagewood Special Event Permit, Oktoberfest

**4. MATTERS FROM THE FLOOR**

*Residents may address the Council on matters not on the agenda, and are required to register with the City Administrator and/or the provided sign-up sheet prior to the start of the meeting. Those wishing to speak are limited to three (3) minutes and must state their name and address for the record.*

**5. PLANNING & ZONING REQUESTS**

- A. 8.20.2024 Planning Commission Meeting Minutes
- B. Variance Request, 4720 Old Kent Road

**6. UNFINISHED BUSINESS**

- A. Deephaven Pavement Management Report

**7. NEW BUSINESS**

- A. 2025 Budget, General Fund & Capital Improvement Plan

**8. DEPARTMENT REPORTS**

- A. Police Department
- B. Excelsior Fire District
- C. Public Works
- D. Administration

**9. ADJOURNMENT**



# Deephaven Capital

|                                     | Final 2020       | Final 2021         |
|-------------------------------------|------------------|--------------------|
| <b>Capital Improvement Revenues</b> |                  |                    |
| Interest Income                     | \$12,487         | \$148              |
| Franchise Fees                      | \$94,641         | \$94,392           |
| Tax Levy                            | \$394,469        | \$394,994          |
| Grant / State Aid / Rescue Funds    | \$20,000         | \$750,000          |
| Vehicle Forfeitures                 | \$0              | \$9,430            |
| Sale of Equipment                   | \$0              | \$52,300           |
| General Fund Transfer               | \$200,000        | \$150,000          |
| Enterprise Fund Transfers           | \$0              | \$16,000           |
| Small Cities Road Aid               |                  |                    |
| Bond Proceeds                       | \$78,227         | \$0                |
| Miscellaneous Revenues              | \$100,400        | \$6,393            |
| <b>Total CIP Revenues</b>           | <b>\$900,224</b> | <b>\$1,473,657</b> |

|                                     | Final 2020       | Final 2021         |
|-------------------------------------|------------------|--------------------|
| <b>Capital Improvement Expenses</b> |                  |                    |
| City Hall                           | N/A              | N/A                |
| Police Department                   | N/A              | N/A                |
| Public Works                        | N/A              | N/A                |
| Park and Rec.                       | N/A              | N/A                |
| Roads and Streets                   | N/A              | N/A                |
| <b>Total CIP Expense</b>            | <b>\$835,055</b> | <b>\$1,612,511</b> |

|                                | 2025               |
|--------------------------------|--------------------|
| <b>2025 Projected Revenues</b> | <b>\$1,075,110</b> |

|                                   |                  |                     |
|-----------------------------------|------------------|---------------------|
| <b>2025 Total Current Expense</b> | <b>\$315,000</b> | Note: If we buy e   |
| <b>2025 Total Future Expense</b>  | <b>\$415,579</b> | Note: If we want t  |
| <b>Total 2025 CIP Expense</b>     | <b>\$730,579</b> | Note: Cost of all C |

|                          |           |
|--------------------------|-----------|
| 2026 CIP Current Expense | \$483,000 |
|--------------------------|-----------|

|                      |            |            |
|----------------------|------------|------------|
|                      | Final 2020 | Final 2021 |
| Capital Fund Balance | \$501,301  | \$435,278  |

Notes: Past CIP supporting doucmentation on "Index" Tab



# 1 Improvement Plan

| Final 2022 | Final 2023 | Budget 2024 | Draft 2025 Current |
|------------|------------|-------------|--------------------|
| \$8,251    | \$200      | \$200       | \$200              |
| \$94,915   | \$94,500   | \$189,000   | \$190,000          |
| \$445,081  | \$450,000  | \$700,000   | \$700,000          |
| \$0        | \$0        | \$0         |                    |
| \$0        | \$0        | \$0         | N/A                |
| \$0        | \$65,000   | \$0         | \$27,000           |
| \$200,000  | \$0        | \$0         | N/A                |
| \$32,000   | \$52,000   | \$70,000    | \$80,000           |
|            |            |             | \$77,910           |
| \$0        | \$0        | \$0         |                    |
| \$0        | \$0        | \$0         |                    |
| \$780,247  | \$661,700  | \$959,200   | \$1,075,110        |

| Final 2022 | Final 2023  | Budget 2024 | Draft 2025 Total |
|------------|-------------|-------------|------------------|
| N/A        | N/A         | N/A         | \$50,000         |
| N/A        | N/A         | N/A         | \$169,000        |
| N/A        | N/A         | N/A         | \$18,000         |
| N/A        | N/A         | N/A         | \$78,000         |
| N/A        | N/A         | N/A         |                  |
| \$905,710  | \$1,100,413 | \$816,112   | \$315,000        |

| Potential 2025 |
|----------------|
| \$1,385,110    |

everything next year projected in our CIP Plan  
to start annual funding of our CIP Plan  
CIP purchases and annual funding of CIP Plan

| Final 2022 | Final 2023 | Budget 2024 | Draft 2025 |
|------------|------------|-------------|------------|
| \$309,815  | -\$8,085   | -\$14,185   | 344,531    |

Page 110 of Audit Page 3 of Dana's E Total 2025 CIP less defic

**Draft Potential 2025**

|             |
|-------------|
| \$200       |
| \$300,000   |
| \$800,000   |
|             |
|             |
| \$27,000    |
|             |
| \$180,000   |
| \$77,910.00 |
|             |
|             |
| \$1,385,110 |

Police Vehicle Sales

Boat Fees, can fund with stormwater, water, sewer contribution as v

Small Cities Road Aid

**Draft 2025 Future**

|           |
|-----------|
| \$39,544  |
| \$112,475 |
| \$136,710 |
| \$126,850 |
|           |
| \$415,579 |

|                |
|----------------|
| Potential 2025 |
| 654,531        |

it if future funded

well.

| City Hall Capital Outlay Expense | Replacement Cost |
|----------------------------------|------------------|
| Computers (7 Stations)           | \$35,000         |
| Server                           | \$25,000         |
| Software / Programs              | \$65,000         |
| Website                          | \$25,000         |
| Phone System                     | \$12,000         |
| Copier / Scanner                 | \$9,800          |
| HVAC System                      | \$45,000         |
| A/V Equipment                    | \$25,000         |
| Generator                        | \$82,000         |
| Furnishings                      | \$25,000         |
| Roof                             | \$75,000         |
| <b>Total CIP Expense</b>         | <b>\$423,800</b> |
|                                  |                  |
| 2025 CIP Expense                 | \$50,000         |
| 2025 CIP Expense                 | \$90,000         |

| Depreciation | Replacement | Annual Cost     | Current Funding |
|--------------|-------------|-----------------|-----------------|
| 4            | 2027        | \$8,750         |                 |
| 5            | 2030        | \$5,000         |                 |
| 10           | 2026        | \$6,500         |                 |
| 10           | 2025        | \$2,500         |                 |
| 7            | 2032        | \$1,714         |                 |
| 6            | 2031        | \$1,633         |                 |
| 15           | 2039        | \$3,000         |                 |
| 10           | 2025        | \$2,500         |                 |
| 25           | 2053        | \$3,280         |                 |
| 15           | 2026        | \$1,667         |                 |
| 25           | 2050        | \$3,000         |                 |
|              |             | <b>\$39,544</b> |                 |

| Police Capital Outlay Expense          | Replacement Cost    | Depreciation | Replacement | Annual Cost      | Current Funding |
|--|---------------------|--------------|-------------|------------------|-----------------|
| 2023 Dodge Durango GT 60 mo. Lease     | \$66,000            | 5            | 2028        | \$13,200         |                 |
| 2023 Dodge Durango Police 48 mo. Lease | \$66,000            | 4            | 2027        | \$16,500         |                 |
| 2023 Dodge Durango Police 48 mo. Lease | \$66,000            | 4            | 2027        | \$16,500         |                 |
| 2021 Ford Police Explorer 48 mo. Lease | \$66,000            | 4            | 2025        | \$16,500         |                 |
| 2021 Ford Police Explorer 48 mo. Lease | \$66,000            | 4            | 2025        | \$16,500         |                 |
| 2024 Xerox/Fax Machine                 | \$6,500             | 6            | 2034        | \$1,083          |                 |
| 2024 Livescan Fingerprint Machine      | \$30,000            | 10           | 2034        | \$3,000          |                 |
| 2022 (4) Squad Laptops                 | \$13,200            | 6            | 2028        | \$2,200          |                 |
| 2023 (5) AED's                         | \$15,000            | 8            | 2031        | \$1,875          |                 |
| 2019 (5) Police Rifles                 | \$10,000            | 8            | 2027        | \$1,250          |                 |
| 2013 (2) Civil Defense Sirens          | \$40,000            | 20           | 2033        | \$2,000          |                 |
| 2020 Police Server                     | \$10,000            | 5            | 2025        | \$2,000          |                 |
| 2012 Record Management System          | \$55,000            | 15           | 2026        | \$3,667          |                 |
| 2015 Police Department Camera System   | \$12,000            | 10           | 2025        | \$1,200          |                 |
| 2024 RMS Hosted Environment Legacy     | \$15,000            | 1            | 2025        | \$15,000         |                 |
| <b>Total CIP Expense</b>               | <b>\$536,700.00</b> |              |             | <b>\$112,475</b> |                 |

|                  |                  |
|------------------|------------------|
| 2025 CIP Expense | <b>\$169,000</b> |
| 2026 CIP Expense | <b>\$55,000</b>  |

| Notes: Not Depreciated - To be included in annual operating budget as expenses when needed. |        |    |      |
|---|--------|----|------|
| 2024 (8) Glock 9mm Handguns   | 5,000  | 7  | 2031 |
| 2023 (8) Portable Radios Leased   |        | 7  | 2030 |
| 2024 (6) Mobile Radios Leased   |        | 10 | 2033 |
| 2024 (4) LPR Sqd Camera Lease   | 71,670 | 5  | 2029 |
| 2024 (8) Body Camera Lease  | 28,700 | 5  | 2029 |
| 2018 (2) Radar Units  | 6,000  | 7  | 2025 |
| 2019 (2) Radar Units  | 6,000  | 7  | 2026 |
| 2022 (2) Garage Doors   | 6,000  | 10 | 2032 |
| 2023 (2) Office Computers   | 4,500  | 5  | 2027 |
| 2020 (4) Office Computers   | 9,000  | 5  | 2025 |
| 2020 Tasers (8) (4 yr Lease, 10K per year)  | 10,000 | 4  | 2025 |
| 2019 Lidar  | 5,000  | 10 | 2029 |
| 2014 (4) Portable Ballistic Shields   | 7,000  | 12 | 2026 |
| 2019 (2) Portable Speed Monitors  | 6,300  | 8  | 2027 |
| 2020 (5) Rifle Suppressors  | 3,400  | 8  | 2028 |
| 2012 (2) Portable Weighing Scales   | 6,000  | 20 | 2032 |



| Public Works Capital Outlay Expense      | Replacement Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|--|------------------|--------------|-------------|-------------|-----------------|
| 1995 Skidsteer Trailer                   | \$18,000.00      | 30           | 2025        | \$600.00    |                 |
| 2024 Roller Rd 12 Whacker                | \$22,500.00      | 20           | 2044        | \$1,125.00  |                 |
| 2022 Blacktop Trailer                    | \$34,500.00      | 15           | 2037        | \$2,300.00  |                 |
| 2007 Freightliner Water Truck and Tank   | \$210,000.00     | 15           | 2031        | \$14,000.00 |                 |
| 2006 Tractor / Flail Side Arm John Deere | \$70,000.00      | 20           | 2028        | \$3,500.00  |                 |
| 2011 Cat Loader, Wing and Plow           | \$318,000.00     | 15           | 2026        | \$21,200.00 |                 |
| 2023 Ford F150 Pickup Truck              | \$56,020.00      | 10           | 2033        | \$5,602.00  |                 |
| 2024 Toro Groundsmaster Mower, Blower    | \$61,000.00      | 10           | 2034        | \$6,100.00  |                 |
| 2015 Freightliner Plow Truck             | \$265,000.00     | 15           | 2030        | \$17,666.67 |                 |
| 2016 Freightliner Plow Truck             | \$265,000.00     | 15           | 2031        | \$17,666.67 |                 |
| 2017 Bobcat 650 / Sweeper, Bucket, Broom | \$65,000.00      | 10           | 2027        | \$6,500.00  |                 |
| 2019 Toro Groundsmaster 7200             | \$22,000.00      | 10           | 2029        | \$2,200.00  |                 |
| 2019 Ford F450 Super Duty Pickup         | \$96,500.00      | 10           | 2029        | \$9,650.00  |                 |
| 2022 Ford F350 Dump Truck Lease          | \$98,000.00      | 10           | 2033        | \$9,800.00  |                 |
| 2024 Freightliner Plow Truck Lease       | \$282,000.00     | 15           | 2039        | \$18,800.00 |                 |
| Public Works Shop                        | \$2,340,362.00   | 50           | 2040        | \$46,800.00 |                 |
| Sand / Salt Shed                         | \$591,410.00     | 40           | 2043        | \$14,785.00 |                 |
| Total CIF Expense                        | \$4,815,292.00   |              |             | \$136,710   |                 |

|                  |           |
|------------------|-----------|
| 2025 CIP Expense | \$18,000  |
| 2026 CIP Expense | \$318,000 |

| Parks and Rec. Capital Outlay Expense | Total Cost       | Depreciation |
|---------------------------------------|------------------|--------------|
| <b>Children's Park</b>                |                  |              |
| Playground Slide                      | \$20,000         | 30           |
| Playground Boat                       | \$15,000         | 30           |
| Gazebo                                | \$35,000         | 35           |
| Brick Pavers                          | \$15,000         | 30           |
| Irrigation System                     | \$15,000         | 30           |
| Sculpture                             | \$37,000         | 30           |
| Fountain                              | \$5,000          | 30           |
| <b>Subtotal Expense</b>               | <b>\$142,000</b> |              |

|                                    |                   |                     |
|------------------------------------|-------------------|---------------------|
| <b>Village Hall Park</b>           | <b>Total Cost</b> | <b>Depreciation</b> |
| Gazebo                             | \$50,000          | 50                  |
| Tennis Court Reconstruction (2024) | \$150,000         | 25                  |
| <b>Tennis Court Resurfacing</b>    | <b>\$20,250</b>   | <b>5</b>            |
| Tennis Court Backboard             | \$5,000           | 25                  |
| Retaining Walls (2)                | \$20,000          | 30                  |
| Warming House                      | \$125,000         | 25                  |
| Ice Rink Lights                    | \$70,000          | 30                  |
| Ballfield Backstop                 | \$5,000           | 25                  |
| Playground Equipment               | \$35,000          | 25                  |
| <b>Subtotal Expense</b>            | <b>\$480,250</b>  |                     |

|  |                   |                     |
|--|-------------------|---------------------|
| <b>Thorpe Park</b>                     | <b>Total Cost</b> | <b>Depreciation</b> |
| Multi-use Playground                   | \$75,000          | 25                  |
| Dinosaur Playground                    | \$50,000          | 25                  |
| Multi-colored Playground               | \$50,000          | 25                  |
| Climbing Structure                     | \$18,000          | 20                  |
| Picnic Shelter                         | \$35,000          | 35                  |
| Ballfield Backstops (2)                | \$10,000          | 15                  |
| Hockey Rink Lights                     | \$70,000          | 25                  |
| Warming House (2023)                   | \$400,000         | 40                  |
| Hockey Rink Asphalt Surface (Concrete) | \$110,000         | 20                  |
| Hockey Rink Boards (Fiberglass)        | \$75,000          | 25                  |
| Tennis Court Resurfacing (2023)        | \$27,000          | 10                  |
| Tennis Court Reconstruction            | \$100,000         | 25                  |

|                             |             |    |
|-----------------------------|-------------|----|
| Tennis Court Backboard      | \$5,000     | 15 |
| Asphalt Path                | \$170,000   | 20 |
| Basketball Court            | \$40,000    | 25 |
| Basketball Resurface        | \$15,000    | 10 |
| Pond Fountain               | \$8,000     | 10 |
| Playground Concrete Borders | \$35,000    | 20 |
| Subtotal Expense            | \$1,293,000 |    |

|                             |            |              |
|-----------------------------|------------|--------------|
| Shuck Park                  | Total Cost | Depreciation |
| Playground Equipment        | \$35,000   | 20           |
| Tennis Court Reconstruction | \$100,000  | 25           |
| Tennis Court Resurfacing    | \$27,000   | 10           |
| Subtotal Expense            | \$162,000  |              |

|                            |            |              |
|----------------------------|------------|--------------|
| Haralson Park              | Total Cost | Depreciation |
| Platform Court Resurfacing | \$10,000   | 6            |
| Platform Court Lighting    | \$20,000   | 15           |
| New Platform Court         | \$200,000  | 20           |
| Subtotal Expense           | \$230,000  |              |

|                  |            |              |
|------------------|------------|--------------|
| Burton Park      | Total Cost | Depreciation |
| Stone Stairs     | \$7,000    | 25           |
| Subtotal Expense | \$7,000.00 |              |

|                  |             |              |
|------------------|-------------|--------------|
| Pump Park        | Total Cost  | Depreciation |
| Asphalt Path     | \$20,000    | 20           |
| Subtotal Expense | \$20,000.00 |              |

|                  |            |              |
|------------------|------------|--------------|
| Linwood Beach    | Total Cost | Depreciation |
| Dock (48')       | \$8,000    | 10           |
| Subtotal Expense | \$8,000.00 |              |

|                  |             |              |
|------------------|-------------|--------------|
| Sandy Beach      | Total Cost  | Depreciation |
| Dock (110')      | \$10,000    | 10           |
| Subtotal Expense | \$10,000.00 |              |

| <b>Rocky Beach</b>      | <b>Total Cost</b> | <b>Depreciation</b> |
|-------------------------|-------------------|---------------------|
| Dock (90')              | \$9,000           | 10                  |
| <b>Subtotal Expense</b> | <b>\$9,000.00</b> |                     |

| <b>Nocomo Beach</b>     | <b>Total Cost</b>  | <b>Depreciation</b> |
|-------------------------|--------------------|---------------------|
| Parking Lot             | \$80,000           | 25                  |
| <b>Subtotal Expense</b> | <b>\$80,000.00</b> |                     |

| <b>Robinson's Bay Beach</b> | <b>Total Cost</b> | <b>Depreciation</b> |
|-----------------------------|-------------------|---------------------|
| Border Fence                | \$5,000           | 15                  |
| Dock (60')                  | \$9,000           | 10                  |
| <b>Subtotal Expense</b>     | <b>\$14,000</b>   |                     |

| <b>Deephaven Beach</b>            | <b>Total Cost</b> | <b>Depreciation</b> |
|-----------------------------------|-------------------|---------------------|
| Lights (8)                        | \$40,000          | 20                  |
| Lake Avenue Bollards (7)          | \$10,500          | 25                  |
| Sport Court                       | \$35,000          | 20                  |
| Sport Court Parking Bollards (12) | \$25,000          | 25                  |
| Asphalt Path (200')               | \$50,000          | 25                  |
| Sun Arbor                         | \$25,000          | 20                  |
| Swimming Dock                     | \$60,000          | 20                  |
| <b>Subtotal Expense</b>           | <b>\$245,500</b>  |                     |

|                          |                       |
|--------------------------|-----------------------|
| <b>Total CIF Expense</b> | <b>\$2,700,750.00</b> |
|--------------------------|-----------------------|

|                         |                 |
|-------------------------|-----------------|
| <b>2025 CIP Expense</b> | <b>\$78,000</b> |
| <b>2026 CIP Expense</b> | <b>\$20,000</b> |

| Replacement | Annual Cost | Current Funding |
|-------------|-------------|-----------------|
|-------------|-------------|-----------------|

|      |                |  |
|------|----------------|--|
| 2029 | \$666.67       |  |
| 2029 | \$500          |  |
| 2034 | \$1,000        |  |
| 2050 | \$500          |  |
| 2029 | \$500          |  |
| 2029 | \$1,233.33     |  |
| 2029 | \$166.67       |  |
|      | <b>\$4,567</b> |  |

| Replacement | Annual Cost     | Current Funding |
|-------------|-----------------|-----------------|
| 2030        | \$1,000         |                 |
| 2048        | \$6,000         |                 |
| 2029        | \$4,050         |                 |
| 2030        | \$200           |                 |
| 2026        | \$666.67        |                 |
| 2026        | \$5,000         |                 |
| 2030        | \$2,333.33      |                 |
| 2030        | \$200           |                 |
| 2043        | \$1,400         |                 |
|             | <b>\$20,850</b> |                 |

| Replacement | Annual Cost | Current Funding |
|-------------|-------------|-----------------|
| 2035        | \$3,000     |                 |
| 2030        | \$2,000     |                 |
| 2030        | \$2,000     |                 |
| 2030        | \$900       |                 |
| 2033        | \$1,000     |                 |
| 2028        | \$666.67    |                 |
| 2042        | \$2,800     |                 |
| 2063        | \$10,000    |                 |
| 2037        | \$5,500     |                 |
| 2042        | \$3,000     |                 |
| 2033        | \$2,700     |                 |
| 2047        | \$4,000     |                 |

|      |                 |  |
|------|-----------------|--|
| 2037 | \$333.33        |  |
| 2043 | \$8,500         |  |
| 2032 | \$1,600         |  |
| 2025 | \$1,500         |  |
| 2025 | \$800           |  |
| 2025 | \$1,750         |  |
|      | <b>\$52,050</b> |  |

| Replacement | Annual Cost    | Current Funding |
|-------------|----------------|-----------------|
| 2040        | \$1,750        |                 |
| 2045        | \$4,000        |                 |
| 2030        | \$2,700        |                 |
|             | <b>\$8,450</b> |                 |

| Replacement | Annual Cost        | Current Funding |
|-------------|--------------------|-----------------|
| 2027        | \$1,666.67         |                 |
| 2037        | \$1,333.33         |                 |
| 2037        | \$10,000.00        |                 |
|             | <b>\$13,000.00</b> |                 |

| Replacement | Annual Cost     | Current Funding |
|-------------|-----------------|-----------------|
| 2035        | \$280           |                 |
|             | <b>\$280.00</b> |                 |

| Replacement | Annual Cost       | Current Funding |
|-------------|-------------------|-----------------|
| 2025        | \$1,000           |                 |
|             | <b>\$1,000.00</b> |                 |

| Replacement | Annual Cost     | Current Funding |
|-------------|-----------------|-----------------|
| 2030        | \$800           |                 |
|             | <b>\$800.00</b> |                 |

| Replacement | Annual Cost       | Current Funding |
|-------------|-------------------|-----------------|
| 2030        | \$1,000           |                 |
|             | <b>\$1,000.00</b> |                 |

| Replacement | Annual Cost       | Current Funding |
|-------------|-------------------|-----------------|
| 2036        | \$900             |                 |
|             | <b>\$9,000.00</b> |                 |

| Replacement | Annual Cost       | Current Funding |
|-------------|-------------------|-----------------|
| 2050        | \$3,200           |                 |
|             | <b>\$3,200.00</b> |                 |

| Replacement | Annual Cost    | Current Funding |
|-------------|----------------|-----------------|
| 2028        | \$333          |                 |
| 2036        | \$900          |                 |
|             | <b>\$1,233</b> |                 |

| Replacement | Annual Cost     | Current Funding |
|-------------|-----------------|-----------------|
| 2027        | \$2,000         |                 |
| 2027        | \$420           |                 |
| 2027        | \$1,750         |                 |
| 2027        | \$1,000         |                 |
| 2027        | \$2,000         |                 |
| 2039        | \$1,250         |                 |
| 2037        | \$3,000         |                 |
|             | <b>\$11,420</b> |                 |

|                     |
|---------------------|
| <b>\$126,850.00</b> |
|---------------------|

| Roads and Streets Capital Budget | Total Cost | Depreciation |
|----------------------------------|------------|--------------|
|----------------------------------|------------|--------------|

Total CIF Expense

2025 CIP Expense



| Replacement | Annual Cost | Current Funding |
|-------------|-------------|-----------------|
|-------------|-------------|-----------------|



| Budget Item                      | 2020<br>Actual | 2021<br>Actual   | 2022<br>Actual  |
|----------------------------------|----------------|------------------|-----------------|
| <b>Revenues</b>                  |                |                  |                 |
| Interest Income                  | 12,487         | 148              | 8,251           |
| Franchise Fees                   | 94,641         | 94,392           | 94,915          |
| Tax Levy                         | 394,469        | 394,994          | 445,081         |
| Grant / State Aid / Rescue Funds | 20,000         | 750,000          | 0               |
| Small Cities Road Aid            | 0              | 72,871           | 0               |
| Vehicle Forfeitures              | 0              | 9,430            | 0               |
| Sale of Equipment                | 0              | 52,300           | 0               |
| General Fund Transfer            | 200,000        | 150,000          | 200,000         |
| Marina Fund Transfer             | 0              | 16,000           | 32,000          |
| Bond Proceeds                    | 78,227         | 0                | 0               |
| Other Revenues                   | 100,400        | 6,393            | 0               |
| <b>Total Revenues</b>            | <b>900,224</b> | <b>1,546,528</b> | <b>780,247</b>  |
|                                  |                |                  |                 |
| <b>Expenditures</b>              |                |                  |                 |
| Computers/Server/Technology      | 5,423          | 0                | 0               |
| Admin. Equipment                 | 0              | 0                | 0               |
| City Hall Improvements           | 0              | 87,239           | 13,002          |
| Vehicles / Plow Truck            | 0              | 0                | 34,140          |
| Street Equipment                 | 6,046          | 96,056           | 19,368          |
| Street Improvements              | 441,653        | 351,683          | 441,955         |
| Engineering                      | 102,448        | 236,446          | 188,867         |
| Northome Bridge Project          | 0              | 762,857          | 0               |
| Record Management System         | 0              | 0                | 0               |
| Police Vehicles                  | 95,277         | 22,888           | 39,004          |
| Police Office Upgrades           | 25,854         | 0                | 0               |
| (7) Police Tasers                | 11,389         | 0                | 0               |
| Patrol Rifles / Suppressors      | 0              | 3,320            | 0               |
| Police Server/Computer           | 2,686          | 3,845            | 6,399           |
| Radar Speed Monitors             | 0              | 0                | 2,261           |
| Police Equipment                 | 0              | 0                | 18,627          |
| Park & Beach Improv.             | 144,279        | 48,217           | 142,087         |
| <b>Total Expenses</b>            | <b>835,055</b> | <b>1,612,551</b> | <b>905,710</b>  |
|                                  |                |                  |                 |
| <b>Annual Balance</b>            | <b>65,169</b>  | <b>-66,023</b>   | <b>-125,463</b> |
|                                  |                |                  |                 |
| <b>Fund Bal, Jan 1</b>           | <b>436,132</b> | <b>501,301</b>   | <b>435,278</b>  |
|                                  |                |                  |                 |
| <b>Fund Bal, Dec 31</b>          | <b>501,301</b> | <b>435,278</b>   | <b>309,815</b>  |
|                                  |                |                  |                 |

| <b>2023<br/>Budget</b> | <b>2023<br/>Projected</b> | <b>2024<br/>Budget</b> |
|------------------------|---------------------------|------------------------|
|                        |                           |                        |
| 200                    | 200                       | 200                    |
| 94,500                 | 94,500                    | 189,000                |
| 450,000                | 450,000                   | 700,000                |
| 100,000                | 0                         | 0                      |
| 0                      | 0                         | 83,792                 |
| 0                      | 0                         | 0                      |
| 90,000                 | 65,000                    | 0                      |
| 0                      | 0                         | 0                      |
| 52,000                 | 52,000                    | 70,000                 |
| 0                      | 0                         | 0                      |
| 0                      | 0                         | 0                      |
| 786,700                | 661,700                   | 1,042,992              |
|                        |                           |                        |
|                        |                           |                        |
| 54,000                 | 28,250                    | 0                      |
| 10,000                 | 8,000                     | 12,000                 |
| 0                      | 0                         | 4,000                  |
| 65,800                 | 150,632                   | 67,432                 |
| 0                      | 0                         | 72,260                 |
| 526,000                | 601,031                   | 350,000                |
| 105,200                | 124,260                   | 160,000                |
| 0                      | 0                         | 0                      |
| 0                      | 0                         | 50,000                 |
| 79,000                 | 38,026                    | 49,920                 |
| 0                      | 0                         | 7,000                  |
| 0                      | 0                         | 0                      |
| 0                      | 0                         | 0                      |
| 0                      | 0                         | 15,000                 |
| 0                      | 0                         | 0                      |
| 34,000                 | 12,514                    | 8,500                  |
| 110,000                | 137,700                   | 20,000                 |
| 984,000                | 1,100,413                 | 816,112                |
|                        |                           |                        |
| -197,300               | -438,713                  | 226,880                |
|                        |                           |                        |
| 309,815                | 309,815                   | -128,898               |
|                        |                           |                        |
| 112,515                | -128,898                  | 97,982                 |
|                        |                           |                        |



# Deephaven General Fund Revenues

|   |   | Final 2020            | Final 2021            | Final 2022            | Final 2023            | Budget 2024           | YTD 2024            | Draft 2025            | Details                               |
|---|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------|-----------------------|---------------------------------------|
| <b>Ad Valorem Taxes</b>                 |   |                       |                       |                       |                       |                       |                     |                       |                                       |
|   | Other Grants and State Aids                   | \$0.00                | \$0.00                | \$0.00                |                       | \$0.00                | N/A                 | \$0.00                |                                       |
| 101-31010                               | Current Ad Valorem Taxes                      | \$1,989,361.00        | \$2,191,940.00        | \$2,435,679.00        | \$2,637,336.00        | \$2,996,000.00        | N/A                 | \$2,996,000.00        | Not received by July 1                |
| 101-31020                               | Delinquent Ad Valorem Taxes                   | \$7,638.00            | \$5,997.00            | \$7,610.00            | \$6,018.00            | \$6,000.00            | N/A                 | \$6,000.00            |                                       |
| 101-31040                               | Fiscal Disparities                            | \$26,288.00           | \$29,895.00           | \$33,836.00           | \$32,538.00           | -\$35,635.00          | N/A                 | -\$35,635.00          |                                       |
| 101-31800                               | Surcharge Revenue / Penalty                   | \$3,290.00            | \$1,899.00            | \$2,257.00            | \$2,986.00            | \$2,000.00            | N/A                 | \$2,000.00            |                                       |
|   | <b>Total Ad Valorem Taxes</b>                 | <b>\$2,026,577.00</b> | <b>\$2,229,731.00</b> | <b>\$2,479,382.00</b> | <b>\$2,678,878.00</b> | <b>\$2,968,365.00</b> |                     | <b>\$2,968,365.00</b> |                                       |
| <b>Licenses and Permits</b>             |   |                       |                       |                       |                       |                       |                     |                       |                                       |
| 101-32110                               | Alcohol / Tobacco Licenses                    | \$50.00               | \$50.00               | \$1,742.00            | \$725.00              | \$750.00              | \$0.00              | \$750.00              | Check LQ License Fee - yacht club     |
| 101-32160                               | Professional Licenses                         | \$3,450.00            | \$4,226.00            | \$4,275.00            | \$4,875.00            | \$4,000.00            | \$34,000.00         | \$4,500.00            |                                       |
| 101-32180                               | Other Business Licenses                       | \$13,545.00           | \$14,800.00           | \$9,310.00            | \$150.00              | \$13,000.00           | \$0.00              | \$13,000.00           |                                       |
| 101-32210                               | Deephaven Building Permits                    | \$338,603.00          | \$471,252.00          | \$265,901.00          | \$357,638.00          | \$280,000.00          | \$183,502.00        | \$360,000.00          | Retain more from K with Metro Wes     |
| 101-32211                               | Electrical Permits                            | \$30,823.00           | \$29,949.00           | \$27,305.00           | \$34,996.00           | \$25,000.00           | \$12,369.00         | \$30,000.00           | Retain more from K with Tonka         |
| 101-32240                               | Dog Licenses                                  | \$1,185.00            | \$900.00              | \$2,210.00            | \$1,175.00            | \$1,000.00            | \$1,280.00          | \$1,300.00            | est. 200 Dog Licenses                 |
| 101-32250                               | Parking Permits                               | \$29,022.00           | \$42,591.00           | \$45,938.00           | \$52,471.10           | \$40,000.00           | \$50,270.00         | \$55,000.00           | 431 Resident, 420 Beach, 173 Launch   |
|   | <b>Total Licenses and Permits</b>             | <b>\$416,678.00</b>   | <b>\$563,768.00</b>   | <b>\$356,681.00</b>   | <b>\$452,030.10</b>   | <b>\$363,750.00</b>   | <b>\$281,421.00</b> | <b>\$464,550.00</b>   |                                       |
| <b>Charges for Service</b>              |   |                       |                       |                       |                       |                       |                     |                       |                                       |
| 101-34103                               | Zoning & Subdivisions                         | \$9,100.00            | \$14,000.00           | \$11,150.00           | \$10,100.00           | \$9,200.00            | \$3,800.00          | \$9,200.00            |                                       |
| 101-34201                               | General Police Services                       | \$36,835.00           | \$32,593.00           | \$31,041.00           | \$10,881.00           | \$34,000.00           | \$534.49            | \$10,000.00           | Mostly Boat Checks... discontinued    |
|   | Police Forfeiture                             |                       |                       |                       | \$535.00              |                       | \$0.00              | \$0.00                |                                       |
| 101-34203                               | Accident Reports                              | \$20.00               | \$71.00               | \$10.00               | \$26.75               | \$50.00               | \$0.00              | \$50.00               |                                       |
| 101-34207                               | False Alarm Fees                              | \$450.00              | \$0.00                | \$0.00                | \$0.00                | \$500.00              | \$0.00              | \$0.00                |                                       |
| 101-34210                               | Animal Control                                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$100.00              | \$0.00              | \$0.00                |                                       |
| 101-34303                               | Private Roads                                 | \$13,196.00           | \$14,644.00           | \$15,509.00           | \$22,550.68           | \$17,000.00           | \$6,514.97          | \$17,000.00           | Jeff on cost?                         |
| 101-34101                               | Greenwood Rent                                | \$5,849.00            | \$0.00                | \$0.00                | \$1,650.00            | \$1,800.00            | \$450.00            | \$1,800.00            | Does Greenwood pay rent?              |
| 101-39500                               | Greenwood Administrative Services             | \$45,402.00           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$1,091.50          | \$0.00                | Miscoded?                             |
| 101-39503                               | Greenwood Public Works                        | \$33,355.00           | \$0.00                | \$0.00                | \$30,362.00           | \$182,174.00          | \$107,418.19        | \$204,737.00          | PW Contract                           |
| 101-34950                               | Unknown                                       |                       |                       |                       | \$0.00                | \$0.00                | \$2,600.00          | \$0.00                | Miscoded?                             |
| 101-39600                               | Woodland Administrative Services              | \$39,189.00           | \$43,530.00           | \$45,490.00           | \$5,213.50            | \$0.00                |                     | \$115,210.17          | Admin Services Contract               |
| 101-39601                               | Woodland Police Services                      | \$124,559.00          | \$128,296.00          | \$142,485.00          | \$129,157.00          | \$151,963.00          | \$75,981.60         | \$166,555.10          | Check Code, Fix Code 39601 / 39602    |
| 101-32212                               | Woodland Bldg Permits                         | \$78,309.00           | \$41,893.00           | \$27,258.00           | \$22,427.00           | \$0.00                | \$0.00              | \$0.00                |                                       |
| 101-32213                               | Woodland Elec Permits                         |                       |                       |                       | \$3,755.00            | \$5,000.00            | \$0.00              | \$0.00                |                                       |
| 101-32230                               | Woodland Load Limits                          |                       |                       |                       | \$263.00              | \$100.00              | \$0.00              | \$0.00                |                                       |
| 101-32260                               | Other Non-Business Licenses                   |                       |                       |                       | \$8,380.00            | \$8,000.00            | \$495.00            | \$8,000.00            |                                       |
| 101-32270                               | Stormwater Permits                            |                       |                       |                       | \$3,800.00            | \$3,000.00            | \$14,790.00         | \$3,800.00            |                                       |
| 101-39603                               | Woodland Planning Services                    | \$4,032.00            | \$4,589.00            | \$5,206.00            | \$0.00                | \$0.00                | \$0.00              | \$0.00                |                                       |
| 101-39602                               | Woodland Public Works Services                | \$0.00                | \$2,827.00            | \$677.00              | \$3,734.00            | \$0.00                | \$252.90            | \$0.00                | Fix Coding and Number - 39601 / 39602 |
| 101-34304                               | Load Limits                                   | \$41,092.00           | \$59,844.00           | \$33,887.00           | \$42,070.00           | \$35,000.00           | \$18,969.45         | \$35,000.00           |                                       |
| 101-34960                               | Street Escrow Fees                            | \$32,500.00           | \$101,703.00          | -\$12,827.00          | \$33,156.00           | \$0.00                | -\$2,973.28         | \$0.00                |                                       |
| 101-39604                               | Fiscal Agent Services                         | \$22,500.00           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                |                                       |
|   | <b>Total Charges for Services</b>             | <b>\$342,181.00</b>   | <b>\$443,990.00</b>   | <b>\$299,886.00</b>   | <b>\$328,060.93</b>   | <b>\$447,887.00</b>   | <b>\$229,924.82</b> | <b>\$571,352.27</b>   |                                       |
| <b>Intergovernmental Revenues</b>       |   |                       |                       |                       |                       |                       |                     |                       |                                       |
| 101-33416                               | POST Reimbursement                            | \$5,645.00            | \$7,213.00            | \$7,104.00            | \$5,050.99            | \$7,000.00            | \$0.00              | \$7,000.00            |                                       |
| 101-33421                               | Fire Relief Reimbursement                     | \$164,844.00          | \$173,788.00          | \$187,458.00          | \$220,958.00          | \$0.00                | -\$2,000.00         | \$0.00                | Why the negative here?                |
| 101-33422                               | Police State Aid                              | \$63,795.00           | \$61,284.00           | \$67,611.00           | \$247,142.00          | \$67,000.00           | \$0.00              | \$67,000.00           | Difference, 1st Responder Funds 202   |
| 101-33610                               | Hennepin County Road Aid                      | \$11,423.00           | \$11,249.00           | \$11,478.00           | \$0.00                | \$11,500.00           | \$0.00              | \$11,500.00           | Verify amount to be received          |
| 101-33625                               | CARES Relief Aid                              | \$295,666.00          | \$0.00                | \$28,395.00           | \$0.00                | \$0.00                | \$0.00              | \$0.00                |                                       |
|   | Public Safety Aid                             | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00              | \$0.00                |                                       |
|   | <b>Total Intergovernmental</b>                | <b>\$541,373.00</b>   | <b>\$253,534.00</b>   | <b>\$302,046.00</b>   | <b>\$473,150.99</b>   | <b>\$85,500.00</b>    | <b>\$0.00</b>       | <b>\$85,500.00</b>    |                                       |
| <b>Fines, Penalties &amp; Transfers</b> |   |                       |                       |                       |                       |                       |                     |                       |                                       |
| 101-35101                               | Fines & Penalties                             | \$49,467.00           | \$37,104.00           | \$28,835.00           | \$32,941.00           | \$30,000.00           | \$0.00              | \$30,000.00           |                                       |
|   | Marina Fund Transfers                         |                       |                       |                       |                       |                       | \$0.00              | \$120,000.00          | Salaries and equipment                |
|   | Stormwater Fund Transfers                     |                       |                       |                       |                       |                       | \$0.00              | \$80,000.00           | Salaries and equipment                |
|   | Water Fund Transfers                          |                       |                       |                       |                       |                       | \$0.00              | \$50,000.00           | Salaries and equipment                |
| 101-39200                               | Sewer Fund Transfers                          | \$31,726.00           | \$35,104.00           | \$38,424.00           | \$70,611.00           | \$45,092.00           | \$0.00              | \$150,000.00          | Salaries and equipment                |
|   | <b>Total Fines, Penalties &amp; Transfers</b> | <b>\$81,193.00</b>    | <b>\$72,208.00</b>    | <b>\$67,259.00</b>    | <b>\$103,552.00</b>   | <b>\$75,092.00</b>    | <b>\$0.00</b>       | <b>\$430,000.00</b>   |                                       |
| <b>Miscellaneous Income</b>             |   |                       |                       |                       |                       |                       |                     |                       |                                       |
| 101-36100                               | Special Assessments                           | \$0.00                | \$0.00                | \$161.00              | \$1,436.90            | \$0.00                | \$0.00              | \$0.00                |                                       |
| 101-36102                               | Interest Income                               | \$77,630.00           | -\$11,168.00          | -\$208,528.00         | \$126,452.00          | \$14,570.00           | \$0.00              | \$15,000.00           | Verify                                |
| 101-36201                               | Copies  | \$1,160.00            | \$0.00                | \$30.00               | \$48.00               | \$0.00                | \$8.50              | \$0.00                |                                       |
| 101-36220                               | Other Income                                  | \$72,698.00           | \$74,876.00           | \$88,625.00           | \$70,210.00           | \$100,378.00          | \$67,163.00         | \$80,000.00           | Verify                                |
| 101-36221                               | Counter-Act                                   | \$6,216.00            | \$6,216.00            | \$6,216.00            | \$6,216.00            | \$6,216.00            | \$0.00              | \$6,216.00            | What is this?                         |
| 101-34950                               | Sale of Property                              | \$20.00               | \$0.00                | \$1,063.00            | \$0.00                | \$100.00              | \$0.00              | \$0.00                |                                       |
|   | <b>Total Miscellaneous Income</b>             | <b>\$157,724.00</b>   | <b>\$69,924.00</b>    | <b>-\$112,433.00</b>  | <b>\$204,362.90</b>   | <b>\$121,264.00</b>   | <b>\$67,171.50</b>  | <b>\$101,216.00</b>   |                                       |
| <b>Total General Fund Revenues</b>      |   | <b>\$3,565,726.00</b> | <b>\$3,633,155.00</b> | <b>\$3,392,821.00</b> | <b>\$4,240,034.92</b> | <b>\$4,061,858.00</b> | <b>\$578,517.32</b> | <b>\$4,620,983.27</b> |                                       |



# Deephaven General Fund Revenues



# Deephaven General Fund Expenses

|                                |  | Final 2020          | Final 2021          | Final 2022          | Final 2023          | Budget 2024         | YTD 2024            | Draft 2025          | Details                                |
|--------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|
| <b>Administration Expenses</b> |  |                     |                     |                     |                     |                     |                     |                     |  |
| 101-41400-101                  | Salaries                                 | \$219,112.00        | \$211,828.00        | \$222,725.00        | \$251,916.00        | \$268,723.00        | \$127,954.03        | \$404,227.20        | City Hall Salaires, except Planner and |
| 101-41400-121                  | Pera                                     | \$10,110.00         | \$9,294.00          | \$9,682.00          | \$9,048.00          | \$20,154.00         | \$9,596.63          | \$30,317.04         | 7.5% PERA                              |
| 101-41400-122                  | Social Security                          | \$13,220.00         | \$12,895.00         | \$13,427.00         | \$14,849.00         | \$16,661.00         | \$7,822.09          | \$25,062.09         | 6.2% S.S.                              |
| 101-41400-123                  | Medicare                                 | \$3,131.00          | \$3,016.00          | \$3,140.00          | \$3,572.00          | \$3,896.00          | \$1,829.41          | \$5,861.29          | 1.45% Medicare                         |
| 101-41400-125                  | Other Retirement                         | \$6,295.00          | \$6,543.00          | \$6,739.00          | \$6,925.30          | \$0.00              | \$0.00              | \$0.00              | Dana's Vanguard Account                |
|                                | HSA US Bank                              |                     |                     |                     | \$30,591.00         |                     |                     | \$12,000.00         | \$3,000 per employee x 6 employees     |
| 101-41400-139                  | Health & Life Ins.                       | \$22,885.00         | \$19,698.00         | \$23,015.00         | \$23,583.00         | \$32,456.00         | \$18,157.63         | \$83,035.28         | Insurance and Dental                   |
| 101-41100-103                  | General Government Salaries              | \$26,400.00         | \$24,600.00         | \$26,400.00         | \$26,000.00         | \$26,400.00         | \$6,600.00          | \$26,400.00         | Council Pay                            |
| 101-41100-121                  | General Government Pera                  | \$220.00            | \$240.00            | \$240.00            | \$240.00            | \$240.00            | \$60.00             | \$1,980.00          | 7.5% PERA                              |
| 101-41100-122                  | General Government Social Security       | \$1,500.00          | \$1,525.00          | \$1,637.00          | \$1,612.00          | \$1,637.00          | \$409.20            | \$1,637.00          | 6.2% S.S.                              |
| 101-41100-123                  | General Government Medicare              | \$351.00            | \$357.00            | \$383.00            | \$377.00            | \$383.00            | \$95.70             | \$382.80            | 1.45% Medicare                         |
| 101-41100-209                  | General Government Office Supplies       | \$69.00             | \$0.00              | \$156.00            | \$313.00            | \$250.00            | \$0.00              | \$300.00            |  |
| 101-41100-301                  | General Government Auditing              | \$16,200.00         | \$15,825.00         | \$16,950.00         | \$16,500.00         | \$17,750.00         | \$5,975.00          | \$15,450.00         | Audit Services (50% General / 50% E    |
| 101-41100-303                  | General Government Engineering           | \$120.00            | \$240.00            | \$2,044.00          | \$867.00            | \$2,000.00          | \$0.00              | \$2,000.00          |  |
| 101-41100-304                  | General Government Legal Fees            | \$15,117.00         | \$3,630.00          | \$16,764.00         | \$21,192.00         | \$20,000.00         | \$3,211.00          | \$5,000.00          |  |
| 101-41100-309                  | General Government Professional Services | \$0.00              | \$353.00            | \$5,000.00          | \$15,500.00         | \$450.00            | \$750.00            | \$5,000.00          | County TNT Fees                        |
| 101-41100-317                  | General Government Assessor              | \$57,287.00         | \$60,631.00         | \$62,935.00         | \$67,100.00         | \$91,920.00         | \$25,790.40         | \$0.00              | Free under Hennepin Contract           |
| 101-41100-369                  | General Government Insurance             | \$91,309.00         | \$90,283.00         | \$103,042.00        | \$141,294.00        | \$153,000.00        | \$64,589.06         | \$150,432.00        | Worker's Comp - 69,597 / Property, C   |
| 101-41100-371                  | General Government Training Costs        | \$328.00            | \$66.00             | \$104.00            | \$1,997.00          | \$1,000.00          | \$0.00              | \$3,000.00          |  |
| 101-41100-433                  | General Government Dues/Subscriptions    | \$4,715.00          | \$4,962.00          | \$5,089.00          | \$5,217.00          | \$5,330.00          | \$244.00            | \$5,000.00          | LMC, MN Mayor's Assoc.                 |
| 101-41100-437                  | General Government Outside Agencies      | \$10,500.00         | \$2,000.00          | \$2,000.00          | \$2,000.00          | \$2,000.00          | \$0.00              | \$3,000.00          | Excelsior Fireworks Program            |
|                                | Miscellaneous                            |                     |                     |                     | \$2,102.00          | \$0.00              |                     |                     |  |
| 101-41200-103                  | Election Salaries                        | \$6,362.00          | \$0.00              | \$4,519.00          | \$0.00              | \$10,794.00         | \$5,902.50          | \$0.00              | Election judge pay                     |
| 101-41200-201                  | Election Office Supplies                 | \$367.00            | \$0.00              | \$791.00            | \$0.00              | \$1,200.00          | \$0.00              | \$0.00              | Supplies, ballots                      |
| 101-41200-319                  | Election Equipment Maint.                | \$1,279.00          | \$1,424.00          | \$1,424.00          | \$2,612.00          | \$1,950.00          | \$0.00              | \$1,950.00          | DS 200 Maintenance Agreement, etc      |
| 101-41200-322                  | Election Postage                         | \$334.00            | \$170.00            | \$137.00            | \$387.00            | \$350.00            | \$0.00              | \$0.00              | Postal cards                           |
| 101-41200-331                  | Election Training Expenses               | \$0.00              | \$0.00              |                     | \$0.00              | \$150.00            | \$0.00              | \$0.00              | Meals and Mileage reimbursement        |
| 101-41200-351                  | Election Legal Notices                   | \$538.00            | \$0.00              | \$1,234.00          | \$813.60            | \$1,330.00          | \$0.00              | \$0.00              |  |
| 101-41200-372                  | Election Meals                           | \$1,320.00          | \$0.00              | \$927.00            | \$0.00              | \$1,500.00          | \$1,385.80          | \$0.00              | No Election                            |
| 101-41200-590                  | Election Capital Outlay                  | \$1,987.00          | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$0.00              |  |
| 101-41400-201                  | Office Supplies                          | \$6,172.00          | \$4,648.00          | \$6,784.00          | \$2,586.00          | \$8,000.00          | \$2,975.93          | \$8,000.00          |  |
| 101-41400-213                  | Publications                             | \$1,745.00          | \$1,445.00          | \$2,495.00          | \$4,379.00          | \$3,500.00          | \$2,338.60          | \$4,000.00          |  |
| 101-41400-249                  | Office Equipment                         | \$28.00             | \$0.00              | \$0.00              | \$0.00              | \$2,000.00          | \$0.00              | \$2,000.00          |  |
| 101-41400-309                  | Professional Services                    | \$37,741.00         | \$28,744.00         | \$37,424.00         | \$47,645.00         | \$35,000.00         | \$18,101.46         | \$35,000.00         | Software Support, IT, GovOffice Wel    |
| 101-41400-319                  | Equipment Maint.                         | \$7,250.00          | \$4,984.00          | \$5,962.00          | \$6,810.00          | \$7,950.00          | \$2,094.69          | \$8,000.00          | Copier Maint, Postage Machine lease    |
| 101-41400-321                  | Telephone                                | \$6,030.00          | \$4,442.00          | \$5,287.00          | \$5,653.00          | \$5,880.00          | \$7,512.13          | \$6,500.00          | Phone and Internet (50% shared with    |
| 101-41400-322                  | Postage                                  | \$7,014.00          | \$6,931.00          | \$4,506.00          | \$9,132.00          | \$7,500.00          | \$3,773.35          | \$7,000.00          |  |
| 101-41400-331                  | Training Expenses                        | \$127.00            | \$375.00            | \$833.00            | \$0.00              | \$12,000.00         | \$285.00            | \$1,000.00          | Employee travel & mileage expenses     |
| 101-41400-351                  | Notices                                  | \$4,474.00          | \$4,790.00          | \$5,638.00          | \$4,639.00          | \$6,000.00          | \$1,686.70          | \$6,000.00          |  |
| 101-41400-433                  | Dues/Subscriptions                       | \$280.00            | \$160.00            | \$160.00            | \$430.00            | \$300.00            | \$161.60            | \$300.00            |  |
|                                | Miscellaneous                            |                     |                     |                     | \$907.00            | \$3,000.00          |                     |                     |  |
| 101-41400-439                  | Meals / Lodging                          | \$2,482.00          | \$1,564.00          | \$1,577.00          | \$1,392.00          | \$0.00              | \$186.53            | \$3,000.00          | Teller, wire transfer, ACH, Hennepir   |
|                                | Operational Supplies                     |                     |                     |                     | \$1,804.00          | \$0.00              |                     |                     |  |
| 101-41900-229                  | City Hall Rep & Maint Supplies           | \$9,759.00          | \$10,512.00         | \$12,571.00         | \$6,545.00          | \$14,000.00         | \$5,533.71          | \$12,000.00         | Cleaning , Hardware supplies, water    |
| 101-41900-307                  | City Hall Janitorial Services            | \$7,800.00          | \$7,950.00          | \$7,650.00          | \$7,800.00          | \$7,800.00          | \$3,900.00          | \$8,000.00          | Janitorial Services                    |
| 101-41900-381                  | City Hall Electricity                    | \$13,735.00         | \$15,399.00         | \$17,662.00         | \$20,607.00         | \$18,000.00         | \$20,297.43         | \$23,000.00         |  |
| 101-41900-383                  | City Hall Natural Gas                    | \$4,513.00          | \$4,944.00          | \$6,278.00          | \$7,249.00          | \$7,800.00          | \$3,991.78          | \$8,000.00          |  |
| 101-41900-409                  | City Hall Repair & Maintenance           | \$7,848.00          | \$10,124.00         | \$12,534.00         | \$14,703.00         | \$12,000.00         | \$5,639.26          | \$15,000.00         | HVAC, supplies, parts, pest control    |
| 101-41900-419                  | City Hall Rentals                        | \$664.00            | \$453.00            | \$646.00            | \$822.00            | \$800.00            | \$325.53            | \$800.00            | Mats                                   |
| 101-41900-439                  | City Hall Miscellaneous-Other            |                     |                     |                     | \$82.43             | \$0.00              | \$86.57             | \$0.00              |  |
|                                | <b>Administration Expense</b>            | <b>\$628,718.00</b> | <b>\$577,045.00</b> | <b>\$658,511.00</b> | <b>\$789,793.33</b> | <b>\$833,054.00</b> | <b>\$359,262.72</b> | <b>\$929,634.70</b> |  |

|                               |                           |              |              |              |              |              |              |              |                                       |
|-------------------------------|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------------------------------|
| <b>Public Safety Expenses</b> |                           |              |              |              |              |              |              |              |                                       |
| 101-42100-101                 | Salaries                  | \$644,245.00 | \$710,190.00 | \$786,411.00 | \$807,987.00 | \$877,947.00 | \$471,518.89 | \$967,113.60 | PD Regular Pay \$956633.6 plus CSO    |
|                               | Salaries - Overtime       |              |              |              | \$958.00     |              |              | \$22,830.60  | 60 Hrs. per officer Avg Hrs Excl. Chi |
| 101-42100-121                 | Pera                      | \$105,359.00 | \$116,431.00 | \$127,554.00 | \$129,951.00 | \$157,380.00 | \$78,876.11  | \$175,220.12 | 17.7%, inc. Overtime                  |
| 101-42100-122                 | Social Security           | \$4,181.00   | \$4,556.00   | \$4,604.00   | \$4,861.00   | \$6,224.00   | \$5,064.55   | \$5,684.31   | 6.2% S.S.                             |
| 101-42100-123                 | Medicare                  | \$9,111.00   | \$10,039.00  | \$11,156.00  | \$11,386.00  | \$13,114.00  | \$6,643.34   | \$14,354.19  | 1.45% Medicare                        |
|                               | HSA US Bank               |              |              |              | \$28,140.00  |              |              | \$27,000.00  | \$3k x 9 employees                    |
| 101-42100-139                 | Insurance                 | \$106,711.00 | \$100,377.00 | \$93,808.00  | \$118,506.00 | \$160,664.00 | \$77,729.18  | \$186,829.38 | Insurance at 20,254.82 - 6% increase  |
| 101-42100-201                 | Office Supplies           | \$3,839.00   | \$1,421.00   | \$2,621.00   | \$3,924.00   | \$4,500.00   | \$1,609.07   | \$4,500.00   |                                       |
| 101-42100-211                 | Uniforms                  | \$7,822.00   | \$9,729.00   | \$9,229.00   | \$11,667.00  | \$9,500.00   | ?            | \$12,500.00  | Not in Banyon                         |
| 101-42100-212                 | Petroleum                 | \$12,266.00  | \$17,666.00  | \$21,837.00  | \$18,558.00  | \$24,500.00  | \$0.00       | \$23,000.00  |                                       |
| 101-42100-214                 | Forms/Printing            | \$1,050.00   | \$847.00     | \$260.00     | \$889.00     | \$1,700.00   | \$0.00       | \$1,000.00   | Traffic Tickets, citations, Envelopes |
| 101-42100-217                 | Crime Prevention          | \$1,777.00   | \$2,043.00   | \$1,041.00   | \$2,118.00   | \$3,200.00   | \$246.72     | \$3,000.00   | Safety videos, counteract material    |
| 101-42100-219                 | Operational Supplies      | \$6,756.00   | \$3,275.00   | \$3,261.00   | \$5,325.00   | \$4,200.00   | \$1,481.84   | \$4,200.00   | Breath tests, medical supplies        |
| 101-42100-221                 | Equip/Vehicle Supplies    | \$300.00     | \$983.00     | \$150.00     | \$328.00     | \$1,500.00   | \$0.00       | \$1,500.00   |                                       |
| 101-42100-231                 | Firearm Training Supplies | \$2,350.00   | \$2,671.00   | \$2,806.00   | \$4,203.11   | \$6,300.00   | \$4,306.20   | \$7,200.00   |                                       |
| 101-42100-249                 | Minor Equipment           | \$518.00     | \$273.00     | \$1,251.00   | \$1,328.00   | \$1,600.00   | \$172.95     | \$1,600.00   |                                       |



# Deephaven General Fund Revenues

|               |  |                       |                       |                       |                       |                       |                       |                       |                                      |
|---------------|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------------------|
| 101-42100-302 | Jail/Workhouse Fees                      | \$1,551.00            | \$1,037.00            | \$851.00              | \$1,278.00            | \$2,000.00            | \$839.00              | \$1,500.00            | Booking/boarding fees                |
| 101-42100-304 | Prosecuting Attorney                     | \$49,274.00           | \$42,396.00           | \$46,935.00           | \$47,919.00           | \$47,904.00           | \$23,321.70           | \$48,500.00           |                                      |
| 101-42100-309 | Professional Services                    | \$27,063.00           | \$23,948.00           | \$34,617.00           | \$49,103.00           | \$54,000.00           | \$43,119.00           | \$50,000.00           | LPR 4420, Morris 6K, Social Worker   |
| 101-42100-310 | Animal Control                           | \$100.00              | \$64.00               | \$0.00                | \$0.00                | \$1,200.00            | \$0.00                | \$700.00              |                                      |
| 101-42100-319 | Equipment Maintenance                    | \$5,275.00            | \$3,132.00            | \$4,361.00            | \$4,990.00            | \$6,000.00            | \$-763.97             | \$6,000.00            | Scales, radar, siren maint.          |
| 101-42100-321 | Communications                           | \$6,659.00            | \$6,764.00            | \$8,105.00            | \$8,283.00            | \$7,740.00            | \$2,585.43            | \$8,500.00            | Verizon                              |
| 101-42100-323 | Taser, Radio and Bod Cam Leases          | \$9,061.00            | \$7,942.00            | \$12,506.00           | \$15,450.00           | \$14,400.00           | \$7,209.23            | \$40,010.00           | Taser, 5290 Body Cam, 7920 Squad C   |
| 101-42100-324 | CJDN                                     | \$2,040.00            | \$2,040.00            | \$3,570.00            | \$2,040.00            | \$2,040.00            | \$0.00                | \$2,040.00            | State connection for Police          |
| 101-42100-371 | Training Expenses                        | \$6,744.00            | \$2,333.00            | \$7,273.00            | \$7,646.00            | \$6,800.00            | \$4,384.13            | \$7,500.00            | Defensive driving, EMT refresher, tr |
|               | Meals and Lodging                        |                       |                       |                       | \$44.00               |                       |                       |                       |                                      |
| 101-42100-333 | Vehicle Maintenance                      | \$10,658.00           | \$11,963.00           | \$11,350.00           | \$7,258.00            | \$12,500.00           | \$5,079.71            | \$10,000.00           | Parts and repairs                    |
| 101-42100-381 | Utilities                                | \$151.00              | \$341.00              | \$389.00              | \$333.00              | \$400.00              | \$1,872.06            | \$500.00              |                                      |
| 101-42100-433 | Dues/Subscriptions                       | \$1,539.00            | \$1,445.00            | \$2,709.00            | \$2,355.00            | \$1,950.00            | \$1,238.00            | \$2,355.00            |                                      |
|               | Miscellaneous                            |                       |                       |                       | -\$81.00              |                       |                       |                       |                                      |
| 101-42200-309 | FD Professional Services                 | \$385,118.00          | \$394,374.00          | \$415,155.00          | \$517,498.00          | \$602,751.00          | \$384,055.59          | \$668,375.13          | Fire Services per 2025 FD Budget     |
| 101-42200-370 | FD Fire Aid                              | \$164,844.00          | \$173,788.00          | \$187,458.00          | \$215,961.00          | \$0.00                | \$0.00                | \$0.00                |                                      |
| 101-42200-371 | FD Training                              | \$9.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |                                      |
| 101-42200-372 | FD Meals/Lodging                         | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$0.00                |                                      |
| 101-42200-315 | FD Facility Lease                        | \$156,385.00          | \$155,825.00          | \$155,302.00          | \$79,820.00           | \$0.00                | \$68,007.54           | \$0.00                | Bond satisfied                       |
| 101-42200-439 | Miscellaneous (Change to PD Cap. Outlay) | \$-1,986.00           | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$-25.00              |                       | Unsure                               |
|               | <b>Public Safety Expense</b>             | <b>\$1,730,770.00</b> | <b>\$1,807,893.00</b> | <b>\$1,956,570.00</b> | <b>\$2,110,026.11</b> | <b>\$2,032,014.00</b> | <b>\$1,188,571.27</b> | <b>\$2,303,512.33</b> |                                      |

|  |  |                     |                     |                     |                     |                     |                    |                     |                                 |
|--|--|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|---------------------|---------------------------------|
| <b>Zoning and Building Inspections</b> |  |                     |                     |                     |                     |                     |                    |                     |                                 |
| 101-42400-101                          | Salary                                 | \$96,161.00         | \$99,503.00         | \$103,883.00        | \$124,923.00        | \$121,907.00        | \$62,035.91        | \$163,787.00        | Clerk at 37 hrs/wk, and Planner |
| 101-42400-121                          | Pera                                   | \$7,157.00          | \$7,418.00          | \$7,761.00          | \$9,162.00          | \$9,143.00          | \$4,652.70         | \$12,284.03         | 7.5% PERA                       |
| 101-42400-122                          | Social Security                        | \$5,841.00          | \$6,051.00          | \$6,362.00          | \$7,717.00          | \$7,558.00          | \$3,775.02         | \$10,154.79         | 6.2% S.S.                       |
| 101-42400-123                          | Medicare                               | \$1,366.00          | \$1,415.00          | \$1,488.00          | \$1,805.00          | \$1,768.00          | \$882.87           | \$2,374.91          | 1.45% Medicare                  |
|  | HSA US Bank                            |                     |                     |                     | \$2,250.00          |                     |                    | \$6,000.00          |                                 |
| 101-42400-139                          | Insurance                              | \$17,259.00         | \$14,256.00         | \$13,434.00         | \$14,488.00         | \$17,728.00         | \$13,189.53        | \$40,509.64         | Insurance and HSA Contributions |
| 101-42400-209                          | Office Supplies                        | \$65.00             | \$374.00            | \$863.00            | \$312.48            | \$560.00            | \$0.00             | \$600.00            |                                 |
| 101-42400-303                          | Engineering                            | \$11,385.00         | \$0.00              | \$1,288.00          | \$1,495.00          | \$2,000.00          | \$0.00             | \$2,000.00          |                                 |
| 101-42400-304                          | Legal Fees                             | \$8,245.00          | \$22,329.00         | \$17,339.00         | \$26,060.00         | \$14,000.00         | \$-26,013.00       | \$15,000.00         | Miscoded YTD                    |
| 101-42400-309                          | Inspection Services                    | \$119,525.00        | \$141,030.00        | \$112,163.00        | \$97,088.00         | \$126,000.00        | \$23,010.36        | \$115,000.00        |                                 |
| 101-42400-321                          | Telephone                              | \$2,535.00          | \$2,700.00          | \$2,850.00          | \$2,820.00          | \$2,940.00          | \$0.00             | \$3,000.00          |                                 |
| 101-42400-331                          | Transp/Training                        | \$647.00            | \$50.00             | \$0.00              | \$0.00              | \$400.00            | \$0.00             | \$300.00            |                                 |
| 101-42400-433                          | Dues/Subscriptions                     | \$0.00              | \$710.00            | \$699.00            | \$632.00            | \$800.00            | \$0.00             | \$700.00            |                                 |
|  | <b>Zoning and Building Inspections</b> | <b>\$270,186.00</b> | <b>\$295,836.00</b> | <b>\$268,130.00</b> | <b>\$288,752.48</b> | <b>\$304,804.00</b> | <b>\$81,533.39</b> | <b>\$371,710.37</b> |                                 |

|                              |                                    |                     |                     |                     |                     |                     |                     |                     |  |
|------------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|
| <b>Public Works Expenses</b> |                                    |                     |                     |                     |                     |                     |                     |                     |  |
| 101-43900-101                | Salaries Full Time                 | \$215,641.00        | \$261,089.00        | \$235,600.00        | \$260,683.00        | \$318,632.00        | \$157,503.62        | \$431,974.40        | All five PW staff                        |
| 101-43900-106                | Salaries - Overtime                | \$18,898.00         | \$11,206.00         | \$3,376.00          | \$3,601.00          |                     | \$2,160.00          | \$12,641.78         | \$38.31 per hr avg. excludes Supervisors |
|                              | Salaries Holiday                   |                     |                     |                     | \$1,296.00          |                     |                     | \$3,064.80          | \$38.31 per hr avg. excludes Supervisors |
|                              | Seasonal                           |                     |                     |                     | \$2,016.00          | \$26,448.00         |                     | \$30,000.00         |  |
| 101-43900-121                | Pera                               | \$21,003.00         | \$19,681.00         | \$16,383.00         | \$18,705.00         | \$23,897.00         | \$11,812.76         | \$33,576.07         | 7.5% PERA                                |
| 101-43900-122                | Social Security                    | \$18,334.00         | \$16,756.00         | \$14,832.00         | \$16,101.00         | \$19,755.00         | \$9,773.76          | \$27,756.22         | 6.2% S.S.                                |
| 101-43900-123                | Medicare                           | \$4,288.00          | \$3,919.00          | \$3,469.00          | \$3,765.00          | \$4,620.00          | \$2,285.65          | \$6,263.83          | 1.45% Medicare                           |
|                              | HSA US Bank                        |                     |                     |                     | \$8,250.00          |                     |                     | \$15,000.00         |  |
| 101-43900-139                | Health Insurance                   | \$49,162.00         | \$27,366.00         | \$27,222.00         | \$32,925.00         | \$64,042.00         | \$26,358.48         | \$101,274.10        | Insurance, previously only 3 guys an     |
| 101-43100-224                | Street R&M Supplies                | \$39,169.00         | \$51,570.00         | \$46,472.00         | \$63,122.00         | \$62,000.00         | \$24,348.35         | \$65,000.00         |  |
|                              | R&M Supplies                       |                     |                     |                     | \$499.00            |                     |                     |                     |  |
| 101-43100-303                | Street Engineering                 | \$3,369.00          | \$12,015.00         | \$5,851.00          | \$20,284.00         | \$5,000.00          | \$19,786.75         | \$6,000.00          |  |
| 101-43100-309                | Street Other Professional Services | \$203.00            | \$150.00            | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$50,000.00         | Ash Tree Removal                         |
| 101-43100-351                | Street Bid Notices                 | \$428.00            | \$655.00            | \$0.00              | \$414.64            | \$700.00            | \$356.32            | \$700.00            |  |
| 101-43100-381                | Street Lights                      | \$27,145.00         | \$30,124.00         | \$32,679.00         | \$24,033.00         | \$33,600.00         | \$0.00              | \$34,600.00         |  |
| 101-43100-409                | Street R&M Contract                | \$61,774.00         | \$58,771.00         | \$63,360.00         | \$88,007.00         | \$73,000.00         | \$33,826.36         | \$73,000.00         | Street sweeping, Striping, Tree remo     |
| 101-43100-419                | Street Rentals                     | \$0.00              | \$236.00            | \$315.00            | \$318.00            | \$700.00            | \$0.00              | \$700.00            |  |
| 101-43900-201                | Office Supplies                    | \$0.00              | \$0.00              | \$0.00              | \$0.00              | \$100.00            | \$0.00              | \$300.00            |  |
| 101-43900-211                | Uniforms                           | \$0.00              | \$0.00              | \$0.00              | \$1,979.00          | \$3,810.00          | \$556.11            | \$4,000.00          |  |
| 101-43900-212                | Petroleum Products                 | \$20,368.00         | \$19,994.00         | \$24,106.00         | \$26,512.00         | \$36,000.00         | \$10,602.41         | \$36,000.00         |  |
|                              | Operational Supplies               |                     |                     |                     | \$12.00             |                     |                     |                     |  |
| 101-43900-221                | Vehicle Maintenance                | \$26,824.00         | \$33,828.00         | \$31,248.00         | \$28,300.00         | \$34,000.00         | \$13,935.96         | \$34,000.00         | All in-house and external vehicle mai    |
| 101-43900-226                | Signs                              | \$5,787.00          | \$2,080.00          | \$4,275.00          | \$6,108.63          | \$7,000.00          | \$2,025.30          | \$5,000.00          | Sign maintenance, reflectivity progra    |
| 101-43900-229                | R & M Supplies                     | \$3,274.00          | \$3,796.00          | \$1,199.00          | \$158.46            | \$4,000.00          | \$0.00              | \$5,000.00          |  |
| 101-43900-249                | Minor Equipment                    | \$5,501.00          | \$873.00            | \$8,847.00          | \$4,629.00          | \$5,000.00          | \$53.28             | \$5,000.00          |  |
| 101-43900-309                | Professional Service               | \$358.00            | \$1,049.00          | \$749.00            | \$3,087.00          | \$1,400.00          | \$153.50            | \$1,400.00          | IT                                       |
| 101-43900-321                | Communications                     | \$1,572.00          | \$2,725.00          | \$2,605.00          | \$3,825.00          | \$4,500.00          | \$2,568.35          | \$4,500.00          | Cell phone reimbursement                 |
| 101-43900-323                | Radio                              | -\$246.00           | \$1,037.00          | \$265.00            | \$405.00            | \$0.00              | \$134.88            | \$300.00            |  |
| 101-43900-331                | Training Expenses                  | \$2,809.00          | \$2,908.00          | \$2,922.00          | \$3,185.16          | \$3,300.00          | \$3,280.72          | \$3,300.00          | SafeAssure Contract, training            |
| 101-43900-371                | Training Registration Fees         |                     |                     |                     | \$3,431.50          |                     | \$0.00              | \$0.00              |  |
| 101-43900-433                | Dues/Subscriptions                 | \$264.00            | \$106.00            | \$222.00            | -\$2,613.00         | \$300.00            | \$226.75            | \$300.00            |  |
| 101-49000-309                | Animal Management                  | \$1,462.00          | \$2,400.00          | \$1,275.00          | \$5,018.00          | \$8,000.00          | \$650.00            | \$5,200.00          |  |
|                              | <b>Public Works Expenses</b>       | <b>\$527,387.00</b> | <b>\$564,334.00</b> | <b>\$527,272.00</b> | <b>\$628,057.39</b> | <b>\$739,804.00</b> | <b>\$322,399.31</b> | <b>\$995,851.20</b> |  |

|                                     |                       |            |            |            |            |            |          |            |                 |
|-------------------------------------|-----------------------|------------|------------|------------|------------|------------|----------|------------|-----------------|
| <b>Parks and Recreation Expense</b> |                       |            |            |            |            |            |          |            |                 |
| 101-45100-214                       | Printing              | \$1,388.00 | \$1,434.00 | \$1,519.00 | \$1,883.15 | \$1,800.00 | \$0.00   | \$2,000.00 | Parking permits |
| 101-45100-223                       | R & M Building Repair |            |            |            | \$1,401.00 | \$0.00     | \$963.24 | \$1,400.00 |                 |



# Deephaven General Fund Revenues

|               |                                      |              |             |             |             |              |             |              |                                       |
|---------------|--------------------------------------|--------------|-------------|-------------|-------------|--------------|-------------|--------------|---------------------------------------|
| 101-45100-225 | Landscaping                          | \$4,032.00   | \$3,961.00  | \$4,155.00  | \$5,235.00  | \$5,000.00   | \$622.96    | \$10,000.00  | Thorpe Shuck Main Beach Childrens     |
| 101-45100-229 | R & M Supplies                       | \$47,138.00  | \$22,577.00 | \$19,856.00 | \$17,833.00 | \$30,000.00  | \$12,333.62 | \$30,000.00  | beach sand, hockey boards, supplies   |
| 101-45100-249 | Minor Equipment                      | \$610.00     | \$4,836.00  | \$1,443.00  | \$4,516.12  | \$5,000.00   | \$945.82    | \$5,000.00   | Weed whip, nets, playground parts     |
| 101-45100-309 | Professional Service                 | \$52,138.00  | \$49,403.00 | \$36,713.00 | \$35,714.00 | \$60,000.00  | \$10,262.56 | \$65,000.00  | Lifeguard Contract, Weed/fertilizer a |
| 101-45100-381 | Electricity                          | \$4,359.00   | \$3,847.00  | \$6,825.00  | \$6,386.00  | \$7,000.00   | \$1,752.47  | \$7,000.00   | Warming houses, platform courts       |
| 101-45100-383 | Natural Gas                          | \$2,103.00   | \$2,373.00  | \$2,946.00  | \$3,954.00  | \$3,700.00   | \$1,660.37  | \$4,000.00   | Warming houses, platform courts       |
| 101-45100-409 | Contracting                          | \$8,750.00   | \$7,938.00  | \$3,927.00  | \$5,276.28  | \$18,000.00  | \$0.00      | \$40,000.00  | Tree and pond treatments, Ash Tree    |
| 101-45100-419 | Rental                               | \$2,685.00   | \$2,488.00  | \$1,449.00  | \$949.00    | \$3,300.00   | \$522.72    | \$3,300.00   | Portable toilets, misc equipment rent |
|               | Winter Seasonal Lighting             |              |             |             |             |              |             | \$12,000.00  | Thorpe, Childrens, City Hall          |
|               | <b>Parks and Recreation Expenses</b> | \$123,203.00 | \$98,857.00 | \$78,833.00 | \$83,147.55 | \$133,800.00 | \$29,063.76 | \$179,700.00 |                                       |

|                    |                    |        |        |        |        |             |  |              |                                       |
|--------------------|--------------------|--------|--------|--------|--------|-------------|--|--------------|---------------------------------------|
| <b>Contingency</b> |                    |        |        |        |        |             |  |              |                                       |
|                    | <b>Contingency</b> | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$18,382.00 |  | \$100,000.00 | Reflects decrease in Assessor Cost, a |

|                                    |                |                |                |                |                |  |                |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|--|----------------|
| <b>Total General Fund Expenses</b> | \$3,280,264.00 | \$3,343,965.00 | \$3,489,316.00 | \$3,899,776.86 | \$4,061,858.00 |  | \$4,880,408.60 |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|--|----------------|

| Revenues                     | Final 2020            | Final 2021            | Final 2022            | Final 2023            | Budget 2024           | Draft 2025            |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Ad Valorem Taxes             | \$2,026,577.00        | \$2,229,731.00        | \$2,479,382.00        | \$2,678,878.00        | \$2,968,365.00        | \$2,968,365.00        |
| Licenses and Permits         | \$416,678.00          | \$563,768.00          | \$356,681.00          | \$452,030.10          | \$363,750.00          | \$464,550.00          |
| Charges for Service          | \$342,181.00          | \$443,990.00          | \$299,886.00          | \$328,060.93          | \$447,887.00          | \$571,352.27          |
| Intergovernmental Revenues   | \$541,373.00          | \$253,534.00          | \$302,046.00          | \$473,150.99          | \$85,500.00           | \$85,500.00           |
| Fines, Penalties & Transfers | \$81,193.00           | \$72,208.00           | \$67,259.00           | \$103,552.00          | \$75,092.00           | \$430,000.00          |
| Miscellaneous Income         | \$157,724.00          | \$69,924.00           | -\$112,433.00         | \$204,362.90          | \$121,264.00          | \$101,216.00          |
| <b>Total Revenues</b>        | <b>\$3,565,726.00</b> | <b>\$3,633,155.00</b> | <b>\$3,392,821.00</b> | <b>\$4,240,034.92</b> | <b>\$4,061,858.00</b> | <b>\$4,620,983.27</b> |

| Expenditures                    | Final 2020            | Final 2021            | Final 2022            | Final 2023            | Budget 2024           | Draft 2025            |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Administrative Expense          | \$628,718.00          | \$577,045.00          | \$658,511.00          | \$789,793.33          | \$833,054.00          | \$929,634.70          |
| Public Safety Expense           | \$1,730,770.00        | \$1,807,893.00        | \$1,956,570.00        | \$2,110,026.11        | \$2,032,014.00        | \$2,303,512.33        |
| Zoning and Building Inspections | \$270,186.00          | \$295,836.00          | \$268,130.00          | \$288,752.48          | \$304,804.00          | \$371,710.37          |
| Public Works Expense            | \$527,387.00          | \$564,334.00          | \$527,272.00          | \$628,057.39          | \$739,804.00          | \$995,851.20          |
| Parks and Recreation Expense    | \$123,203.00          | \$98,857.00           | \$78,833.00           | \$83,147.55           | \$133,800.00          | \$179,700.00          |
| Contingency                     | \$0.00                | \$0.00                | \$0.00                | \$0.00                | \$18,382.00           | \$100,000.00          |
| <b>Total Expenditures</b>       | <b>\$3,280,264.00</b> | <b>\$3,343,965.00</b> | <b>\$3,489,316.00</b> | <b>\$3,899,776.86</b> | <b>\$4,061,858.00</b> | <b>\$4,880,408.60</b> |

| Year                                 | Final 2020            | Final 2021            | Final 2022            | Final 2023            | Budget 2024           | Draft 2025             |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| <b>Total Revenues</b>                | <b>\$3,565,726.00</b> | <b>\$3,633,155.00</b> | <b>\$3,392,821.00</b> | <b>\$4,240,034.92</b> | <b>\$4,061,858.00</b> | <b>\$4,620,983.27</b>  |
| <b>Total Expenditures</b>            | <b>\$3,280,264.00</b> | <b>\$3,343,965.00</b> | <b>\$3,489,316.00</b> | <b>\$3,899,776.86</b> | <b>\$4,061,858.00</b> | <b>-\$4,880,408.33</b> |
| <b>Revenues over (under) Expense</b> | <b>\$300,834.00</b>   | <b>\$291,451.00</b>   | <b>-\$52,518.00</b>   | <b>\$314,478.06</b>   | <b>\$0.00</b>         | <b>-\$259,425.06</b>   |

**\$3,000,000**  
**General Obligation Bonds, Series 2026A**

**Uses of Funds**

|   |        |                     |
|---|--------|---------------------|
| 2026 Street Reconstruction Project      |        | 2,865,000.00        |
| Other                                   |        | -                   |
| <b>Total Project Costs</b>              |        | <b>2,865,000.00</b> |
| Underwriter's Discount Allowance        | 1.300% | 39,000.00           |
| Unused Underwriter's Discount Allowance |        | -                   |
| Fiscal Fee                              |        | 19,000.00           |
| Bond Counsel                            |        | 10,000.00           |
| Pay Agent/Registrar                     |        | 850.00              |
| Printing & Misc                         |        | 2,000.00            |
| Rating Agency Fee                       |        | 15,000.00           |
| Capitalized Interest                    |        | 57,723.33           |
| Accrued Interest                        |        | -                   |
| Rounding                                |        | -                   |
|   |        | <u>3,008,573.33</u> |

**Sources of Funds**

|                            |                     |
|----------------------------|---------------------|
| Bond Issue                 | <b>3,000,000.00</b> |
| Construction Fund Earnings | 8,573.33            |
| Cash Contribution          | -                   |
|                            | <u>3,008,573.33</u> |

**Payment Schedule & Cashflow**

| <i>Payment Schedule</i>   |           |                  |          |                          |                     |
|---------------------------|-----------|------------------|----------|--------------------------|---------------------|
| 12-Month<br>Period ending | Principal | Interest<br>Rate | Interest | <b>Payment<br/>Total</b> | plus 5%<br>Coverage |
| 6/1/2026                  | -         |                  | -        | -                        |                     |
| 2/1/2027                  | -         | 0.00%            | 57,723   | <b>57,723.33</b>         | 57,723              |
| 2/1/2028                  | 265,000   | 2.60%            | 86,585   | <b>351,585.00</b>        | 369,164             |
| 2/1/2029                  | 275,000   | 2.60%            | 79,695   | <b>354,695.00</b>        | 372,430             |
| 2/1/2030                  | 280,000   | 2.65%            | 72,545   | <b>352,545.00</b>        | 370,172             |
| 2/1/2031                  | 285,000   | 2.75%            | 65,125   | <b>350,125.00</b>        | 367,631             |
| 2/1/2032                  | 295,000   | 2.85%            | 57,288   | <b>352,287.50</b>        | 369,902             |
| 2/1/2033                  | 300,000   | 2.90%            | 48,880   | <b>348,880.00</b>        | 366,324             |
| 2/1/2034                  | 310,000   | 2.95%            | 40,180   | <b>350,180.00</b>        | 367,689             |
| 2/1/2035                  | 320,000   | 3.05%            | 31,035   | <b>351,035.00</b>        | 368,587             |
| 2/1/2036                  | 330,000   | 3.15%            | 21,275   | <b>351,275.00</b>        | 368,839             |
| 2/1/2037                  | 340,000   | 3.20%            | 10,880   | <b>350,880.00</b>        | 368,424             |
|                           | 3,000,000 |                  | 571,211  | <b>3,571,210.83</b>      | 3,746,885           |

**Bond Details**

|                       |                                   |
|-----------------------|-----------------------------------|
| Set Sale Date         | 4/7/2026                          |
| Sale Date             | 5/5/2026                          |
| Dated Date            | 6/1/2026                          |
| Closing Date          | 6/1/2026                          |
| 1st Interest Payment  | 2/1/2027                          |
| Proceeds spent by:    | 12/61/2027                        |
|                       | <i>to Dated Date</i>              |
| Purchase Price        | 2,961,000.00                      |
| Net Interest Cost     | 610,210.83                        |
| Net Effective Rate    | <b>3.1832%</b>                    |
| Average Coupon        | 2.9797%                           |
| Yield                 | TBD                               |
| Average Life          | 6.3900                            |
| Call Option           | 2/1/2033                          |
| Purchaser             | Preliminary                       |
| Bond Counsel          | TBD                               |
| Pay Agent             | TBD                               |
| Tax Status            | <b>Tax Exempt, Bank Qualified</b> |
| Continuing Disclosure | Limited                           |
| Rebate                | Small Issuer Exemption            |
| Statutory Authority   | M.S. 469 & 475                    |

| <i>Pledged Revenues</i> |             |                                  | <i>Account Balances</i> |                    |
|-------------------------|-------------|----------------------------------|-------------------------|--------------------|
| Collection<br>Year      | Tax<br>Levy | Other<br>Revenues                | Surplus<br>(deficit)    | Account<br>Balance |
|                         |             | Capitalized & accrued interest > |                         | 57,723             |
| 2024                    | -           | -                                | (57,723)                | -                  |
| 2025                    | 369,164     | -                                | -                       | -                  |
| 2026                    | 372,430     | -                                | -                       | -                  |
| 2027                    | 370,172     | -                                | -                       | -                  |
| 2028                    | 367,631     | -                                | -                       | -                  |
| 2029                    | 369,902     | -                                | -                       | -                  |
| 2030                    | 366,324     | -                                | -                       | -                  |
| 2031                    | 367,689     | -                                | -                       | -                  |
| 2032                    | 368,587     | -                                | -                       | -                  |
| 2033                    | 368,839     | -                                | -                       | -                  |
| 2034                    | 368,424     | -                                | -                       | -                  |
|                         | 3,689,162   | -                                |                         | -                  |



**City of Deephaven, Minnesota**  
**\$3,000,000**  
**General Obligation Bonds, Series 2026A**

**BOND PAYMENT SCHEDULE**

Paying Agent: TBD

| Day              | Principal | Interest Rates | Semi-annual Interest | Semi-Annual Payment | Payment Notation |
|------------------|-----------|----------------|----------------------|---------------------|------------------|
| June 1, 2026     |           |                |                      |                     |                  |
| February 1, 2027 | -         | 0.00%          | 57,723.33            | <b>57,723.33</b>    |                  |
| August 1, 2027   | -         |                | 43,292.50            | <b>43,292.50</b>    |                  |
| February 1, 2028 | 265,000   | 2.60%          | 43,292.50            | <b>308,292.50</b>   |                  |
| August 1, 2028   | -         |                | 39,847.50            | <b>39,847.50</b>    |                  |
| February 1, 2029 | 275,000   | 2.60%          | 39,847.50            | <b>314,847.50</b>   |                  |
| August 1, 2029   | -         |                | 36,272.50            | <b>36,272.50</b>    |                  |
| February 1, 2030 | 280,000   | 2.65%          | 36,272.50            | <b>316,272.50</b>   |                  |
| August 1, 2030   | -         |                | 32,562.50            | <b>32,562.50</b>    |                  |
| February 1, 2031 | 285,000   | 2.75%          | 32,562.50            | <b>317,562.50</b>   |                  |
| August 1, 2031   | -         |                | 28,643.75            | <b>28,643.75</b>    |                  |
| February 1, 2032 | 295,000   | 2.85%          | 28,643.75            | <b>323,643.75</b>   |                  |
| August 1, 2032   | -         |                | 24,440.00            | <b>24,440.00</b>    |                  |
| February 1, 2033 | 300,000   | 2.90%          | 24,440.00            | <b>324,440.00</b>   |                  |
| August 1, 2033   | -         |                | 20,090.00            | <b>20,090.00</b>    |                  |
| February 1, 2034 | 310,000   | 2.95%          | 20,090.00            | <b>330,090.00</b>   |                  |
| August 1, 2034   | -         |                | 15,517.50            | <b>15,517.50</b>    |                  |
| February 1, 2035 | 320,000   | 3.05%          | 15,517.50            | <b>335,517.50</b>   |                  |
| August 1, 2035   | -         |                | 10,637.50            | <b>10,637.50</b>    |                  |
| February 1, 2036 | 330,000   | 3.15%          | 10,637.50            | <b>340,637.50</b>   |                  |
| August 1, 2036   | -         |                | 5,440.00             | <b>5,440.00</b>     |                  |
| February 1, 2037 | 340,000   | 3.20%          | 5,440.00             | <b>345,440.00</b>   |                  |
|                  | 3,000,000 |                | 571,210.83           | <b>3,571,210.83</b> |                  |

Call Option: 2/1/2033 *at par*  
Bonds Dated: 6/1/2026

This payment schedule assumes no bonds are redeemed early. Refunds, if they are done, will alter this payment schedule. David Drown Associates, Inc. (612-920-3320) is available at any time to review the feasibility of refunding this issue.

The Pay Agent for this issue will charge a fee for handling of payments on the bonds. Transfers and exchanges of the Bonds may be made and appropriate additional charges will apply. The Pay Agent will send a statement of charges at the time they bill you for bond payments. The Pay Agent normally requests payments be received three working days prior to the due date in order to assure sufficient processing time. Payment may be made by wire, warrant, draft or check.

**DEEPHAVEN CITY COUNCIL MEETING MEMORANDUM**  
**20225 COTTAGEWOOD ROAD, DEEPHAVEN, MN 55331**

**City Council Meeting**  
**Workshop and New Business**  
**Monday, September 9, 2024**  
**Draft Preliminary Property Tax Levy**

At this point, the 2025 Draft Budget presented to you shows a budget with a 0% Property Tax Levy Increase, with stated Revenues of \$4,620,983.27 and Expenses at \$4,880,408.60. This creates a deficit of \$259,425.06 that would currently need to be levied to balance the General Fund budget.

There are two other components of the 2025 Final Property Tax Levy that we have not spent much time reviewing. One is the Debt Service Levy, which is set as the amount we are required to levy to cover our 2025 Bond Payment. That amount for next year is \$184,590. The principal amount is \$145,000; with \$30,800 in interest; and the 5% we are allowed to levy for administrative expenses in the amount of \$8,790. We levied \$187,635 for this bond in 2024, which provides us with \$3,045 in available levy space based upon this decrease.

The other major contributor to the Final Levy will be our Capital Improvement Fund levy. We levied \$700,000 in 2024 to cover all of our projected projects and expenses. In addition to this levy, we are anticipating \$375,110 in additional revenues from franchise fees, the sale of equipment, enterprise fund transfers for boat fees and small cities road aid. All in, we are projecting 2025 Capital Improvement Fund Revenues of \$1,075,110.

Our Capital Improvement Fund has projected expenses for equipment purchases next year. If we make all of our projected capital purchases, we would need \$315,000 to cover those expenses. If we fund next year's proportionate share of future capital equipment purchases, we would need to add an additional \$415,579.

If we do not take on any projects next year, and if we do not add in any Capital Projects, we show revenues exceeding expenses in 2025 in the Capital Improvement Fund of \$344,531.

The total General Fund and Capital Improvement Fund Revenues, assuming we levy the same amounts next year as we did last year (General Fund Levy: \$2,996,000; Other

General Fund Revenues: \$1,624,983.27; and Capital Improvement Fund Total Revenues: \$1,075,110) we would have a total of \$5,696,093.27 across all three of these property tax dependent funds.

The Total General Fund, Capital Improvement Fund and Bond Debt total for next year is projected to be \$5,795,577.60 (\$315,000 2025 CIP Expense; \$415,579 Future CIP Expense, \$184,590 Bond Debt, \$4,880,408.60 General Fund Operational Expense.

The difference between the projected revenues and expenses here is \$99,484.33. This is the amount we would need to levy to have a 0% property tax levy increase for next year. Additionally, if we take this path, we would simply reduce line items in the existing budget to balance the budget at a 0% levy increase – likely the Contingency line item currently showing funding of \$100,000. I know this is not the Council's intention, but we wanted to provide the option and plan in the event you wanted to consider that along with our other options for next year's Budget.

The Council has discussed targeting a 9% Preliminary Property Tax Levy Increase. The conventional approach would be to increase the General Fund Property Tax Levy by \$259,425 to cover the General Fund operating deficit for a total General Fund Levy of \$3,255,425. That, combined with the same Capital Improvement Fund Levy of \$700,00 and Debt Service Levy of \$184,590 would provide a total 2025 Property Tax Levy of \$4,140,015. The Final 2024 Property Tax Levy was \$3,883,635. This would constitute a 6.60% Property Tax Increase. If we added another \$100,000 onto the Capital Improvement Fund Property Tax Levy, that would have us at a 9.18% Property Tax Levy Increase.

Changing topics slightly, Shannon Sweeny of David Drown and Associates provided us with an updated 2026A GO Bond Schedule for a \$3 Million Bond over 10 Years. As provided, the annual Debt Service payment on this Bond would be approximately \$350,000 per year. As provided above, this funding is available in our Debt Service Fund. If we are going to target a 2 to 3 mile project every three years, we would have funding already established for the first project – Staff still recommend we wait until 2026 for planning and notice purposes. With this timing, increasing the Debt Service Levy by \$100,000 each year would be committing to an approximate annual 2.5% increase strictly for Capital Projects. This cadence would provide enough funding for a \$3M project every 3 years as the first bond payment of any project typically does not become payable until the following year.

We can talk about all of this in more detail at our Council Meeting next Monday evening. In the meantime, attached for your review are the current or latest drafts of the

2025 General Fund, 2025 Capital Improvement Fund and Debt Service Budgets. As always, please send any questions, comments or requests for additional information you may have.

Sincerely,

Dan Madsen  
City Administrator / Special Counsel  
Deephaven, Minnesota

**DEEPHAVEN CITY COUNCIL WORKSHOP MEMORANDUM**  
**20225 COTTAGEWOOD ROAD, DEEPHAVEN, MN 55331**

**City Council Workshop**  
**4:30 p.m. Monday, September 9, 2024**  
**Children's Park Project**

The Deephaven Park Committee and Staff have been discussing and reviewing the viability of a project to regrade and improve Children's Park. The current park suffers from drainage issues and dirt patches, as well as failing bituminous curbing and a substandard stormwater intake system.

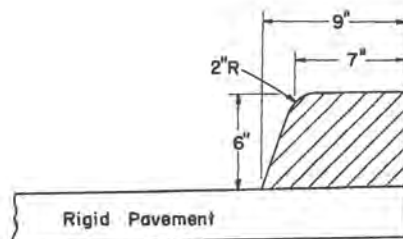
Park Committee Vice Chair, Cory Lepper, has engaged numerous contractors and service providers to come up with a plan to improve Children's Park. The plan would regrade the interior of the park area to remove the steep hill and support proper drainage. Additionally, the redesign would include utilizing crushed rock and repaired bituminous curbing to improve water flow and support the current stormwater intake and discharge into the park. Finally, the plan as proposed would incorporate irrigation and sodding that would both protect the park area from erosion and support a healthy turf base; as opposed to dirt patches and mud during rain events.

As discussed in the last Park Committee Meeting, the total project cost is estimated to be in excess of \$90,000. Various contractors and vendors are donating materials, time and equipment in excess of \$40,000 to support this project. That would leave a gap of roughly \$53,400 to cover. As a means of closing this gap, the Park Committee discussed funding the irrigation component of the project, noting that no other parks in Deephaven had irrigation and that this expense may be one that could or should be funded through neighborhood donations or support from the Cottagewood Store. That expense is projected to be around \$12,700, leaving a shortfall of \$40,634 for the Council to consider. Staff will note that there are two projects listed in the Capital Improvement Fund Plan for 2024 that will not be completed this year. One earmark appears to be \$150,000 for projects in Village Hall Park; the other is the Thorpe Park trail and miscellaneous projects which were completed in 2023. Either of these sources of revenue could be available to cover the cost of this proposed project. Staff would, however, want to do additional research into the planned \$150,000 expense in Village Hall Park slated for this year prior to re-allocation of those funds.

Attached for your consideration and review are the general project plans including grading, irrigation and stormwater components. No action is being requested at this time, Staff are more-so interested in the general impression of the Council. If the Council is interested in moving forward with this project, a more formal proposal would be added to the September 16<sup>th</sup>, 2024 Council Agenda.

Dan Madsen  
City Administrator, Special Counsel  
Deephaven, Minnesota

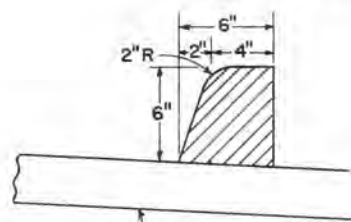
MC-3A



BITUMINOUS CURB

NOTE: Bituminous mixture for curb and median to be in accordance with the Specifications.

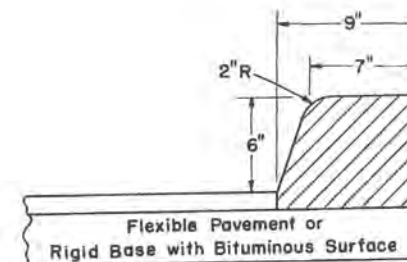
MC-3C



Shoulder stabilization  
as shown on plans.

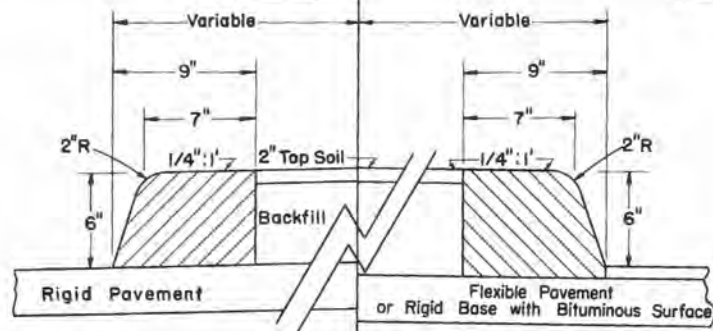
BITUMINOUS CURB  
FOR SLOPE EROSION CONTROL

MC-3B



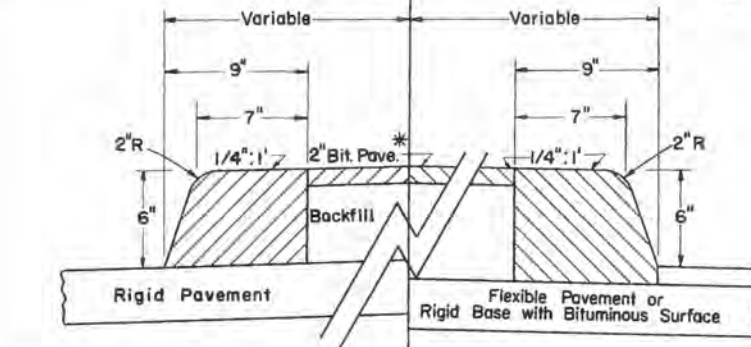
BITUMINOUS CURB

MS-3A



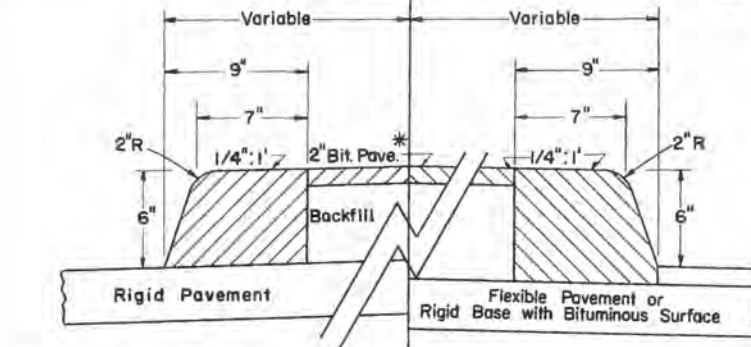
BITUMINOUS MEDIAN

MS-3B



BITUMINOUS MEDIAN

MS-3C

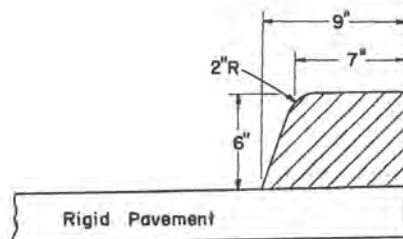


\* Bituminous top for median to be  
same mix as curb.

MS-3D

BITUMINOUS CONCRETE CURB AND MEDIAN  
FOR TEMPORARY OR PERMANENT INSTALLATION  
VIRGINIA  
DEPARTMENT OF HIGHWAYS

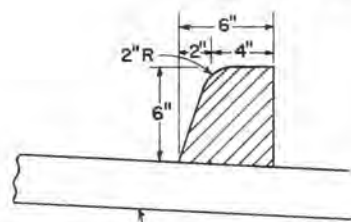
MC-3A



BITUMINOUS CURB

NOTE: Bituminous mixture for curb and median to be in accordance with the Specifications.

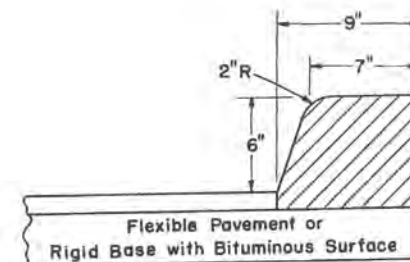
MC-3C



Shoulder stabilization  
as shown on plans.

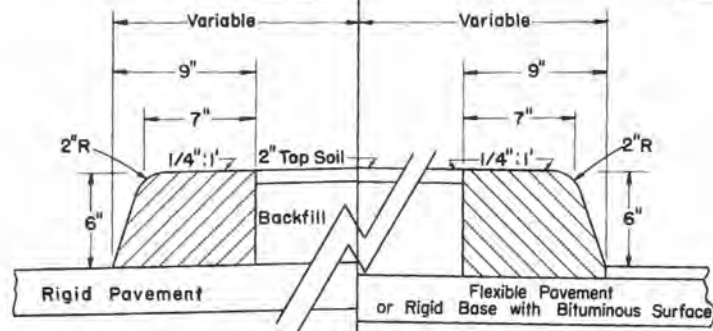
BITUMINOUS CURB  
FOR SLOPE EROSION CONTROL

MC-3B



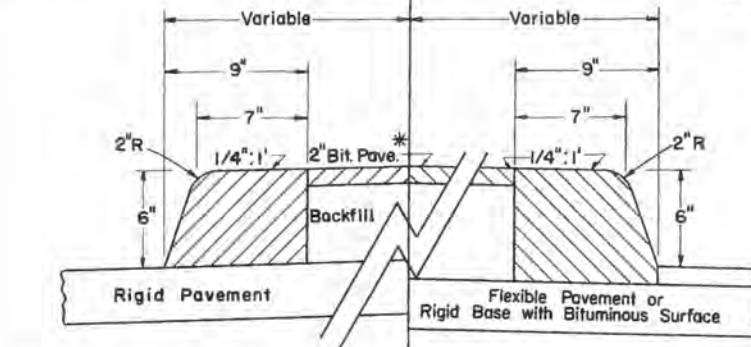
BITUMINOUS CURB

MS-3A



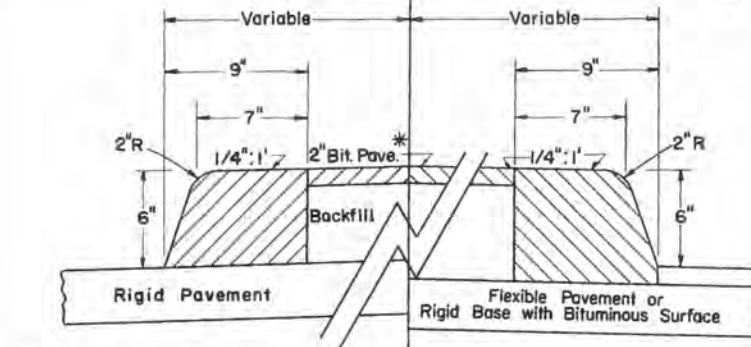
BITUMINOUS MEDIAN

MS-3B



BITUMINOUS MEDIAN

MS-3C



\* Bituminous top for median to be  
same mix as curb.

MS-3D

BITUMINOUS CONCRETE CURB AND MEDIAN  
FOR TEMPORARY OR PERMANENT INSTALLATION  
VIRGINIA  
DEPARTMENT OF HIGHWAYS



17746 Old Excelsior Boulevard  
Minnetonka, MN 55345  
[www.vinehillpartners.com](http://www.vinehillpartners.com)

DATE: September 5, 2024

Children's Park, Cottagewood

| DESCRIPTION                                      | Vendor   | Retail Price  | Discount     |
|--|----------|---------------|--------------|
| Survey- preliminary and grading plan             | VHP      | \$ 2,550.00   | \$ -         |
| Strip, regrade, spread topsoil                   | Scherber | \$ 24,500.00  | \$ 13,800.00 |
| Site grading                                     | Scherber | \$ 7,800.00   | \$ 4,834.00  |
| Import grading materials                         | Scherber | \$ 6,000.00   | \$ 3,500.00  |
| Well drilling/pump                               | Stodola  | \$ 18,000.00  | \$ -         |
| Electrical (Est)                                 | TBD      | \$ 2,500.00   | \$ 2,500.00  |
| Concrete slab for well pump and irrigation       | Expert   | \$ 1,200.00   | \$ 1,200.00  |
| Structure for well pump/Irrigation Control (Est) | TBD      | \$ 5,200.00   | \$ 5,200.00  |
| Irrigation                                       | Hagen    | \$ 13,000.00  | \$ 7,500.00  |
| Sod- includes minor grading                      | Hagen    | \$ 22,000.00  | \$ 14,800.00 |
|  |          | \$ -          | \$ -         |
|  |          | \$ 102,750.00 | \$ 53,334.00 |
| TOTAL PROJECT COSTS AFTER VENDOR DISCOUNTS       |          |               | \$ 53,334.00 |





## Children's Park

Surveys: \$0

Existing conditions survey – *Completed by VHP*

Grading Plan – *Completed by VHP*

Utilities: \$2,500.00 (Est.)

Install/Connect to well /irrigation to an existing power source

Grading/Site work: \$22,134.00 – *Scherber Excavation*

Strip existing grass and topsoil

Import soil for proper drainage and grade (per survey)

Spread topsoil and grade per plan

Well: \$6,400.00

Drill new well, pump included- *Donated by Stodola Well Drilling Co*

Provide and install enclosure to house well head

Well equipment

Concrete Slab

Sod: \$14,800.00 – *Hagen Landscapes*

Irrigation System: \$7,500.00 – *Hagen Landscapes*

Total cost above: \$53,334.00

Not Included / By City

Repair storm outlet on Western Rd side of park

Add bituminous curb and curb cut on Western Road

Add bituminous curb and 5' parking along Park Place

Extend storm sewer riser at Park Place side of park (3-4 rings)

[Go Back](#)



[SIZING  
GUIDE](#)

[FIND A REP](#)



## COLORS AVAILABLE

Our aluminum enclosures ship in four standard colors. [More colors available](#) for an additional charge which come in .050 thickness.

Brushed Aluminum

Hartford Green

# 200DS-AL



ASSE-1060 compliant

## STANDARD ENCLOSURE

Width: 48" Length: 48"

Height: 44"

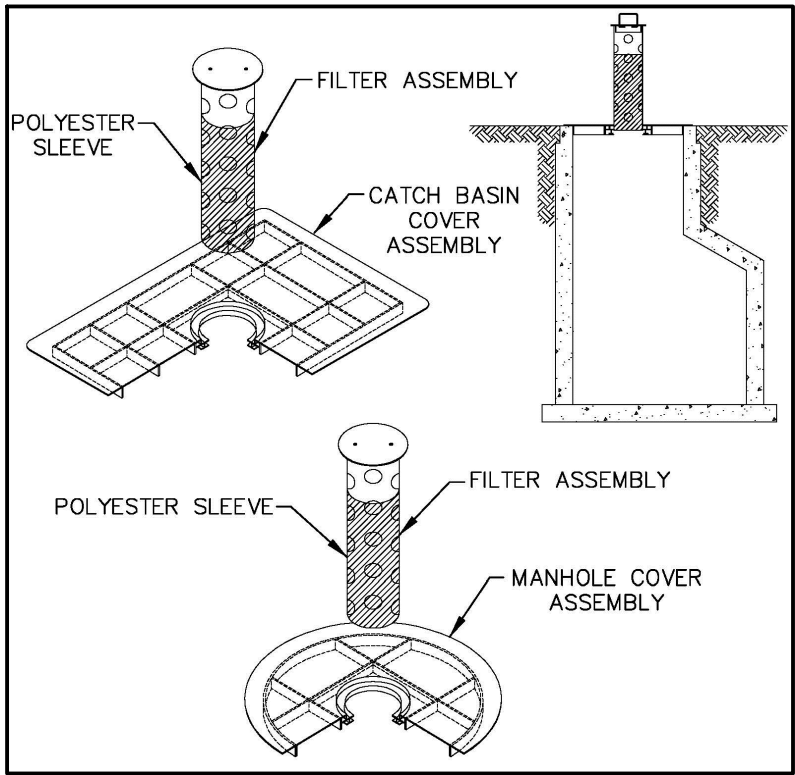
**\$4,934<sup>00</sup>** With Heat

**\$3,967<sup>00</sup>** Without Heat

Recommended Heater : [HCHS1000-120](#)

The 200DS is composed of 5052-H32 marine grade aluminum and is available in four standard colors at no extra charge. With the recommended heat and our standard 1.5" (R-9) of polyisocyanurate insulation in the walls and 3" (R-18) in the roof, this enclosure meets ASSE Standard 1060 Class One for freeze protection. This easy to assemble, lockable enclosure also provides vandal protection to backflow preventers, meters, PRVs, and other pumps and valves.

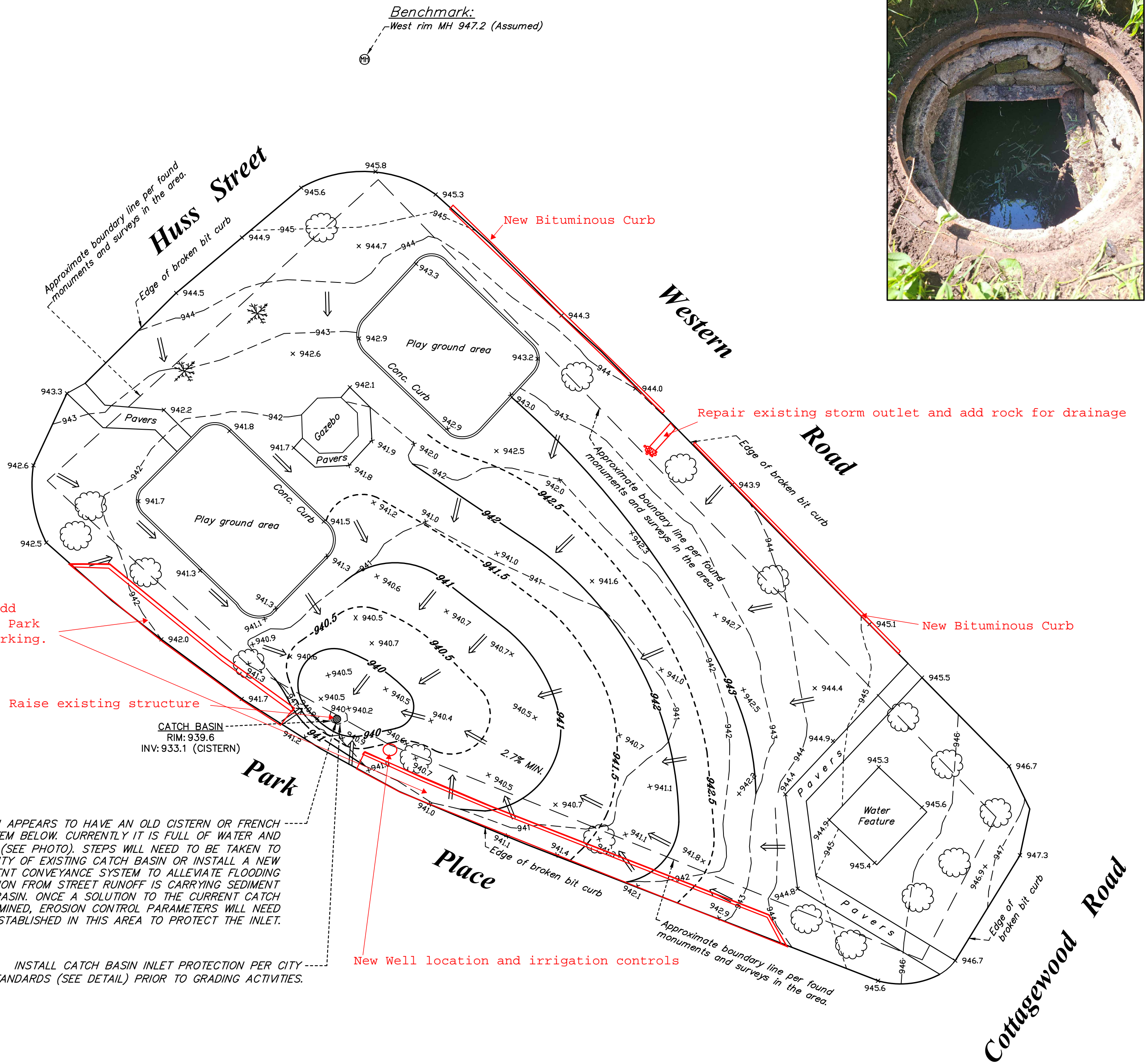




TEMPORARY WIMCO INLET PROTECTION  
(OR APPROVED EQUAL)

NO SCALE

PHOTO OF EXISTING CATCH BASIN



LEGEND

- = CATCH BASIN
- = GAS METER
- = FIRE HYDRANT
- = POWER POLE
- = MANHOLE
- = TELEPHONE PED.
- = ELEC. TRANSFORMER
- = WELL
- = GATE VALVE
- = LIGHT POLE
- = FENCE LINE
- = SANITARY SEWER LINE
- = WATER LINE
- = GAS LINE
- = STORM DRAIN LINE
- = OVERHEAD UTILITY LINE
- = EXISTING CONTOUR
- = EXISTING SPOT ELEVATION
- = PROPOSED CONTOUR
- = PROPOSED SPOT ELEVATION
- = DRAINAGE ARROW
- = PROPOSED SILT FENCE
- = CONCRETE SURFACE

| DATE    | REVISION DESCRIPTION     |
|---------|--------------------------|
| 8-15-24 | REVISED PROPOSED GRADING |
|         |                          |
|         |                          |
|         |                          |
|         |                          |

| DWG ORIENTATION | SCALE            |
|-----------------|------------------|
|                 | 1 INCH = 20 FEET |
|                 |                  |

| CLIENT NAME / JOB ADDRESS   |
|-----------------------------|
| VINE HILL PARTNERS          |
| COTTAGEWOOD CHILDREN'S PARK |
| DEEPAHVEN, MN               |

|  |
|--|
| Advance<br>Surveying & Engineering, Co.  |
| 18202 Minnetonka Boulevard, Suite 401<br>Deephaven, Minnesota 55391<br>Phone (952) 474-7964<br>Web: www.advsur.com |

|  |
|--|
| I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. |
|  |
| Joshua S. Rinke<br>#52716<br>LICENSE NO.<br>AUGUST 14, 2024<br>DATE  |

|  |
|--|
| DATE SURVEYED: JULY 2, 2024  |
| SURVEYED BY:<br>THOMAS M. BLOOM, PLS. #42379<br>ADVANCE SURVEYING. & ENG., CO. |
| DATE DRAFTED:<br>AUGUST 14, 2024   |

| SHEET TITLE              |
|--------------------------|
| PROPOSED<br>GRADING PLAN |
| DRAWING NUMBER           |
| 241091 JR                |

| SHEET SIZE   |
|--------------|
| 17 X 22      |
| SHEET NO.    |
| S1           |
| SHEET 1 OF 1 |



ENCLOSURE MODEL: 200DS-AL

Job:

Drawn By: KH Scale: None Date: 08/29/19



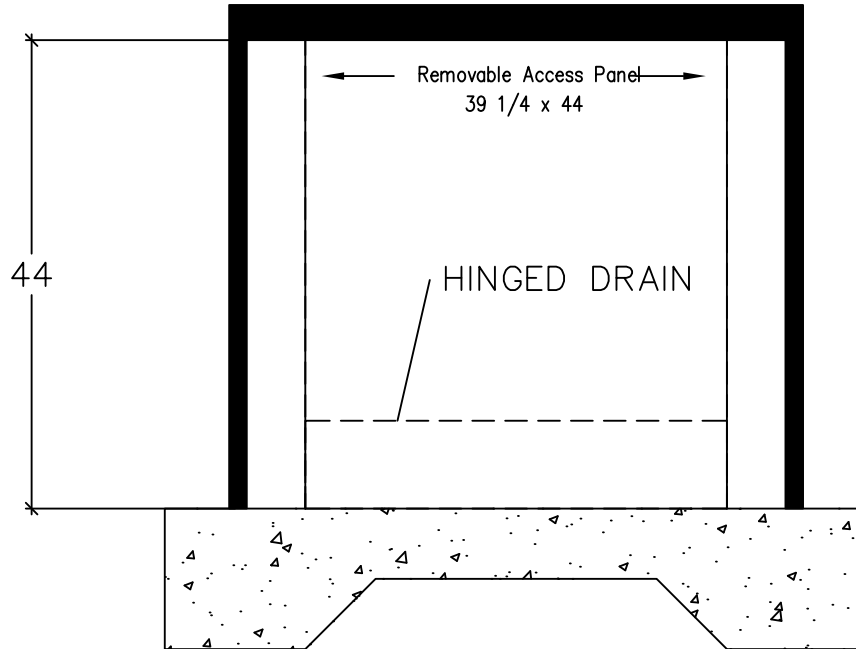
**SAFE-T-COVER®**  
BY HYDROCOWL

ENCLOSURES DESIGNED FOR THE WORLD'S WATER SYSTEMS™

WEBSITE: [SAFE-T-COVER.COM](http://SAFE-T-COVER.COM)  
EMAIL: [SALES@SAFE-T-COVER.COM](mailto:SALES@SAFE-T-COVER.COM)

PHONE: (800) 245-6333  
FAX: (616) 269-4481

## ELEVATION VIEW



200DS-AL

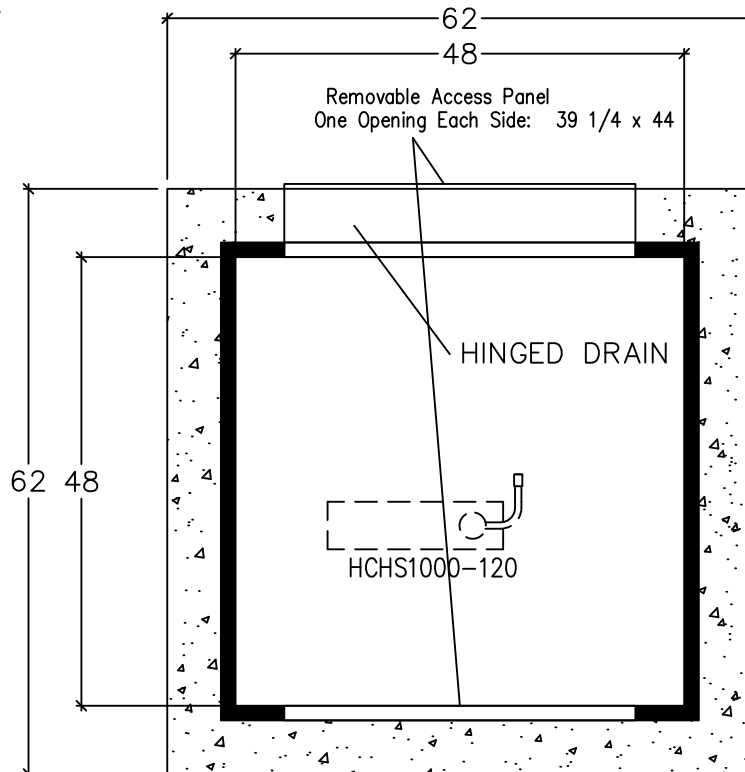
Sheet 1 of 1

5. Model 200DS-AL Enclosure
6. Enclosure inside dimensions: 48"W X 48"L X 44"H
7. Concrete pad is 62"W x 62"L x 6"H

1. Drawing NOT TO SCALE.
2. All dimensions are in inches.
3. Wall and insulation thickness is 1-1/2".
4. Roof and insulation thickness is 3".

US PATENT 5,609,784

## PLAN VIEW



CONFIDENTIAL: This drawing is intended for use only by those authorized to receive it. Dissemination, distribution or copy of this information is strictly prohibited.

**DEEPHAVEN CITY COUNCIL WORKSHOP MINUTES**  
**6:00 P.M. MONDAY, AUGUST 19, 2024**

1. **CALL MEETING TO ORDER:** Mayor Pro Tempore Tony Jewett called the meeting to order at approximately 6:00 p.m.

PRESENT: Councilmembers Emily Scherschligt; and John Studer.

ABSENT: Mayor Kent Carlson and Councilmember Steve Erickson

STAFF: City Administrator Dan Madsen

2. **FIRST REVIEW, 2025 DRAFT GENERAL BUDGET**

Administrator Madsen began a discussion and review of the first draft of the 2025 General Fund Budget. Members of the Council and Staff discussed various line items, the current projected 9% property tax increase and reviewed how the Capital Improvement Fund and Debt Service (Bond Debt) Levy impacted the City's General Fund Levy and overall 2024 Property Tax Levy, payable in 2025. This matter was continued for resumed discussion after the Council Meeting to be held later that evening.

3. **2025 GREENWOOD PUBLIC WORKS EXPENSE WORKSHEET**

Administrator Madsen discussed the Greenwood Public Services Budget for 2025 and reviewed the projected increase in contribution from Greenwood next year. Madsen explained that he had met with the Greenwood City Council to present those numbers and answer any questions that they had about the expense for 2025. No formal action was taken, as this matter was set on for discussion purposes only.

4. **2025 WOODLAND ADMINISTRATIVE SERVICES AGREEMENT**

Administrator Madsen reviewed the proposed Administrative Services Agreement with the City of Woodland and discussed the proposed changes recommended by Woodland Attorney, James Monge. Madsen noted that the only changes proposed were very minor and involved language to include mediation or arbitration of disputes – although it was made clear that this provision would not apply to the City of Deephaven's unilateral right to terminate the agreement at any time. No formal action was taken, as this matter was set on for discussion purposes only. This matter was set on for additional discussion and review at the Council Meeting later that evening.

5. **ADJOURNMENT:** Mayor Pro Tempore Jewett adjourned the meeting at approximately 6:58 p.m.

## **DEEPHAVEN CITY COUNCIL WORKSHOP MINUTES**

**7:35 P.M. MONDAY, AUGUST 19, 2024**

1. **CALL TO RECONVENE THE WORKSHOP:** Mayor Pro Tempore Tony Jewett reconvened the Workshop at approximately 7:35 p.m.

2. **RECONVENED FIRST REVIEW, 2025 DRAFT GENERAL BUDGET**

Administrator Madsen continued the discussion with the Council regarding the 2025 Draft Budget and Property Tax Levy. Members of the Staff and Council continued the discussion of the Budget, line items and projects that were related and completed. The discussion continued into proposed projects and future considerations that should be reviewed in light of the 2025 Property Tax Levy and Beyond.

After additional discussion and review, including the process for refining the Preliminary Property Tax Levy prior to its slated approval at the September 16<sup>th</sup>, 2024 Council Meeting, Mayor Pro Tem, Tony Jewett adjourned the meeting at approximately 8:34 p.m..

Typed and respectfully submitted, August 22<sup>nd</sup>, 2024.  
Rachel Myskevitz, City Clerk

**DEEPHAVEN CITY COUNCIL MEETING MINUTES**  
**7:00 P.M. MONDAY, AUGUST 19, 2024**

- 1. CALL MEETING TO ORDER:** Pro Tempore Mayor Tony Jewett called the meeting to order at approximately 7:00 p.m.

PRESENT: Councilmembers Emily Scherschligt; and, John Studer

ABSENT: Mayor Kent Carlson and Councilmember Steve Erickson

STAFF: City Administrator Dan Madsen and Police Chief Johnson

**2. PLEDGE OF ALLEGIANCE**

The Council recited the Pledge of Allegiance.

**3. APPROVE CONSENT AGENDA**

Motion by Councilmember Studer, and seconded by Councilmember Scherschligt, to approve the Consent Agenda consisting of the following items:

- A. Approve August 5, 2024 City Council Workshop Meeting Minutes
- B. Approve August 5, 2024 Regular City Council Meeting Minutes
- C. Approve Verified Claims
- D. Accept Amy Jones resignation and approve Utility Billing / Marina Clerk Position Posting
- E. Approve Tuition Reimbursement, Officer Kaylin Nelson
- F. Approve Special Event Permit, Ice Fishing Contest
- G. Approve Pre-Order of Police Vehicle

**Motion carried, voting in favor was Jewett, Scherschligt and Studer.**

**4. MATTERS FROM THE FLOOR**

There were no matters from the floor this evening.

**5. PLANNING & ZONING REQUESTS**

There were no Planning & Zoning requests this evening.

**6. UNFINISHED BUSINESS**

**A. Woodland Administrative Services Agreement**

City Administrator / Special Counsel Madsen explained that the City of Deephaven and City of Woodland had been working toward the Administrative Services Agreement for several months.

The Woodland City Council, through their attorney James Monge, requested some relatively minor changes to the Agreement. Madsen explained that these changes did constitute a change beyond mere ministerial or administrative changes, so Council consideration and review was appropriate. The changes proposed included a correction whereby the cost of housing and transporting offenders arrested in Woodland would be borne by Woodland, but that Woodland would receive and retain all fine and forfeiture revenues that originated in their jurisdiction; that the term “Septic Systems” be incorporated and included in the scope of services to be provided as applicable as this is a current issue in Woodland; a shift in the language purportedly to clarify the mutual modification or amendment of the Agreement by majority vote of each individual City Council; and, to include the Dispute Resolution provisions to support mediation if there were disagreements between the Cities arising under the Services Agreement. Madsen stated that the Dispute Resolution clause did not apply to Section 6G which allowed for the City of Deephaven to unilaterally terminate the Services Agreement at any time at its sole discretion. Members of the Council discussed the provisions of the Agreement and the services to be provided to Woodland. After additional discussion and review, including the intent to change the provision of services during termination from six calendar months to 120 days, Motion was made by Studer, and seconded by Scherschligt, to approve the modifications to the Woodland Services Agreement.

**Motion carried, voting in favor was Jewett, Scherschligt and Studer.**

## **7. NEW BUSINESS**

There was no new business this evening.

## **8. DEPARTMENT REPORTS**

### **A. Police Department**

No report.

### **B. Excelsior Fire District**

No report.

### **C. Public Works**

City Administrator / Special Counsel Madsen reported on what the Public Works department has been working on, including building garbage enclosures for Children’s Park, that the Beach Patrol would be done working for the season on August 23<sup>rd</sup>, and that Street Sweeping would begin in the next couple of weeks.

### **D. Administration**

City Administrator / Special Counsel Madsen gave an update on recent staff activities, including the on-boarding of new staff and a reminder that the next Council Meeting would be held on Monday, September 9<sup>th</sup> at 5 p.m. due to the normal first Monday scheduled meeting falling on Labor Day.

## **9. ADJOURNMENT**



Councilmember Studer motioned to adjourn the Regular Council Meeting at approximately 7:24 p.m. Councilmember Scherschligt seconded the motion. Ayes: Jewett, Scherschligt and Studer. Motion carried.

Typed and respectfully submitted August 22<sup>nd</sup>, 2024.  
Rachel Myskevitz, City Clerk

*All meetings of the Deephaven City Council are video recorded and available for viewing on-line at [www.cityofdeephaven.org](http://www.cityofdeephaven.org). Meeting minutes are intended to be a general synopsis of the meetings of the City Council, and more detail regarding discussions and policy considerations is provided by watching the recording of the meeting.*

## CITY OF DEEPHAVEN

09/05/24 6:07 PM

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**\*Check Detail Register©**

Batch: 082624PAY

| Check #           | Check Date | Vendor Name                  | Amount     | Invoice    | Comment                                      |
|-------------------|------------|------------------------------|------------|------------|--|
| <b>10100 CASH</b> |            |                              |            |            |  |
| 40665             | 08/26/24   | API Garage Door, Inc.        |            |            |  |
| E 101-41900-409   |            | R&M CONTRACTURAL-            | \$200.00   | Z283065    | Garage Door Repair                           |
|                   |            | Total                        | \$200.00   |            |  |
| 40666             | 08/26/24   | CINTAS CORP                  |            |            |  |
| E 101-43900-229   |            | R&M SUPPLIES                 | \$8.20     | 4202370180 | Shop Towels                                  |
| E 101-43900-211   |            | UNIFORMS                     | \$43.77    | 4202370180 | Public Works Uniforms                        |
|                   |            | Total                        | \$51.97    |            |  |
| 40667             | 08/26/24   | City of Wayzata              |            |            |  |
| E 101-42100-309   |            | PROFESSIONAL SERVI           | \$37.00    | 08.26.2024 | Fortfieture Title Transfer                   |
|                   |            | Total                        | \$37.00    |            |  |
| 40668             | 08/26/24   | DELTA DENTAL OF MINNESOTA    |            |            |  |
| G 101-21711       |            | DENTAL FAMILY - NON          | \$102.08   | RIS0005931 | Dental Coverage - Sept 2024 Cobra            |
| G 101-21711       |            | DENTAL FAMILY - NON          | \$1,706.14 | RIS0005931 | Dental Coverage - Sept 2024                  |
|                   |            | Total                        | \$1,808.22 |            |  |
| 40669             | 08/26/24   | DuWayne & Donna Ahrndt       |            |            |  |
| R 601-37101       |            | WATER USE CHARGES            | \$60.72    | Aug2024    | Utility Overpayment                          |
|                   |            | Total                        | \$60.72    |            |  |
| 40670             | 08/26/24   | Embedded Systems, Inc.       |            |            |  |
| E 101-42100-319   |            | EQUIP MAINTENANCE            | \$599.64   | 344693     | Bi-Annual Siren Maintenance Agreement        |
|                   |            | Total                        | \$599.64   |            |  |
| 40671             | 08/26/24   | Erik & Caylen Johnsen        |            |            |  |
| R 602-34401       |            | SEWER USE CHARGES            | \$1.55     | WI54657    | Utility Overpayment                          |
| R 604-34303       |            | PRIVATE ROADS                | \$0.60     | WI54657    | Utility Overpayment                          |
|                   |            | Total                        | \$2.15     |            |  |
| 40672             | 08/26/24   | I-STATE TRUCK CENTERS        |            |            |  |
| E 101-43900-221   |            | EQUIP/VEHICLE SUPPLI         | \$166.53   | C241448099 | #3 blower motor                              |
|                   |            | Total                        | \$166.53   |            |  |
| 40673             | 08/26/24   | JANEX INC                    |            |            |  |
| E 101-42100-201   |            | OFFICE SUPPLIES              | \$165.92   | 79498      | Police Dept Supplies                         |
|                   |            | Total                        | \$165.92   |            |  |
| 40674             | 08/26/24   | JEFF KASK                    |            |            |  |
| E 101-41900-307   |            | JANITORIAL SERVICES          | \$300.00   | 08.21.24   | Clean Deephaven City Hall/Police Dep/PW Dept |
|                   |            | Total                        | \$300.00   |            |  |
| 40675             | 08/26/24   | Kaylin Nelson                |            |            |  |
| E 101-42100-371   |            | REGISTRATION                 | \$1,822.50 | 590027     | Tuition Reimbursement                        |
|                   |            | Total                        | \$1,822.50 |            |  |
| 40676             | 08/26/24   | Krista Nelson & Kevin OLeary |            |            |  |
| R 602-34401       |            | SEWER USE CHARGES            | \$0.24     | Aug2024    | Utility Overpayment                          |
| R 604-34303       |            | PRIVATE ROADS                | \$0.10     | Aug2024    | Utility Overpayment                          |
|                   |            | Total                        | \$0.34     |            |  |

## CITY OF DEEPAVEN

09/05/24 6:07 PM

Page 2

**\*Check Detail Register©**

Batch: 082624PAY

| Check#          | Check Date | Vendor Name                  | Amount     | Invoice     | Comment                            |
|-----------------|------------|------------------------------|------------|-------------|------------------------------------|
| 40677           | 08/26/24   | MARK DUFFY                   |            |             |                                    |
| E 101-43900-211 |            | UNIFORMS                     | \$114.95   | Aug2024     | Workboots Reimbursement            |
|                 |            | Total                        | \$114.95   |             |                                    |
| 40678           | 08/26/24   | MN Driver & Vehicle Services |            |             |                                    |
| E 101-42100-333 |            | VEHICLE MAINTENANC           | \$18.00    | 08.27.2024  | Police Vehicle Plates              |
|                 |            | Total                        | \$18.00    |             |                                    |
| 40679           | 08/26/24   | RACHEL MYSKEVITZ             |            |             |                                    |
| E 101-41400-439 |            | MISCELLANEOUS                | \$41.80    | Aug2024     | Bank Deposit Mileage Reimbursement |
| E 101-41200-372 |            | MEALS/LODGING                | \$31.45    | Aug2024     | Election Breakfast Reimbursement   |
|                 |            | Total                        | \$73.25    |             |                                    |
| 40680           | 08/26/24   | On-Site Medical Services Inc |            |             |                                    |
| E 101-42100-309 |            | PROFESSIONAL SERVI           | \$1,110.00 | 2364431     | Hearing & Blood Tests              |
| E 101-43900-309 |            | PROFESSIONAL SERVI           | \$350.00   | 2364431     | Hearing Tests                      |
|                 |            | Total                        | \$1,460.00 |             |                                    |
| 40681           | 08/26/24   | OREILLY AUTOMOTIVE INC       |            |             |                                    |
| E 101-42100-333 |            | VEHICLE MAINTENANC           | \$50.36    | 3251400731  | Police Car Supplies                |
|                 |            | Total                        | \$50.36    |             |                                    |
| 40682           | 08/26/24   | Patrick Smith                |            |             |                                    |
| E 101-41200-372 |            | MEALS/LODGING                | \$26.91    | XXX9591     | Election Coffee Reimbursement      |
|                 |            | Total                        | \$26.91    |             |                                    |
| 40683           | 08/26/24   | QUALITY FLOW SYSTEMS INC     |            |             |                                    |
| E 602-43200-319 |            | EQUIP MAINTENANCE            | \$2,054.50 | 47472       | Lift station 6 repair              |
|                 |            | Total                        | \$2,054.50 |             |                                    |
| 40684           | 08/26/24   | Ready Watt Electric          |            |             |                                    |
| E 101-42100-319 |            | EQUIP MAINTENANCE            | \$1,860.00 | 2216694     | Siren Repair Thorpe Park           |
|                 |            | Total                        | \$1,860.00 |             |                                    |
| 40685           | 08/26/24   | Rebecca Thompson             |            |             |                                    |
| R 602-34401     |            | SEWER USE CHARGES            | \$140.00   | Aug2024     | Utility Overpayment                |
| R 604-34303     |            | PRIVATE ROADS                | \$54.00    | Aug2024     | Utility Overpayment                |
|                 |            | Total                        | \$194.00   |             |                                    |
| 40686           | 08/26/24   | Rivera Landscape LLC         |            |             |                                    |
| E 101-45100-309 |            | PROFESSIONAL SERVI           | \$2,500.00 | 1688        | Children's Park Maintenance        |
|                 |            | Total                        | \$2,500.00 |             |                                    |
| 40687           | 08/26/24   | Scott & Shari Colville       |            |             |                                    |
| R 602-34401     |            | SEWER USE CHARGES            | \$1.55     | 18905       | Utility Overpayment                |
| R 604-34303     |            | PRIVATE ROADS                | \$0.60     | 18905       | Utility Overpayment                |
|                 |            | Total                        | \$2.15     |             |                                    |
| 40688           | 08/26/24   | STANDARD INSURANCE COMPANY   |            |             |                                    |
| G 101-21715     |            | LIFE INSURANCE-NON T         | \$404.16   | 00 772587 0 | Life Insurance September Premiums  |
|                 |            | Total                        | \$404.16   |             |                                    |
| 40689           | 08/26/24   | STEADY PROPERTIES, LLC       |            |             |                                    |

## CITY OF DEEPHAVEN

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**\*Check Detail Register©**

Batch: 082624PAY

| Check#          | Check Date | Vendor Name                        | Amount             | Invoice    | Comment                             |
|-----------------|------------|------------------------------------|--------------------|------------|-------------------------------------|
| R 602-34401     |            | SEWER USE CHARGES                  | \$43.74            | Aug2024    | Utility Overpayment                 |
| R 604-34303     |            | PRIVATE ROADS                      | \$17.01            | Aug2024    | Utility Overpayment                 |
|                 |            | Total                              | \$60.75            |            |                                     |
| <b>40690</b>    | 08/26/24   | <b>STREICHERS</b>                  |                    |            |                                     |
| E 101-42100-249 |            | MINOR EQUIPMENT                    | \$279.90           | 11713479   | New Badge State Seals               |
|                 |            | Total                              | \$279.90           |            |                                     |
| <b>40691</b>    | 08/26/24   | <b>SUBURBAN RATE AUTHORITY</b>     |                    |            |                                     |
| E 101-41100-433 |            | DUES & SUBSCRIPTION                | \$244.00           | 08.23.2024 | 2024 2nd Half Membership Assessment |
|                 |            | Total                              | \$244.00           |            |                                     |
| <b>40692</b>    | 08/26/24   | <b>Taylor Schultz</b>              |                    |            |                                     |
| E 101-42100-371 |            | REGISTRATION                       | \$15.41            | 0ZXK00172  | Training Meal Reimbursement         |
|                 |            | Total                              | \$15.41            |            |                                     |
| <b>40693</b>    | 08/26/24   | <b>U.S. BANK EQUIPMENT FINANCE</b> |                    |            |                                     |
| E 101-41900-229 |            | R&M SUPPLIES                       | \$279.00           | 536219694  | Ricoh Copiers                       |
|                 |            | Total                              | \$279.00           |            |                                     |
| <b>40694</b>    | 08/26/24   | <b>UNITED FARMERS COOP</b>         |                    |            |                                     |
| E 101-43900-212 |            | FUEL                               | \$1,154.45         | 53214      | Motor Oil                           |
|                 |            | Total                              | \$1,154.45         |            |                                     |
| <b>40695</b>    | 08/26/24   | <b>USPS</b>                        |                    |            |                                     |
| E 101-41400-322 |            | POSTAGE                            | \$350.00           | 08.20.2024 | First-Class Presort Permit Fee      |
|                 |            | Total                              | \$350.00           |            |                                     |
| <b>40696</b>    | 08/26/24   | <b>VERIZON WIRELESS</b>            |                    |            |                                     |
| E 101-42100-321 |            | COMMUNICATIONS-TEL                 | \$323.84           | 9971334410 | Police Dept Phones                  |
| E 101-43900-321 |            | COMMUNICATIONS-TEL                 | \$127.56           | 9971334410 | Public Works Phones                 |
| E 101-45100-309 |            | PROFESSIONAL SERVI                 | \$111.96           | 9971334410 | Beach Patrol Phones                 |
|                 |            | Total                              | \$563.36           |            |                                     |
| <b>40697</b>    | 08/26/24   | <b>WEX BANK CIRCLE K</b>           |                    |            |                                     |
| E 602-43200-212 |            | FUEL                               | \$220.27           | 98953297   | Fuel Sewer                          |
| E 101-43900-212 |            | FUEL                               | \$1,270.62         | 98953297   | Fuel Public Works                   |
|                 |            | Total                              | \$1,490.89         |            |                                     |
| <b>40698</b>    | 08/26/24   | <b>WM MUELLER &amp; SONS INC</b>   |                    |            |                                     |
| E 101-43100-224 |            | MAINTENANCE                        | \$174.40           | 303431     | Asphalt                             |
| E 101-43100-224 |            | MAINTENANCE                        | \$642.40           | 303579     | Asphalt                             |
| E 101-43100-224 |            | MAINTENANCE                        | \$632.80           | 303657     | Asphalt                             |
| E 101-43100-224 |            | MAINTENANCE                        | \$631.20           | 303743     | Asphalt                             |
|                 |            | Total                              | \$2,080.80         |            |                                     |
|                 |            | <b>10100</b>                       | <b>\$20,491.83</b> |            |                                     |



## CITY OF DEEPAVEN

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**\*Check Detail Register©**

Batch: 082624PAY

| Check# | Check Date | Vendor Name | Amount | Invoice | Comment |
|--------|------------|-------------|--------|---------|---------|
|--------|------------|-------------|--------|---------|---------|

**Fund Summary****10100 CASH**

101 GENERAL FUND \$17,896.95

601 WATER FUND \$60.72

602 SEWER FUND \$2,461.85

604 STORM WATER MGMT FUND \$72.31

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\$20,491.83

**DEEPHAVEN CITY COUNCIL MEETING MEMORANDUM  
20225 COTTAGEWOOD ROAD, DEEPHAVEN, MN 55331**

**City Council Meeting**

**5 p.m. Monday, September 9, 2024**

**Consent Agenda**

**St. Therese Special Event Permit, School Family Fundraiser**

St. Therese Church is proposing to host a Family Fundraiser on October 12<sup>th</sup>, 2024 that will include music, food and beer and wine. This would be a private event, all parking would be contained within the St. Therese Parking Lots.

Chief of Police, Cory Johnson; and Public Works Supervisor, Jeff Kask, have reviewed the Special Event Permit and proposed plan. Both Chief Johnson and Supervisor Kask have no questions or concerns about the event and recommend approval. As a component of this application, St. Therese has provided a Application for a 1 to 4 Day Liquor License, along with a copy of their insurance.

Based upon the information provided, and in consideration of the approval by the Police Department and Public Works, Staff recommend approval of this Special Event Permit.

Sincerely,

Dan Madsen  
City Administrator, Special Counsel  
Deephaven, Minnesota



Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

|  |  |  |                                     |
|--|--|--|-------------------------------------|
| Name of organization<br><b>St. Therese of Neepahaven</b>           |  | Date of organization<br><b>3/25/1946</b> | Tax exempt number<br><b>8570183</b> |
| Organization Address (No PO Boxes)<br><b>18323 Minnetonka Blvd</b> | City<br><b>Neepahaven</b>  | State<br><b>MN</b>                       | Zip Code<br><b>55391</b>            |
| Name of person making application<br><b>Maria Snyder</b>           | Business phone<br><b>952-24-0578</b>   | Home phone<br><b>(22-24)-7692</b>        |                                     |
| Date(s) of event<br><b>10/12/2024</b>                              | Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer<br><input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit |  |                                     |
| Organization officer's name<br><b>Fr. Leonard Andrie</b>           | City<br><b>Neepahaven</b>  | State<br><b>MN</b>                       | Zip Code<br><b>55391</b>            |
| Organization officer's name<br><b>David Bruns</b>                  | City<br><b>Helmuth</b>   | State<br><b>MN</b>                       | Zip Code<br><b>55441</b>            |
| Organization officer's name<br><b>Adam Grochner</b>                | City<br><b>Minnetonka</b>  | State<br><b>MN</b>                       | Zip Code<br><b>55305</b>            |

Location where permit will be used. If an outdoor area, describe.

**Outside school door #5 in a large grassy area.**

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

**N/A**

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

**The Catholic Mutual Relief Society of America**  
**General liability: \$500,000 Excess liability: \$500,000**

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

|   |                               |
|---|-------------------------------|
| City or County approving the license  | Date Approved                 |
| Fee Amount  | Permit Date                   |
| Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No | City or County E-mail Address |
| Current population of city  |                               |

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

# Certificate of Coverage

Date: 8/6/2024

**Certificate Holder**

Archdiocese of Saint Paul and Minneapolis  
Chancery Office  
777 Forest Street  
St. Paul, MN 55106

**This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.**

**Company Affording Coverage**

THE CATHOLIC MUTUAL RELIEF  
SOCIETY OF AMERICA  
10843 OLD MILL RD  
OMAHA, NE 68154

**Covered Location**

ST TERESE CHURCH  
18323 MINNETONKA BOULEVARD  
DEEPHAVEN, MN 55391-0000

**Coverages**

**This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.**

|  | Type of Coverage                               | Certificate Number | Coverage Effective Date | Coverage Expiration Date | Limits                     |         |
|--|--|--------------------|-------------------------|--------------------------|----------------------------|---------|
|  | Property                                       |                    |                         |                          | Real & Personal Property   |         |
|  |  |                    |                         |                          |                            |         |
|  | D. General Liability                           | 8589               | 7/1/2024                | 7/1/2025                 | Each Occurrence            | 500,000 |
|  | <input checked="" type="checkbox"/> Occurrence |                    |                         |                          | General Aggregate          |         |
|  | <input type="checkbox"/> Claims Made           |                    |                         |                          | Products-Comp/OP Agg       |         |
|  |  |                    |                         |                          | Personal & Adv Injury      |         |
|  |  |                    |                         |                          | Fire Damage (Any one fire) |         |
|  |  |                    |                         |                          | Med Exp (Any one person)   |         |
|  | Excess Liability                               | 8589               | 7/1/2024                | 7/1/2025                 | Each Occurrence            | 500,000 |
|  |  |                    |                         |                          | Annual Aggregate           |         |
|  | Other  |                    |                         |                          | Each Occurrence            |         |
|  |  |                    |                         |                          | Claims Made                |         |
|  |  |                    |                         |                          | Annual Aggregate           |         |
|  |  |                    |                         |                          | Limit/Coverage             |         |
|  |  |                    |                         |                          |                            |         |

**Description of Operations/Locations/Vehicles/Special Items** (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified with regard to the Covered Locations Fundraising Event, to be held on parish grounds, October 12, 2024.

Includes Liquor Liability and Fidelity for Charitable Gambling.

**Holder of Certificate****Cancellation**

City of Deephaven  
20225 Cottagewood Road  
Deephaven, MN 55331

**Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.**

Authorized Representative

*Paul A. Peterson*

0111014773





## SPECIAL EVENT PERMIT APPLICATION

**CITY OF DEEPHAVEN**  
**20225 COTTAGEWOOD ROAD**  
**DEEPHAVEN, MN 55331**  
**952-474-4755**

|                                     |
|-------------------------------------|
| <b>Filing Fee</b><br><b>\$50.00</b> |
|-------------------------------------|

Name of Sponsoring Entity: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Date and Time of the Special Event: \_\_\_\_\_

Describe and List all Activities at the Special Event: \_\_\_\_\_

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Proposed Location of the Special Event, please attach a map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing.

Estimated number of: Staff \_\_\_\_\_ Participants \_\_\_\_\_ Spectators \_\_\_\_\_

List All Special Considerations: Parking, Security Plans, Fire & Emergency Medical Services, Safety Provisions, Traffic Control, Pedestrian Access, Garbage Collection, Water Service, Electric Service, Public Restrooms: (Please list on separate sheet, if necessary)

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Please list the admission fee, donation or other consideration to be charged or requested for admission to the special event, if applicable: \_\_\_\_\_

Will food or alcohol be served or sold at the special event: \_\_\_\_\_

---

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **SPECIAL EVENT REQUIREMENTS**

**Special Event** - means any concert, parade, fair, show, festival, carnival, rally, party, filming of a movie, video or television show, motorcade, run, street dance, bike-a-thon, race, walk, athletic event or other attended outdoor entertainment or celebration that is to be held in whole or in part upon publicly owned property or public right-of-way.

**Permit Application** - Any person or organization desiring to conduct or sponsor a special event in the City shall first obtain a special event permit from the City and must submit a fully completed Permit Application for review and approval by the Deeplaven City Council. The application must be submitted twenty (20) days prior to the next available Council meeting. The Council may approve, deny, or amend the application.

**Indemnification Agreement** - If the event, or any portion of the event is to be held on City property or right-of-way, prior to the issuance of a special event permit, the permit applicant and authorizing officer of the sponsoring organization, if any, have agreed by signing the Permit Application to indemnify, defend and hold the City, its officials, employees and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees and agents.

**Liability Insurance Required** - The applicant or sponsor of a special event must possess or obtain liability insurance to protect against loss from liability imposed by law for damages on account of bodily injury or property damage arising from the special event. A certificate of insurance must be filed with the City prior to issuance of the special events permit. The certificate of insurance must name the City of Deeplaven as additional insureds. Insurance coverage must be maintained for the duration of the special event. Insurance coverage must be a commercial general liability policy. The minimum limits must be at least \$1,000,000. If alcoholic beverages are to be sold or distributed at the special event, the policy must also include an endorsement for liquor liability. The City Council may require additional endorsements depending upon the type of special event and proposed activities. The City may waive or reduce the insurance requirements if the City Council determines that the insurance requirements are in excess of the reasonable risk presented by the proposed special event.

**Cleanup Deposit** - The applicant or sponsor of the special event involving the sale of food or beverages for immediate consumption, erection of structures, horses or other large animals, water aid stations or another activity likely to create a substantial need for cleanup may be required by the City to provide a cleanup deposit prior to issuance of the special event permit. The cleanup deposit shall be in an amount set by the City Council. The cleanup deposit will be returned to the applicant/sponsor if the area used for the special event has been cleaned and restored to the same condition as it existed prior to the event. If the property used for the event has not been properly cleaned or restored, the applicant/sponsor will be billed for the actual cost by the City for the cleanup and restoration. The cleanup deposit will be applied toward payment of the bill.

**DEEPHAVEN CITY COUNCIL MEETING MEMORANDUM  
20225 COTTAGEWOOD ROAD, DEEPHAVEN, MN 55331**

**City Council Workshop Meeting  
5 p.m. Monday, September 9, 2024  
Resolution Calling Public Hearing for Special Assessment  
Of Delinquent Utility Accounts**

The City of Deephaven annually certifies delinquent and unpaid utility bills to Hennepin County for assessment against the subject property benefitted by those utilities. The amount of the utility arrears is levied against the properties, with a penalty and interest, and collected through the annual property taxation process. These assessments are levied pursuant to the provisions of Chapters 10 of the Deephaven City Code and Minnesota Statutes §§444.075 subd.3e and 443.015.

As a condition precedent to this certification process, Cites are required to provide notice to property owners and hold a Public Hearing prior to the adoption and certification of the final assessment roll. The attached Notice of Public Hearing will be published September 12<sup>th</sup> and September 19<sup>th</sup> in the Sun Sailor, the official newspaper of the City of Deephaven. Additionally, individual letters have been sent to each resident or business with an unpaid balance on their utility bill as of September 1<sup>st</sup>, 2024. This letter provided the amount of the utility arrears and informed the resident or business that payment can be made by September 16<sup>th</sup>, 2024 to avoid incurring any penalties or interest on the outstanding payments. After September 16<sup>th</sup>, delinquent utility bills will incur interest and a \$20 penalty for each delinquent account. No payments will be accepted after November 15<sup>th</sup>, 2024, and the amount of arrears, penalties and interest will be certified to the County and assessed against the subject properties' taxes.

Attached for your review is a Draft Resolution calling for a Public Hearing on the Assessment of Delinquent Water, Stormwater, Wastewater, Garbage and Recycling Charges. Also attached for your review is a copy of the Public Hearing Notice to be published in the Sun Sailor.

Sincerely,

Dan Madsen  
City Administrator, Special Counsel  
Deephaven, Minnesota

## **CITY OF DEEPHAVEN, MINNESOTA**

A Regular meeting of the City Council of the City of Deephaven, Minnesota was called to order by Mayor Kent Carlson on Monday, September 9, 2024 at 5:00 p.m. in the Council Chambers of City Hall, 20225 Cottagewood Road, Deephaven, Minnesota, 55331. The following council members were present: Carlson, Erickson, Jewett, Studer and Scherschligt. The following members were absent: None. A motion to adopt the following resolution was made by \_\_\_\_\_, seconded by \_\_\_\_\_.

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### **RESOLUTION No. 38-24**

#### **A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ASSESSMENT OF UNPAID CHARGES AND FEES FOR MUNICIPAL WATER, WASTEWATER, STORMWATER, GARBAGE & RECYCLING UTILITIES**

**WHEREAS**, Chapter 10 of the Deephaven City Code and Minnesota Statutes §§444.075 subd.3e and 443.015 provide Deephaven with the authority to certify unpaid utility charges and fees to Hennepin County for assessment against the subject and benefitted properties; and

**WHEREAS**, a Public Hearing is required to receive public input and comment concerning the assessment of unpaid utility charges and fees, and;

**WHEREAS**, such a public hearing is proposed to be set on for the regularly scheduled Council Meeting to be held at 7 p.m., Monday, October 7<sup>th</sup>, 2024.

**NOW THEREFORE BE IT RESOLVED:** by the Council of the City of Deephaven, Minnesota, that a public hearing be set on for Monday, October 7<sup>th</sup>, 2024 at 7:00 p.m. in the Council Chambers of Deephaven City Hall for the purpose of considering the assessment of unpaid utility charges and fees for municipal water, wastewater, stormwater and garbage & recycling services.

**BE IT FURTHER RESOLVED:** that the City Clerk is directed to cause a notice of the hearing on the proposed assessment to be published in the official newspaper of the city at least two weeks prior to the hearing. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the public hearing.

Adopted by the Council of the City of Deephaven, Minnesota on Monday, September 9, 2024. The following council members voted in favor: Carlson, Studer, Jewett, Erickson, Scherschligt. The following members voted against or abstained: None. Where upon the motion was declared passed and executed.

CITY OF DEEPHAVEN

---

Kent Carlson, Mayor

ATTEST:

---

Dan Madsen, City Administrator/Special Counsel

**CITY OF DEEPHAVEN**

**NOTICE OF PUBLIC HEARING ON THE ASSESSMENT  
OF DELINQUENT WATER, STORMWATER, WASTEWATER,  
GARBAGE AND RECYCLING CHARGES**

**NOTICE IS HEREBY GIVEN** that the Deephaven City Council will hold a public hearing on Monday, October 7, 2024 at 7:00 p.m., or as soon thereafter as is practical, in the Council Chambers of City Hall located at 20225 Cottagewood Road, Deephaven, Minnesota 55331, to consider a Resolution approving the proposed assessment roll for properties benefited by the furnishing of Water Service, Wastewater Service, Storm Water Drainage Service, or Garbage and Recycling Services by the City for which charges have become delinquent and remain unpaid. The assessment is levied pursuant to the provisions of Chapters 10 of the City Code and is authorized for assessment against the property as permitted by Minnesota Statutes §§444.075 subd.3e and 443.015.

The City's assessment roll is open to public inspection and on file with the City Clerk at Deephaven City Hall. To avoid having the above referenced charges assessed to your property, payment must be provided in full to the City Clerk no later than 4:30 p.m., Friday, November 15, 2024. No appeal may be taken as to the amount of any assessment unless written objection signed by the affected property owner is filed with the City Clerk prior to the Assessment Hearing or presented to the Mayor at the Assessment Hearing.

An owner may appeal an assessment to District Court pursuant to Minnesota Statutes §429.081 by serving notice of the appeal upon the Mayor or Clerk of the municipality within 30 days after the adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or Clerk. Additionally, a property owner may request deferment of an assessment pursuant to Minnesota Statutes §§435.193 to 435.195.

/S/ City Clerk  
Deephaven, Minnesota

**DEEPHAVEN CITY COUNCIL MEETING MEMORANDUM**  
**20225 COTTAGEWOOD ROAD, DEEPHAVEN, MN 55331**

**City Council Meeting**  
**5 p.m. Monday, September 9, 2024**  
**Consent Agenda**  
**Deephaven Cub Scout Pack #3427 Special Event Permit**

Pack #3427 and Troy Whitney are applying for a Special Event Permit to host their Open House in Thorpe Park to recruit new Scouts. The event will include hotdogs, burgers and an inflatable NERF Archery target from the Mn State Fair. There will be six staff and approximately 30 participants. The Cub Scouts would plan to use the picnic shelter and grass area. Mr. Whitney has provided a copy of the Pack's Liability Insurance in addition to the Special Event Permit Application.

Based upon the information provided, and in consideration of the approval by the Police Department and Public Works, Staff recommend approval of this Special Event Permit.

Sincerely,

Dan Madsen  
City Administrator, Special Counsel  
Deephaven, Minnesota





## SPECIAL EVENT PERMIT APPLICATION

CITY OF DEEPAHVEN  
20225 COTTAGEWOOD ROAD  
DEEPAHVEN, MN 55331  
952-474-4755

R# 19.37  
Filing Fee  
\$50.00

Name of Sponsoring Entity: Deephaven Cub Scout Pack #3427

Contact Person: TROY WHITNEY Phone Number: 651-245-2426

Address: 18545 Lake Ave, Deephaven Email: EMAIL4TROY@GMAIL.COM

Date and Time of the Special Event: Sat, Sep 14th, 11am - 1pm

Describe and List all Activities at the Special Event: Open house to recruit new K-5 Cub Scouts. We plan to grill hot dogs/burgers, play games, answer questions. We have the inflatable NERF Archery target from the MN State Fair. (Not a bounce house)

Proposed Location of the Special Event, please attach a map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing.

Estimated number of: Staff 6 Participants 25-30 Spectators 0

List All Special Considerations: Parking, Security Plans, Fire & Emergency Medical Services, Safety Provisions, Traffic Control, Pedestrian Access, Garbage Collection, Water Service, Electric Service, Public Restrooms: (Please list on separate sheet, if necessary) Thorpe Park

We plan to use the picnic shelter, and grass area adjacent to it. Backup plan for Thorpe Park Warming House.

Please list the admission fee, donation or other consideration to be charged or requested for admission to the special event, if applicable: No Fees or Donations.

Will food or alcohol be served or sold at the special event: \_\_\_\_\_

Hot dogs/burgers provided (Not Sold) & grilled ourselves

Applicant's Signature: Troy Whitney Date: Sep 5, 2024

(We have liability insurance)





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |   |                                     |               |
|--|---|-------------------------------------|---------------|
| <b>PRODUCER</b><br>Marsh & McLennan Agency LLC<br>8144 Walnut Hill Lane, 16th Floor<br>Dallas TX 75231   | <b>CONTACT NAME:</b> Laura Craig          |                                     |               |
|  | <b>PHONE (A/C. No. Ext):</b> 972-770-1402 | <b>FAX (A/C. No.):</b> 972-770-1699 |               |
| <b>INSURED</b><br>BSALFLCA<br>Boy Scouts of America, National Council and All of its affiliates and subsidiaries<br>Northern Star Council, BSA, #250 | <b>INSURER(S) AFFORDING COVERAGE</b>      |                                     | <b>NAIC #</b> |
|  | INSURER A : Evanston Insurance Company    |                                     | 35378         |
|  | INSURER B :                               |                                     |               |
|  | INSURER C :                               |                                     |               |
|  | INSURER D :                               |                                     |               |
|  | INSURER E :                               |                                     |               |
| INSURER F :  |   |                                     |               |

**COVERAGES****CERTIFICATE NUMBER:** 863729491**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD  | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|--|----------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |  |          | V3P0009142    | 3/1/2023                | 3/1/2024                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000<br>MED EXP (Any one person) \$<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 7,000,000<br>PRODUCTS - COMP/OP AGG \$<br>\$ |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY   |  |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |
|          | <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |  |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | N/A      |               |                         |                         | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
For All Official Scouting Activities

**CERTIFICATE HOLDER**

Proof of insurance only.

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## SPECIAL EVENT PERMIT APPLICATION

CITY OF DEEPHAVEN  
20225 COTTAGEWOOD ROAD  
DEEPHAVEN, MN 55331  
952-474-4755

Filing Fee  
\$50.00

Name of Sponsoring Entity: Cottagewood Community Foundation

Contact Person: Erika Simonsen-Pirchio Phone Number: 540-273-3517

Address: 4315 Cottonwood Ln, Deephaven Email: erika.ctwd@gmail.com

Date and Time of the Special Event: 10/5/24 4 - 8

Describe and List all Activities at the Special Event: DJ for kids from 4-5.

Band w/ Stage in Cottagewood Park from 5-8. This  
is an "Oktoberfest" Event, beer and wine will served  
on the store patio. Hot Dog/Brat Cart

Proposed Location of the Special Event, please attach a map of the proposed area to be used which shows any barricades, street route plans or perimeter/security fencing.

Estimated number of: Staff 4 Participants 15 Spectators ~100

List All Special Considerations: Parking, Security Plans, Fire & Emergency Medical Services, Safety Provisions, Traffic Control, Pedestrian Access, Garbage Collection, Water Service, Electric Service, Public Restrooms: (Please list on separate sheet, if necessary)

In discussions w/ Deephaven Police Event Coordination, we will close  
Western Rd. parking will be sufficient on Park Pl. and around  
the store. No additional utility is required.

Please list the admission fee, donation or other consideration to be charged or requested for admission to the special event, if applicable: No - Store is open for purchase

Will food or alcohol be served or sold at the special event: Yes - Alcohol (beer & wine) <sup>on the store patio</sup>

and a hot dog cart will be in the store parking lot

Applicant's Signature: Erika Simonsen Date: 9/6/24

## **SPECIAL EVENT REQUIREMENTS**

**Special Event** - means any concert, parade, fair, show, festival, carnival, rally, party, filming of a movie, video or television show, motorcade, run, street dance, bike-a-thon, race, walk, athletic event or other attended outdoor entertainment or celebration that is to be held in whole or in part upon publicly owned property or public right-of-way.

**Permit Application** - Any person or organization desiring to conduct or sponsor a special event in the City shall first obtain a special event permit from the City and must submit a fully completed Permit Application for review and approval by the Deephaven City Council. The application must be submitted twenty (20) days prior to the next available Council meeting. The Council may approve, deny, or amend the application.

**Indemnification Agreement** - If the event, or any portion of the event is to be held on City property or right-of-way, prior to the issuance of a special event permit, the permit applicant and authorizing officer of the sponsoring organization, if any, have agreed by signing the Permit Application to indemnify, defend and hold the City, its officials, employees and agents harmless from any claim that arises in whole or in part out of the special event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees and agents.

**Liability Insurance Required** - The applicant or sponsor of a special event must possess or obtain liability insurance to protect against loss from liability imposed by law for damages on account of bodily injury or property damage arising from the special event. A certificate of insurance must be filed with the City prior to issuance of the special events permit. The certificate of insurance must name the City of Deephaven as additional insureds. Insurance coverage must be maintained for the duration of the special event. Insurance coverage must be a commercial general liability policy. The minimum limits must be at least \$1,000,000. If alcoholic beverages are to be sold or distributed at the special event, the policy must also include an endorsement for liquor liability. The City Council may require additional endorsements depending upon the type of special event and proposed activities. The City may waive or reduce the insurance requirements if the City Council determines that the insurance requirements are in excess of the reasonable risk presented by the proposed special event.

**Cleanup Deposit** - The applicant or sponsor of the special event involving the sale of food or beverages for immediate consumption, erection of structures, horses or other large animals, water aid stations or another activity likely to create a substantial need for cleanup may be required by the City to provide a cleanup deposit prior to issuance of the special event permit. The cleanup deposit shall be in an amount set by the City Council. The cleanup deposit will be returned to the applicant/sponsor if the area used for the special event has been cleaned and restored to the same condition as it existed prior to the event. If the property used for the event has not been properly cleaned or restored, the applicant/sponsor will be billed for the actual cost by the City for the cleanup and restoration. The cleanup deposit will be applied toward payment of the bill.





Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY  
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

|                                    |   |                      |          |                   |  |
|------------------------------------|---|----------------------|----------|-------------------|--|
| Name of organization               |   | Date of organization |          | Tax exempt number |  |
| Cottagewood Community Foundation   |   | 12/21/1998           |          | 4496433           |  |
| Organization Address (No PO Boxes) |   | City                 | State    | Zip Code          |  |
| 20280 Cottagewood Rd.              |   | Excelsior            | MN       | 55331             |  |
| Name of person making application  |   | Business phone       |          | Home phone        |  |
| Erika Simonsen                     |   | 540-273-3517         |          | same              |  |
| Date(s) of event                   | Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer   |                      |          |                   |  |
| 10/05/2024                         | <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit |                      |          |                   |  |
| Organization officer's name        | City  | State                | Zip Code |                   |  |
| Betsy Chin                         | Excelsior   | MN                   | 55331    |                   |  |
| Organization officer's name        | City  | State                | Zip Code |                   |  |
| Erika Simonsen                     | Excelsior   | MN                   | 55331    |                   |  |
| Organization officer's name        | City  | State                | Zip Code |                   |  |
| Molly Cardinal                     | Excelsior   | MN                   | 55331    |                   |  |

Location where permit will be used. If an outdoor area, describe.

The Cottagewood Store has a side fenced in patio where the alcohol will be served. To enter you will be required to have a wrist band/shop identification.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

N/A

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

United States Liability Insurance Group  
\$1 million & \$2 million

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival ☐ Yes ☐ No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

**No Temp Applications faxed or mailed. Only emailed.**

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY  
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY  
CITY/COUNTY TO [AGE.TEMPORARYAPPLICATION@STATE.MN.US](mailto:AGE.TEMPORARYAPPLICATION@STATE.MN.US)**

## Licensing Contact

### Agency Contact Information

Public Safety (DPS), Minnesota Department of  
445 Minnesota Street  
St. Paul, MN 55101  
Phone: 651-201-7000

The Minnesota Department of Public Safety (DPS) is responsible for the Bureau of Criminal Apprehension (BCA), Alcohol and Gambling Enforcement, Driver and Vehicle Services (DVS), Emergency Communication Networks, Homeland Security and Emergency Management, Office of Justice Programs, State Fire Marshal, Pipeline Safety, State Highway Patrol, Capitol Security and Traffic Safety.

Alcohol & Gambling Enforcement Division (AGED)  
445 Minnesota St., Suite 222  
St. Paul, MN 55101-2156

#### **Contact person:**

AGED Contact - Carl Albrecht  
[carl.albrecht@state.mn.us](mailto:carl.albrecht@state.mn.us)  
Phone: 651-201-7512

## License Detail Link

Alcohol and Gambling Enforcement Division (AGED)

AGED Public Data Access Search





## The Main Event® — Special Event Product

YOU CAN OBTAIN A QUOTE BY PROVIDING THE INFORMATION IN THE INSTANT QUOTE SECTION, SUBJECT TO THE REMAINDER PROVIDED PRIOR TO BINDING.

### I. INSTANT QUOTE INFORMATION

Instant Quote is only available for accounts with no losses in the past three years. If there is loss history, please detail the losses below.

#### TYPE OF EVENT

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Beer garden/Beer tent          | <input type="checkbox"/> Fundraiser                    | <input type="checkbox"/> Individual vendor booth   |
| <input type="checkbox"/> Musical/Theatrical performance | <input type="checkbox"/> Motor vehicle race/Show       | <input type="checkbox"/> Picnic                    |
| <input type="checkbox"/> Concerts                       | <input type="checkbox"/> Competition or shows          | <input type="checkbox"/> Sporting event/Tournament |
| <input type="checkbox"/> Conventions/Trade show/Exhibit | <input type="checkbox"/> Parade                        | <input type="checkbox"/> Wedding/Wedding reception |
| <input type="checkbox"/> Festival                       | <input checked="" type="checkbox"/> Party/Social event | <input type="checkbox"/> Other (describe):         |

Name of applicant: Cottagewood Community Foundation/Cottagewood Store  
(List only one legal and dba name. Do not include "etal", "etc." or other similar wording in the name.)

Describe applicant's role and responsibility in event: Current Board member - Event Coordinator

Location address: 20280 Cottagewood Ave ☒ Same as mailing address

City: Deephaven State: MN Zip: 55331

Coverage desired:

☒ Commercial general liability and liquor liability ☐ Commercial general liability only ☐ Liquor liability only

Limits of coverage desired: \_\_\_\_\_

FULL SCHEDULE/DESCRIPTION AND PURPOSE OF EVENT (Attach copy of brochure, website pages and flyer to this application or include details on all activities taking place): 10/5/24 4-8 Includes a band, hot dog cart, alcohol served on store patio - Oktoberfest

Dates of event: From: 10 / 05 / 2024 To: 10 / 05 / 2024

(If one day event, end date should be the same as start date. Quote will contemplate coverage for events continuing past 12:00 a.m.)

Desired coverage date(s): From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

If event date(s) differs from desired coverage date(s), explain: \_\_\_\_\_

Is set-up and take-down coverage needed for additional dates?

☐ Yes\* ☒ No

\*If "Yes," what are the dates and what will this exposure include?

\*Will there be any heavy machinery used such as bulldozers, backhoes, excavators, or any other types of industrial machinery (small forklifts and light machinery are acceptable)?

☐ Yes ☒ No

Would you like to include a rain date?

☐ Yes ☒ No

If "Yes," what date? \_\_\_\_\_

Would you like to include coverage for banners?

☐ Yes ☒ No

If "Yes," does the banner hang above a major roadway or trail behind an airplane? :

☐ Yes ☐ No

Name of additional insured: City of Deephaven

Mailing address: 20225 Cottagewood Rd. Excelsior, MN 55331

Additional insured's interest in event: \_\_\_\_\_

Would you like to include primary and non-contributory wording?

☐ Yes ☒ No

If "Yes," please advise how many contracts are needed: \_\_\_\_\_

Would you like to include waiver of subrogation?

☐ Yes ☒ No

If "Yes," please advise how many contracts are needed: \_\_\_\_\_

#### HISTORY

1. Previous carrier: N/A Policy number: \_\_\_\_\_

2. Describe any previous losses:

| Year | # of Claims | Incured Amounts | General Liability/Liquor Liability/ Assault + Battery | Description |
|------|-------------|-----------------|---|-------------|
|      |             | \$              |   |             |
|      |             | \$              |   |             |
|      |             | \$              |   |             |

## II. COMMERCIAL GENERAL LIABILITY

1. Estimated total attendees per day: 100  
If applicant is an individual exhibitor/vendor, what is the estimated attendees per day anticipated to visit their booth? \_\_\_\_\_
2. Will there be any entertainment? ☐ Yes ☐ No  
If "Yes," describe and include name of performers and acts: DJ for 4-5 ; Band 5-8
3. Will event feature any of the following:
- |   |                              |  |
|---|------------------------------|--|
| a. Mechanical rides/devices?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| b. Firearms or fireworks?   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| c. Overnight camping or bonfires?                                     | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| d. Water hazards?   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If "Yes", will attendees be permitted to swim, boat, jet ski or fish? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| e. Haunted house, hayride or corn maze exposure?                      | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| f. High profile attendees?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
- If "Yes", please list: \_\_\_\_\_
4. a. Describe security measures: Coordination + road closure + Alcohol supervision from Berphaven Police  
b. If security is provided by independent contractors, are they required to carry their own insurance? ☒ N/A ☐ Yes ☐ No  
(For event specific underwriting questions please see Section IV)

## III. LIQUOR LIABILITY

### LIQUOR LIABILITY (IF COVERAGE IS DESIRED)

1. Hours of event: From: 4:00 AM To: 8:00 PM  
a. If hours vary by date, describe: \_\_\_\_\_
2. Estimated number of attendees consuming alcohol daily: 50
3. For this event, is the applicant acting in the capacity of a hired caterer or bartender? ☐ Yes ☒ No
4. Is the applicant an individual or business that regularly sells, serves or furnishes alcohol? ☐ Yes ☒ No
5. a. Is applicant the sole vendor/server of alcohol at event? ☒ Yes ☐ No  
b. If there are multiple vendors, are all participating alcohol vendors/servers required to carry liquor liability limits for the event equal to or greater than our applicant? ☐ Yes ☒ No
6. Will alcohol be dispensed by a professional bartender or server that has taken a formal alcohol awareness training course? ☐ Yes ☒ No
7. Will alcohol be sold by applicant? ☒ Yes ☐ No
8. Is BYOB (Bring Your Own Bottle) or self-service of alcohol permitted? ☐ Yes ☒ No

## IV. EVENT TYPES

1. If this is a CONCERT/MUSICAL EVENT, complete below:
- a. Name(s) of performer(s): DJ Molly + Band = Teardowns Describe type of music: Kid music (DJ) + Rock Band
- b. Performers are: ☒ Local ☐ National
- c. Will pyrotechnics be featured? ☐ Yes ☒ No
- d. Any special effects? ☐ Yes ☒ No  
If "Yes," describe: \_\_\_\_\_
5. If this is a PARADE Event, complete below: N/A
- a. Describe parade route from start to finish: \_\_\_\_\_
- b. Has parade route been approved by local authorities and will route be secured by police? ☐ Yes ☐ No  
If "No," explain: \_\_\_\_\_
- c. Are parade participants permitted to throw souvenirs, candy or other items into the crowd? ☐ Yes ☐ No
6. If this is an ATHLETIC EVENT, complete below:
- a. Describe athletic event: N/A
- b. ☐ Professional or ☐ Amateur  
If "Professional," list the athletes: \_\_\_\_\_
- c. Is this an off road, trail run, mud run or obstacle event? ☐ Yes ☒ No

7. If this is a MOTOR VEHICLE RACE, RODEO, TRACTOR PULL OR TRUCK SHOW, complete below: N/A
- a. Is the venue designed specifically for this type of activity? ☐ Yes ☐ No
- b. Are metal or concrete barriers in place to ensure spectator safety? ☐ Yes ☐ No  
If no, describe: \_\_\_\_\_
- c. Are the barriers permanent? ☐ Yes ☐ No
- d. How high are the barriers? \_\_\_\_\_
- e. What is the distance between the barriers and spectators? \_\_\_\_\_
- f. Are spectators ever permitted in the pit or infield area? ☐ Yes ☐ No
- g. If this is a rodeo, are the transfer areas between animal pens and the competition restricted from the general public? ☐ Yes ☐ No
- h. Will the event feature audience participation (i.e. calf scrambles)? ☐ Yes ☐ No
- i. Is this an off road, trail run, mud run or obstacle event? ☐ Yes ☐ No
8. If this is a CAR SHOW/MOTOR VEHICLE SHOW, complete below: N/A
- a. Do vehicles remain stationary throughout the show with the engines off? ☐ Yes ☐ No
- b. Will the event feature burnouts, drag races or flame throwing? ☐ Yes ☐ No
9. If this is a HEALTH FAIR/CONVENTION, complete below: N/A
- a. Will the event feature any medical or health treatment? ☐ Yes ☐ No

#### V. ADDITIONAL APPLICANT INFORMATION

Form of business: ☐ Individual ☐ Corporation ☐ Partnership ☐ LLC ☐ Other Non-Profit

Applicant's mailing address: 4375 Cottonwood Ln. Excelsior, MN 55331 (if different than the location address above)

City: Excelsior State: MN Zip: 55331

E-mail address of primary contact: erika.ctwd@gmail.com Phone: 540-273-3517

**Virginia Notice:** Statements in the application shall be deemed the insured's representations. A statement made in the application or in any affidavit made before or after a loss under the policy will not be deemed material or invalidate coverage unless it is clearly proven that such statement was material to the risk when assumed and was untrue.

**Minnesota Notice:** The clause "and/or authorization or agreement to bind the insurance." is replaced with "Authorization or agreement to bind the insurance may be withdrawn or modified based on changes to the information contained in this application prior to the effective date of the insurance applied for that may render inaccurate, untrue or incomplete any statement made with a minimum of 10 days notice given to the insured prior to the effective date of cancellation when the contract has been in effect for less than 90 days or is being canceled for nonpayment of premium.

**Colorado Fraud Statement:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

**District of Columbia Fraud Statement: WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**Florida Fraud Statement:** You are agreeing to place coverage in the surplus lines market. Superior coverage may be available in the admitted market and at a lesser cost. Persons insured by surplus lines carriers are not protected under the Florida Insurance Guaranty Act with respect to any right of recovery for the obligation of an insolvent unlicensed insurer.

**Kentucky Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

**Maine and Washington Fraud Statement:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**New Jersey Fraud Statement:** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**New York Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**Ohio Fraud Statement:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**Oklahoma Fraud Statement: WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.



**Pennsylvania Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**Tennessee and Virginia Fraud Statement:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**Fraud Statement (All Other States):** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison.

Applicant's signature: Eulaf Simonsen Title: Board VP Date: 9/5/24

If your state requires that we have information regarding your authorized retail agent or broker, please provide below.

Retail agency name: \_\_\_\_\_ License #: \_\_\_\_\_

Main agency phone number: \_\_\_\_\_

Agency mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_



## DEEPHAVEN PLANNING COMMISSION MEETING MINUTES

TUESDAY, JULY 16, 2024

**CALL TO ORDER:** Chair Mike Petersen called the meeting to order at 7:00 p.m.

**PRESENT:** Commissioners Kjell Nafstad, Kendall Carlson, Patrick Donlin, and Chair Mike Petersen

**ABSENT:** Commissioners Erin Saewert, Jerome D'Alessandro and Dan Goodrich

**OTHERS PRESENT:** Planning Director Pat Smith and City Council Liaison Steve Erickson

### 1. **APPROVAL OF MINUTES** **Minutes of June 18, 2024**

Motion by Chair Petersen, seconded by Commissioner Donlin, to approve the minutes of June 18, 2024, as drafted. Motion carried 4/0.

### 2. **PUBLIC HEARINGS**

- a) Conditional Use Permit to Exceed Hardcover for a New House at 18875 Azure Road

Smith presented the staff report. Jason and Megan Skolak are requesting a Conditional Use Permit to exceed the hardcover limit by 7.6% in conjunction with constructing a new house. The existing house was constructed in 1940, and the property currently has a hardcover of 25%. The proposed new house would eliminate the non-conforming detached garage that is setback 8.2 feet from the east property line.

The applicants are proposing to mitigate the additional hardcover by installing an infiltration trench in the southwest corner of the property. Currently all stormwater drains off the site. Stormwater runoff from portions of the roof and the backyard would be directed towards the infiltration trench. The amount of stormwater runoff to the neighboring property to the west would be greatly reduced with the proposed improvements. As proposed, the effective hardcover is 24.8%. The City Engineer has reviewed and approved the grading and stormwater management plans.

Commissioner Donlin asked about trees. Dan Scholtec, builder, stated the trees on the west side would remain. Three other trees would have to be removed. Everything in the P3 drainage area will end up in the infiltration trench.



## DEEPHAVEN PLANNING COMMISSION MEETING MINUTES

**TUESDAY, JULY 16, 2024**

Chair Petersen asked if there has been any water drainage issues. Dan Scholtec said is not aware of any water damage to the house. Councilmember Erickson said there was standing water behind the house, but with the new house that issue will be resolved.

Chair Petersen opened the public hearing.

Tim Babatz, 18905 Azure, addressed the Planning Commission. He said the stormwater has been an issue for his lot, which is west of the subject lot. The soil does not drain very well. Does not prefer water from the roof going back to the backyard. Would rather have it all go to the street.

Councilmember Erickson said the size of the infiltration trench is designed to capture the extra hardcover over 25%. Chair Petersen gave a historic perspective of stormwater in Deephaven. The City mitigates down to the maximum level of 25%, while most other cities around Lake Minnetonka have hardcover limits between 30%-40%. Mr. Babatz suggests moving the infiltration trench farther north to capture more water that could impact his house.

Councilmember Erickson asked if there is a outlet designed for the infiltration trench. Dan Scholtec said no, and that the infiltration trench will be larger than what was presented in the Planning Commission packet. The swale will route stormwater around the neighbor's house. The P3 drainage area will increase in size. Dan Scholtec stated the effective hardcover will be closer to 23.5%.

Steve Schlotthauer, 18800 Azure, addressed the Commission. Had questions regarding the house design. Thought a house of 2,900 SF is reasonable for the neighborhood.

Jeff Hafner, 18850 Azure Road, addressed the Commission. He said natural systems perform better than mechanical systems. Trees are often overlooked for infiltration because they slow further the rate rainwater hits the street. He said building footprint is not the same as construction footprint as construction equipment will compact the soils. Chair Petersen said the City will have to change standards if storm events change patterns.

Tracy Babatz, neighbor to the west, asked why the building plans were not sent to the neighbors. Smith stated he sends out plans to neighbors based on the issue that is in front of the Planning Commission. For example, a CUP to exceed the hardcover, drainage plans would be sent out to neighbors. If the request is a variance to encroach into a setback,



## DEEPHAVEN PLANNING COMMISSION MEETING MINUTES

TUESDAY, JULY 16, 2024

then building plans would be sent to the neighbors. The mailings are limited to weight and size.

Pam Vazquez, 18790 Azure Road, addressed the Planning Commission. She believes in small houses. Her issue is the size of the proposed house.

Chair Petersen closed the public hearing.

Commission Nafstad said there is an assumption that no trees would be planted, but that most likely will not be the case. Chair Petersen said there are items that have been brought up that are broader issues that do not pertain to this Conditional Use Permit application. The proposed plans will reduce the amount of water going to the neighbor's house by about 70%, and the amount of water going to the Lake is also reduced. Because of this, he supports the application.

Motion by Chair Petersen, seconded by Commissioner Carlson, to accept the recommendation and findings of staff and recommend the City Council approve a conditional use permit to exceed the hardcover limit by 7.6% in conjunction with building a new house at 18875 Azure Road, as presented. Motion carried 4/0.

### 3. DISCUSSION ITEMS

Zoning for Cannabis Businesses

Smith presented the staff report. Commissioner Carlson noted that there is a daycare center south of Highway 7 that may impact the commercial district along Highway 7. Smith will report back to the Planning Commission next month on that distance. Commission Nafstad said if the City had to make changes to the distance requirements, he would prefer allowing the district to be allowed in the zoning district along Highway 7.

### 4. LIAISON REPORT

Councilmember Erickson presented the Liaison Report. He said that the variance request to exceed the building footprint at 3935 Walden Shores Road was approved. He said WSB provided a report on all the roads in Deephaven. Most of the failing roads are dead-end roads that serve a few residences. Over half of the City is in the good or excellent range. Chair Petersen ask about the amount of traffic on these roads to determine the bang for the buck on choosing which roads to improve. Much of Heathcote is in the poor range. Commission Nafstad asked to see the map. Smith stated once the report is finalized he will send it out to the Planning Commission.



**DEEPHAVEN PLANNING COMMISSION  
MEETING MINUTES**

**TUESDAY, JULY 16, 2024**

**5. ADJOURNMENT**

Motion by Commissioner Carlson to adjourn the meeting at 8:44 p.m. Motion seconded by Commissioner Nafstad. Motion carried 4/0.

Respectfully submitted,

Patrick Smith  
Planning Director

DRAFT

**STAFF REPORT**  
*Pat Smith, Planning Director*  
**Deephaven Planning Commission**  
**August 20, 2024**



**APPLICATION INFORMATION**

**APPLICANT:** Sam and Erin Cari

**PROPERTY OWNER(S):** Sam and Erin Cari

**LOCATION:** 4720 Old Kent Road (please see attached Location Map)

**ZONING:** R-2, Residential

**SYNOPSIS:** Applicant is requesting a variance to exceed the grading limit by three feet (please see attached narrative)

**STAFF RECOMMENDATION:** Motion to Recommend Approval to City Council

**60/120-DAY REVIEW DEADLINE:** October 16, 2024/December 15, 2024

**BACKGROUND/REQUEST**

The applicants would like to make the rear yard more accessible by moving the existing berm closer toward the rear property line along Manor Road. Most of the newly created berm will only be two feet above the existing grade. However, the grade in a small area in the southern corner of the site will increase 6 feet in height (red circle in proposed Grading Plan). The maximum grade change without a variance is three feet; thus, **a variance to exceed the grade limit by three feet is required.**

The City Engineer has reviewed the revised grading plan and believes the change will not negatively affect the stormwater runoff from the site (see attached email).

**Variance Review Criteria**

Minn. Stat § 462.357, subd. 6(2) states that variances may be granted when the applicant for the variance establishes that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties" means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. The City's Board of Appeals and Adjustments evaluating a variance request is required to make the following inquiries:

**1) Is the variance in harmony with the purpose and intent of the ordinance?**

Staff Comment: The principal justifications for land alteration restrictions are to limit properties from circumventing the house height limitations by building up the grade around a property, or altering overall drainage patterns in a significant or detrimental way. Neither of these concerns are the case in this proposal. The change in grade will result in a more functional site, and the City Engineer has determined that the site will not be detrimental to the neighboring properties.

**2) Is the variance consistent with the comprehensive plan?**

Staff Comment: The request is consistent with the Comprehensive Plan's Housing Elements Goals and Policies which encourages safe, healthy and quality housing that respects the natural environment of the community.

**3) Does the proposal put property to use in a reasonable manner?**

Staff Comment: Yes, it is reasonable to have a usable backyard.

**4) Are there unique circumstances to the property not created by the landowner?**

Staff Comment: The existing berm, which constitutes most of the backyard, was not created by the landowner.

**5) Will the variance, if granted, alter the essential character of the locality?**

Staff Comment: No, the maximum height of the berm will not change from the height of the existing berm.

**Public Comment**

Staff sent a public notice to all property owners within 350 feet of the subject site prior to the Planning Commission meeting of August 20, 2024. Comments are attached.

|                             |
|-----------------------------|
| <b>STAFF RECOMMENDATION</b> |
|-----------------------------|

Staff recommends approval a variance to exceed the maximum grade limit by three feet in conjunction with regrading the backyard at 4720 Old Kent Road.

|   |
|---|
| <b>PLANNING COMMISSION ACTION REQUESTED</b> |
|---|

Possible motions include:

- 1) I move the Planning Commission accept the recommendation and findings of staff and recommend the City Council **approve** a variance to exceed the maximum grade limit by three feet in conjunction with regrading the backyard at 4720 Old Kent Road.

OR

- 2) I move the Planning Commission recommend the City Council **deny** a variance to exceed the maximum grade limit by three feet in conjunction with regrading the backyard at 4720 Old Kent Road. The motion is based on the following findings: \_\_\_\_\_.

**Attachments:**

- 1) Location Map
- 2) Applicant's Narrative
- 3) Photos of Area in Question
- 4) Proposed Survey
- 5) Engineering Comments





# LOCATION MAP

## 4720 Old Kent Road



In Re: Variance Request

4720 Old Kent Road

Deephaven, MN 55331

We are seeking a variance request in order to make our property function as it should have been developed to begin with. This request is not only reasonable, but will enhance the landscape for both our property and the adjacent ones, including the general public traveling on Manor Road.

When they graded the Amesbury North development they created a large hill surrounding our property shielding it from Manor road. When this was done, the peak of the hill was located half way between our home and Manor, instead of along Manor road. Our proposal is reasonable, simply seeking to move this hill towards Manor Road like it should have been to begin with.

Upon visiting the site, you will see that the current hill follows Manor Road with the exception of a large "bowl" on the Manor road side that exists only where our property is located. As a result, it leaves a large inaccessible area that has been a collector of garbage. We recently removed the buckthorn, brush and unhealthy trees to find it full of beer bottles, concrete scraps and other "dumped" items. Due to the fact it's on the other side of the unnaturally located hill, we have not had physical or visual access to it, which has led to it's blighted and neglected state. Our proposal to shift it towards Manor Road will allow us to maintain and enhance it for us and the neighborhood.

This proposal will not alter the character of the neighborhood, but will instead, provide the space and topography to ensure this area is well kept and will allow for better erosion control. We plan on planting grass between the house and the hill. As we approach the hill, this would transition to wild fescue and trees to aid in erosion control, encourage the natural aspect of the surrounding landscape and better create a buffer between our property and Manor Road.

We believe this will not only make the property more desirable, but could improve drainage in both our yard and Manor Road. An alternative considered was a rock wall, but we believe that to be unduly burdensome, unnecessary and not in line with our goal of keeping the area as natural as possible. We live in an area with amazing natural beauty and habitat and a rock wall would not improve this – both from our vantage and the vantage of the public on Manor Road. Another alternative is leaving it as is, however again, the current hill will continue to create erosion and runoff issues and render the area largely unusable and continue to be too difficult to care for.

We bought the property this way and did not create the situation at hand. We have spoken to all nearby property owners and have received nothing but support. We have worked with a designer and excavator to ensure the proposed plans are minimally invasive and that they only enhance the area for us and others.













DESCRIPTION OF PROPERTY SURVEYED

Lot 14, Block 2, AMESBURY NORTH, according to the recorded plat thereof, Hennepin County, Minnesota.

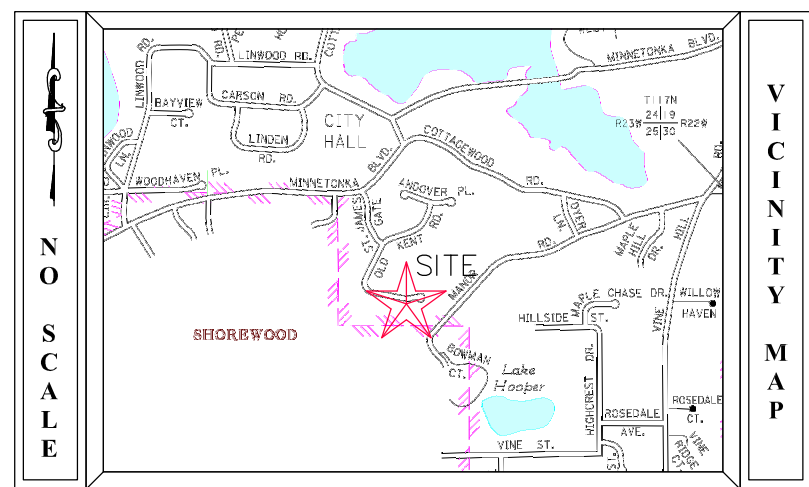
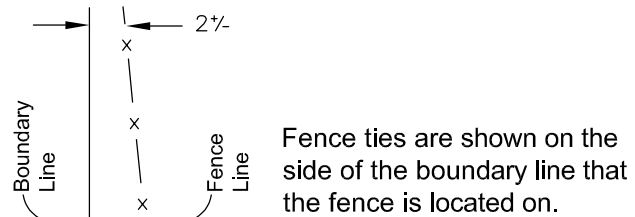
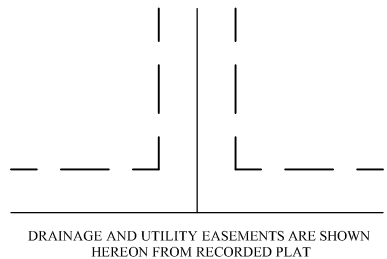
STANDARD NOTES

- 1) **Site Address:** 4720 Old Kent Road, Deephaven, Minnesota 55331
- 2) A title opinion was not furnished to the surveyor as part of this survey. Only easements per the recorded plat are shown unless otherwise denoted hereon.
- 3) **Flood Zone Information:** X (area determined to be outside of the 0.2% annual chance floodplain) per Flood Insurance Rate Map, Community Panel No. 27053C0316F, effective date of November 4, 2016.
- 4) **Parcel Area Information:** Gross Area: 39,902 ± s.f. ~ 0.916 acres  
\*We do not affirmatively insure the quantity of acreage set forth in the description
- 5) **Benchmark:** Elevations are based on Hennepin County Control Point 2706 AE which has an elevation of: 987.91 feet (NAVD88).
- 6) **Zoning Information:** The current Zoning for the subject property is R-2 (Residential - 40,000 sq. ft. area) per the City of Deephaven's zoning map dated December 2008. The setback, height, and floor space area restrictions for said zoning designation are as follows:  
  
Principal Structure Setbacks - Street(s): 50 feet (Old Kent Road)  
Interior Side: 20 feet  
Exterior Side: 25 feet  
Rear: 25 feet  
Height: 36 feet  
Hardcover: 25 percent of lot area  
  
Please note that the zoning information shown hereon may have been amended through a city process. We recommend that a zoning letter be obtained from the Zoning Administrator for the current restrictions for this site. All setback information and hardcover data for planning and design must be verified by all parties involved in the design and planning process.
- 7) **Utilities:** We have shown the location of utilities on the surveyed property by observed evidence only. There may be underground utilities encumbering the subject property we are unaware. Please note that we have not placed a Gopher State One Call for this survey. There may or may not be underground utilities in the mapped area, therefore users must exercise caution before any excavation takes place on or near this site. Also, please note that seasonal conditions may inhibit our ability to visibly observe all the utilities located on the subject property. Before digging, you are required by law to notify Gopher State One Call at least 48 hours in advance at 651/454-0002.

We have not received the current zoning classification and building setback requirements from the insurer.

Existing Hardcover

|            |        |
|------------|--------|
| Lot Area   | = S.F. |
| House Area | = S.F. |
| Area       | = S.F. |
| Area       | = S.F. |
| Area       | = S.F. |
| Area       | = S.F. |
| Area       | = S.F. |
| Area       | = S.F. |
| Total Area | = S.F. |
| Coverage = | %      |



Bearings are based on the Hennepin County Coordinate System (NAD 83 - 1986 adj.)

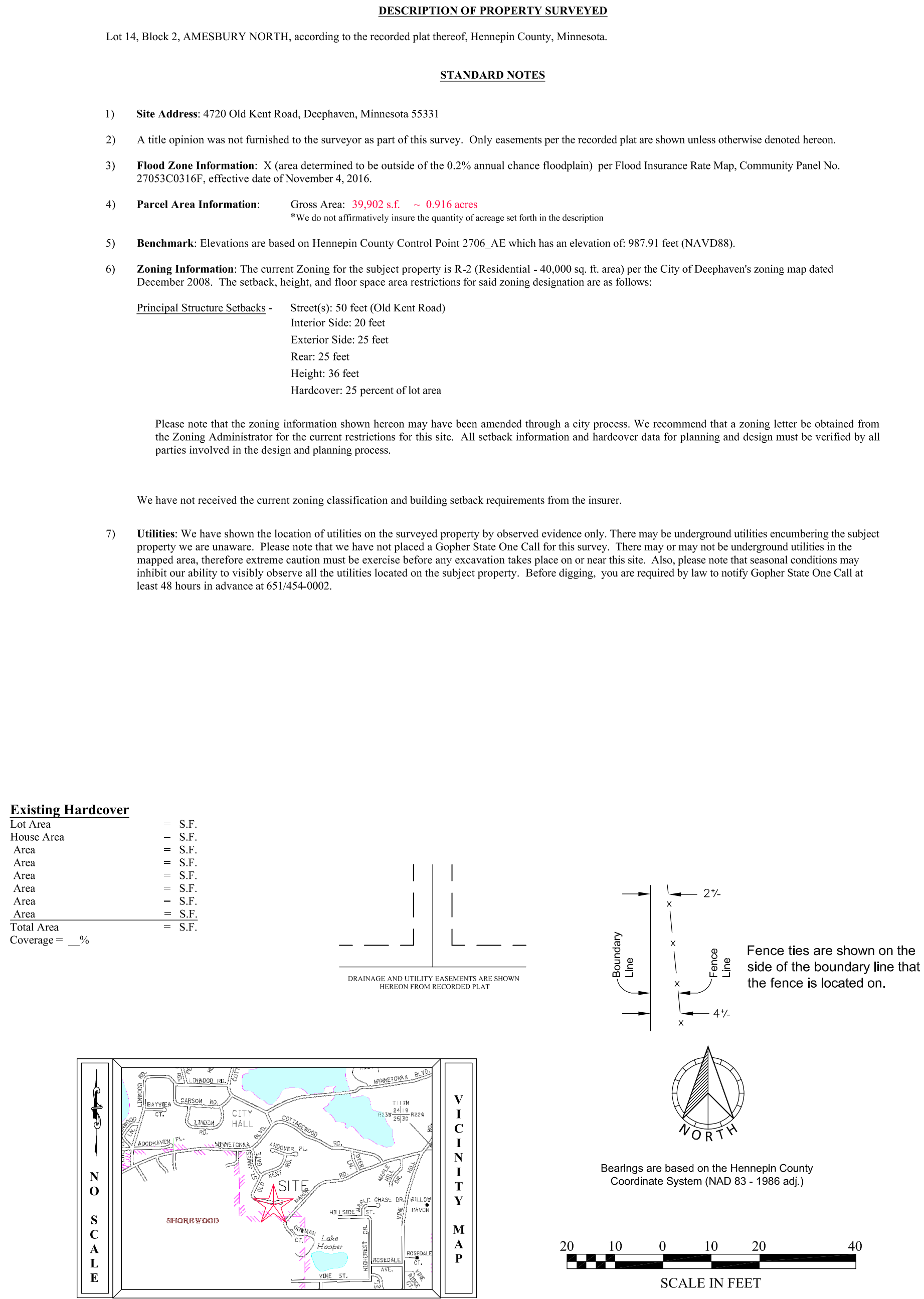


SURVEY LEGEND

|                               |                           |                             |
|-------------------------------|---------------------------|-----------------------------|
| ● CAST IRON MONUMENT          | ⊕ PIEZOMETER              | WOE WALKOUT ELEVATION       |
| ○ IRON PIPE MONUMENT SET      | ⊖ POWER POLE              | FFE FIRST FLOOR ELEVATION   |
| ⊙ DRILL HOLE FOUND            | ⊗ ROOF DRAIN              | GFE GARAGE FLOOR ELEVATION  |
| ⊗ CHISELED "X" MONUMENT SET   | ⊕ LIFT STATION            | TOF TOP OF FOUNDATION ELEV. |
| ⊕ CHISELED "X" MONUMENT FOUND | ⊕ SANITARY MANHOLE        | LOE LOWEST OPENING ELEV.    |
| ⊕ REBAR MONUMENT FOUND        | ⊕ SANITARY CLEANOUT       |                             |
| ⊕ PK NAIL MONUMENT SET        | ⊕ STORM MANHOLE           |                             |
| ⊕ PK NAIL MONUMENT FOUND      | ⊕ STORM DRAIN             |                             |
| ⊕ PK NAIL W/ ALUMINUM DISC    | ⊕ CATCH BASIN             |                             |
| ⊕ SURVEY CONTROL POINT        | ⊕ FLARED END SECTION      |                             |
| ⊕ A/C UNIT                    | ⊕ TREE CONIFEROUS         |                             |
| ⊕ CABLE TV PEDESTAL           | ⊕ TREE CONIFEROUS REMOVED |                             |
| ⊕ ELECTRIC TRANSFORMER        | ⊕ TREE DECIDUOUS          |                             |
| ⊕ ELECTRIC MANHOLE            | ⊕ TREE DECIDUOUS REMOVED  |                             |
| ⊕ ELECTRIC METER              | ⊕ TELEPHONE MANHOLE       |                             |
| ⊕ ELECTRIC OUTLET             | ⊕ TELEPHONE PEDESTAL      |                             |
| ⊕ YARD LIGHT                  | ⊕ UTILITY MANHOLE         |                             |
| ⊕ LIGHT POLE                  | ⊕ UTILITY PEDESTAL        |                             |
| ⊕ FIBER OPTIC MANHOLE         | ⊕ UTILITY VAULT           |                             |
| ⊕ FIRE DEPT. HOOK UP          | ⊕ WATERMAIN MANHOLE       |                             |
| ⊕ FLAG POLE                   | ⊕ WATER METER             |                             |
| ⊕ FUEL PUMP                   | ⊕ WATER SPIGOT            |                             |
| ⊕ PROPANE TANK                | ⊕ WELL                    |                             |
| ⊕ GAS METER                   | ⊕ MONITORING WELL         |                             |
| ⊕ GAS MANHOLE                 | ⊕ CURB STOP               |                             |
| ⊕ GENERATOR                   | ⊕ GATE VALVE              |                             |
| ⊕ GUARD POST                  | ⊕ HYDRANT                 |                             |
| ⊕ HAND HOLE                   | ⊕ IRRIGATION VALVE        |                             |
| ⊕ MAIL BOX                    | ⊕ POST INDICATOR VALVE    |                             |
|                               | ⊕ SIGN                    |                             |
|                               | ⊕ SOIL BORING             |                             |
|                               |                           | ⊕ CONCRETE                  |
|                               |                           | ⊕ BITUMINOUS                |
|                               |                           | ⊕ BUILDING SETBACK LINE     |
|                               |                           | ⊕ CTV                       |
|                               |                           | ⊕ CONCRETE CURB             |
|                               |                           | ⊕ CONTOUR EXISTING          |
|                               |                           | ⊕ CONTOUR PROPOSED          |
|                               |                           | ⊕ GUARD RAIL                |
|                               |                           | ⊕ DRAIN TILE                |
|                               |                           | ⊕ ELC                       |
|                               |                           | ⊕ ELECTRIC UNDERGROUND      |
|                               |                           | ⊕ FENCE                     |
|                               |                           | ⊕ FIBER OPTIC UNDERGROUND   |
|                               |                           | ⊕ GAS UNDERGROUND           |
|                               |                           | ⊕ OVERHEAD UTILITY          |
|                               |                           | ⊕ TREE LINE                 |
|                               |                           | ⊕ SANITARY SEWER            |
|                               |                           | ⊕ STORM SEWER               |
|                               |                           | ⊕ TELEPHONE UNDERGROUND     |
|                               |                           | ⊕ RETAINING WALL            |
|                               |                           | ⊕ UTILITY UNDERGROUND       |
|                               |                           | ⊕ WATERMAIN                 |
|                               |                           | ⊕ TRAFFIC SIGNAL            |
|                               |                           | ⊕ RAILROAD TRACKS           |
|                               |                           | ⊕ RAILROAD SIGNAL           |
|                               |                           | ⊕ RAILROAD SWITCH           |
|                               |                           | ⊕ SATELLITE DISH            |
|                               |                           | ⊕ WETLAND BUFFER SIGN       |

| FIELD CREW | NO. | BY | DATE | REVISION | USE (INCLUDING COPYING, DISTRIBUTION, AND/OR CONVEYANCE OF INFORMATION) OF THIS PRODUCT IS STRICTLY PROHIBITED WITHOUT SATHRE-BERGQUIST, INC.'S EXPRESS WRITTEN AUTHORIZATION. USE WITHOUT SAID AUTHORIZATION CONSTITUTES AN ILLEGITIMATE USE AND SHALL THEREBY INDEMNIFY SATHRE-BERGQUIST, INC. OF ALL RESPONSIBILITY. SATHRE-BERGQUIST, INC. RESERVES THE RIGHT TO HOLD ANY ILLEGITIMATE USER OR PARTY LEGALLY RESPONSIBLE FOR DAMAGES OR LOSSES RESULTING FROM ILLEGITIMATE USE. | I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.<br><br>Dated this 17th day of June, 2024.<br><br><i>Daniel L. Schmidt</i><br><br>Daniel L. Schmidt, PLS<br>schmidt@sathre.com | MINNESOTA License No. 26147 | ENG. INEERS<br>DESIGNERS<br>SURVEYORS<br>PLANNERS | SATHRE-BERGQUIST, INC.<br>150 SOUTH BROADWAY WAYZATA, MN. 55391 (952) 476-6000<br>WWW.SATHRE.COM | TWP:117-RGE.23-SEC.25<br>Hennepin County | DEEPPHAVEN,<br>MINNESOTA | CERTIFICATE OF SURVEY<br><br>PREPARED FOR:<br>SAMUAL AND ERIN CARI | FILE NO.<br>13045-001<br><br>1<br><br>2 |
|------------|-----|----|------|----------|---|---|-----------------------------|---|--|--|--------------------------|--|---|
|------------|-----|----|------|----------|---|---|-----------------------------|---|--|--|--------------------------|--|---|





## SURVEY LEGEND

|                               |                           |                             |
|-------------------------------|---------------------------|-----------------------------|
| ● CAST IRON MONUMENT          | ⊕ PIEZOMETER              | WOE WALKOUT ELEVATION       |
| ○ IRON PIPE MONUMENT SET      | ⊖ POWER POLE              | FFE FIRST FLOOR ELEVATION   |
| ● IRON PIPE MONUMENT FOUND    | ⊗ GUY WIRE                | GFE GARAGE FLOOR ELEVATION  |
| ● DRILL HOLE FOUND            | ⊖ ROOF DRAIN              | TOF TOP OF FOUNDATION ELEV. |
| ✕ CHISELED "X" MONUMENT SET   | ⊖ LIFT STATION            | LOE LOWEST OPENING ELEV.    |
| ✕ CHISELED "X" MONUMENT FOUND | ⊖ SANITARY MANHOLE        | CONCRETE                    |
| ⊖ REBAR MONUMENT FOUND        | ⊖ SANITARY CLEANOUT       | BTUMING                     |
| ⊖ PK NAIL MONUMENT SET        | ⊖ STORM MANHOLE           | ⊖ BUILDING SETBACK LINE     |
| ▲ PK NAIL MONUMENT FOUND      | ⊖ STORM DRAIN             | CTV CABLE TV                |
| ○ PK NAIL W/ ALUMINUM DISC    | ⊖ CATCH BASIN             | CONCRETE CURB               |
| ○ SURVEY CONTROL POINT        | ⊖ FLARED END SECTION      | CONTOUR EXISTING            |
| ⊖ A/C UNIT                    | ☼ TREE CONIFEROUS         | CONTOUR PROPOSED            |
| ⊖ CABLE TV PEDESTAL           | ☼ TREE DECIDUOUS          | GUARD RAIL                  |
| ⊖ ELECTRIC TRANSFORMER        | ☼ TREE CONIFEROUS REMOVED | ⊖ DRAIN TILE                |
| ⊖ ELECTRIC MANHOLE            | ☼ TREE DECIDUOUS REMOVED  | ⊖ ELECTRIC UNDERGROUND      |
| ⊖ ELECTRIC METER              | ⊖ TELEPHONE MANHOLE       | ⊖ FENCE                     |
| ⊖ ELECTRIC OUTLET             | ⊖ TELEPHONE PEDESTAL      | FO FIBER OPTIC UNDERGROUND  |
| ⊖ YARD LIGHT                  | ⊖ UTILITY MANHOLE         | ⊖ GAS UNDERGROUND           |
| ⊖ LIGHT POLE                  | ⊖ UTILITY PEDESTAL        | OHU OVERHEAD UTILITY        |
| ⊖ FIBER OPTIC MANHOLE         | ⊖ UTILITY VAULT           | — TREE LINE                 |
| ⊖ FIRE DEPT. HOOK UP          | ⊖ WATERMAIN MANHOLE       | — STORM SEWER               |
| ⊖ FLAG POLE                   | ⊖ WATER METER             | — TELEPHONE UNDERGROUND     |
| ⊖ FUEL PUMP                   | ⊖ WATER SPIGOT            | ⊖ RETAINING WALL            |
| ⊖ FUEL TANK                   | ⊖ WELL                    | ⊖ UTILITY UNDERGROUND       |
| ⊖ PROPANE TANK                | ⊖ MONITORING WELL         | ⊖ UTILITY UNDERGROUND       |
| ⊖ GAS METER                   | ⊖ CURB STOP               | ⊖ TRAFFIC SIGNAL            |
| ⊖ GAS VALVE                   | ⊖ GATE VALVE              | ⊖ RAILROAD TRACKS           |
| ⊖ GAS MANHOLE                 | ⊖ HYDRANT                 | ⊖ RAILROAD SIGNAL           |
| ⊖ GENERATOR                   | ⊖ IRRIGATION VALVE        | ⊖ RAILROAD SWITCH           |
| ⊖ GUARD POST                  | ⊖ POST INDICATOR VALVE    | ⊖ SATELLITE DISH            |
| ⊖ HAND HOLE                   | ⊖ SIGN                    | ⊖ WETLAND BUFFER SIGN       |
| ⊖ MAIL BOX                    | ⊖ SOIL BORING             |                             |



August 7, 2024

Patrick Smith  
Planning Director  
City of Deephaven  
20225 Cottagewood Road  
Deephaven, MN 55331

Re: 4720 Old Kent Road – Grading Variance – Engineering Plan Review

Dear Mr. Smith:

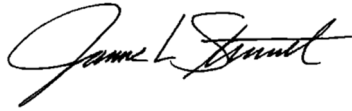
We have reviewed the updated plans for 4720 Old Kent Road dated July 15, 2024, for the grading of the south side of the parcel, submitted with a request for variance. Pursuant to City Code section 1312.04 Subd. 1, a variance is required for the proposed grading due to a proposed change in elevation of more than three feet.

The proposed survey was reviewed for general conformance with the City of Deephaven's general engineering standards and the review standards listed in City Code section 1312.04 Subd. 4.

1. The grading plan proposes both increases and decreases of greater than three feet in elevation at several points. The proposed grading plan flattens the area in the center of the backyard while increasing grade/slope towards the property edges, essentially moving the existing berm further south closer to the rear property line.
2. In general, off-site drainage patterns will be maintained with the proposed improvements. Runoff from the rear yard and the east side of the dwelling drains to an existing pond to the east. The runoff along the westerly property line that is conveyed to Old Kent Road is directed to an existing catch basin and is then conveyed via storm sewer system to the existing pond to the northwest. At the southwest corner of the site, there is a small area that drains to the westerly property (4710 Old Kent Rd) in both the existing and proposed conditions.
3. The proposed grading shows slopes of approximately 4.5:1 (H:V) or 22% slope for a length over 50'. This falls under the "steep slopes" definition per the City's Subdivision Ordinance. The applicant has included fiber blankets over the entire graded area to mitigate erosion along these steep slopes.
4. The applicant has included sufficient sediment control techniques such as silt fence around the perimeter of disturbed areas and a rock berm entrance off Manor Road to prevent vehicle tracking of sediment off-site.
5. The applicant will be required to obtain a Minnehaha Creek Watershed District (MCWD) permit for the proposed improvements under the Erosion & Sediment Control Rule. It is expected that the applicant may proceed under a MCWD General Permit in accordance with the Rule. A copy of the permit must be provided to the City, conditional to final approval.

Feel free to contact me at 612-419-1549 if you have any questions or comments regarding the engineering review.

Sincerely,  
WSB

A handwritten signature in black ink, appearing to read "James L. Stremel". The signature is fluid and cursive, with the first name "James" and last name "Stremel" clearly distinguishable.

James L. Stremel, P.E.  
City Engineer

August 12, 2024

# 2024 PAVEMENT MANAGEMENT REPORT

Deephaven, MN



FOR: CITY OF DEEPHAVEN  
20225 COTTAGEWOOD ROAD  
DEEPHAVEN, MN 55331

WSB PROJECT NUMBER: 025341

Prepared by Matt Indihar, PE and Matt Henderson, PE

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## I. Executive Summary

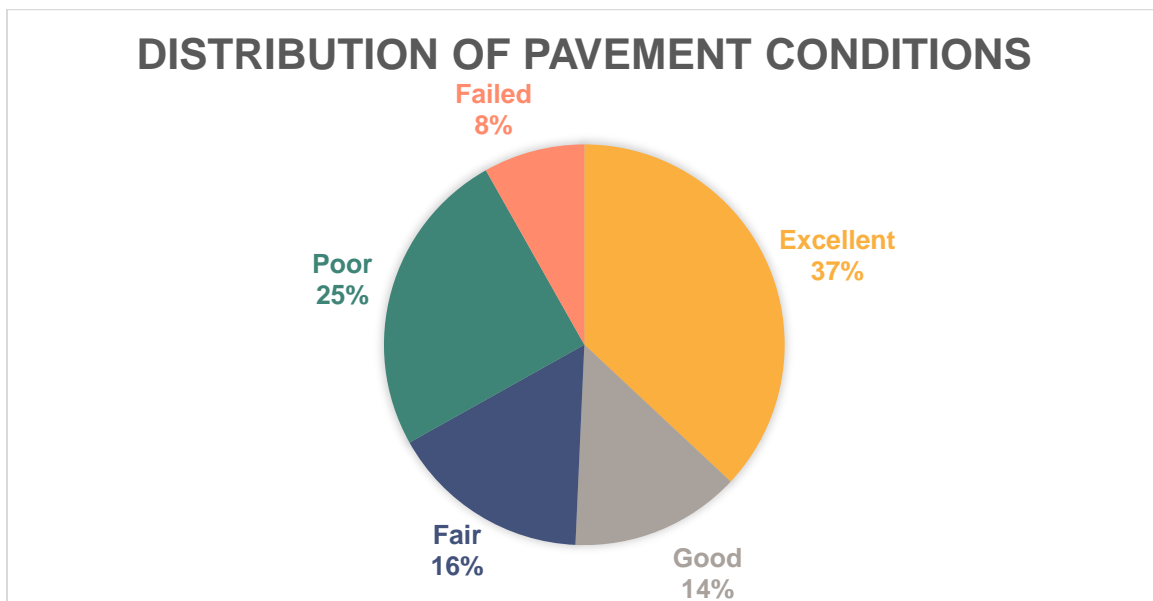
This report summarizes the findings of the pavement inspection of the road segments in Deephaven performed by WSB and completed in June 2024. The report gives an overview of the condition of roads in the City but is not intended to be a final document on public policy or City planning and is subject to change upon review by City Council. Maintenance best practices and repair guidance are also included in this document. Gravel roads and private roads were not included in the analysis in this document.

A summary of the pavement condition report is listed below:

- 30 miles of City road were evaluated in Deephaven, 27 miles of public and 3 miles of private streets.
- The current weighted average Pavement Condition Index (PCI) for bituminous roads in Deephaven is 69.3. Our review of the private roadways surveyed revealed a similar PCI score of 69.9. PCI is based on a 0 to 100 scale, with higher PCI values corresponding to better road conditions. This weighted average is calculated from the PCI values generated on each segment of roadway. A road's PCI is based on the quantity and severity of pavement distresses identified in the field. Any type of road maintenance (i.e. patching or crack sealing) done prior to inspections is accounted for in the PCI value.

Each segment of bituminous roadway was sorted into one of five broad categories based on their PCI value. Figure I.1. shows the percentage of bituminous roadways in each condition category in terms of surface area.

**Figure I.1.** Percent of System in Each Pavement Condition Category.



THIS DATA EXCLUDES PRIVATE ROADS

Most roadways qualified for the Excellent or Good categories. However, 49% of the City's roads are in Fair, Poor, or Failed condition. The spread between the categories indicates that the City has many options available to treat their pavements and increase the overall PCI score. However, the overall average PCI is less than 70, which is below average when compared to other cities of similar size. Cities with 30-40 miles of roadways tend to average in the high 70s for PCI score. Cities in this range of roadway mileage that WSB has analyzed recently include Mahtomedi, Princeton, and East Gull Lake.

## II. Introduction

A pavement management program includes a systematic method of conducting a detailed distress survey to evaluate the condition of roads in a network, followed by performing a cost-effective analysis of various maintenance and rehabilitation strategies. This assists decision makers in making the best decision on the use of available resources. The pavement management ideology, if successfully implemented, can result in improvement of the life cycle costs, performance, and service life of roads. The inspection data provided in this report is a crucial component to a pavement management program. The main objectives of this type of analysis are to maintain a high-level network, evaluate the effectiveness of different alternatives, and optimize timing of maintenance and rehabilitation activities. These objectives can be met by routinely conducting inspections and determining the condition of a system of roads. The data is typically managed within a pavement management software which can manage, sort, and store the collected information. Through this software, various models can be generated that allow the user to customize maintenance protocols, run different budget scenarios, and evaluate the outcomes of each scenario.

By conducting a pavement management analysis, the City is showing their willingness to continue looking for ways to improve their network of roads and extend the life of their pavement. On top of that, the benefits of a pavement management program extend beyond helping a City improve the average condition of its pavement. Better pavement results in less wear and tear to vehicles that travel the roads, for both residents and the City. Extending the life of a road reduces the frequency of major reconstruction projects that require lengthy detours and delays to travelers. Safety is improved by giving drivers a surface that allows them to stop quickly and predictably. Achieving the maximum service life of a road is also more sustainable for the environment by reducing the amount of material and fuel that is needed when pavement needs to be completely replaced. For these reasons, WSB recommends completing routine pavement management program updates every three to four years.

Overall, a pavement management plan should improve the safety for a road network's users and the sustainability of its pavement maintenance while minimizing the costs to taxpayers. This document is designed to act as a guide to help the City manage its pavement. However, it is not the only source of information decision makers should use. It is important to also consult with

maintenance staff and review other factors that cannot be accurately included in a model. Circumstances unique to a specific City are hard to capture in a scientific analysis and may take precedent over the recommendations provided.

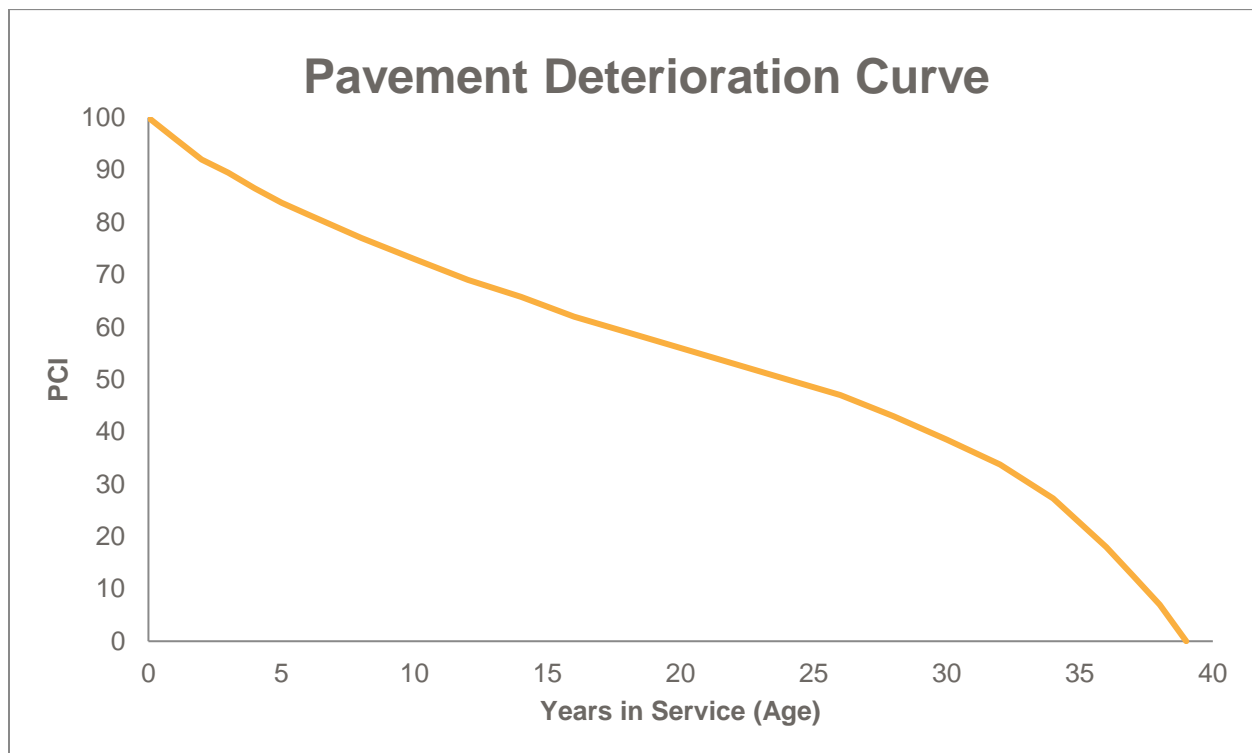
WSB can help the City further analyze the information in this report and implement their pavement management system by providing City-specific funding and maintenance recommendations if needed.

This document focuses exclusively on street pavement and does not include analysis of other assets that are located along or underneath the roadway, such as storm sewer, sanitary sewer, or watermain. This type of data is often useful when considering major pavement rehabilitation projects. WSB's asset management team can help procure and manage data related to other assets if needed.

### III. Pavement Condition Report Update

#### Pavement Lifecycle

Pavement is constructed to meet the demands of traffic and the environment for a certain design period. The Pavement Condition Index (PCI) of a roadway declines as traffic and time slowly take their toll on newly constructed pavement. Figure III.1. shows the typical life expectancy of pavement based on data obtained from the Army Corps of Engineers.



**Figure III.1.** Typical Pavement Deterioration Curve



This curve exhibits standard behavior when no maintenance is implemented. Each repair or preservation technique applied increases the PCI of a segment and increases its expected life by delaying degradation. The PCI values used in this report are based on a surface inspection of the City's streets. Surface inspections provide a good indication of the pavement and what riders experience when driving the road. However, they do not capture the sub-surface of a pavement structure. Pavement forensics such as pavement coring are required to analyze the entire depth of the road. Some repairs such as patching often improve the PCI of a road but fail to address underlying issues that will continue to cause deterioration. The recommendations in this report seek to keep PCI values high but also maintain the underlying layers of pavement for each segment.

### Existing Pavement Conditions

WSB followed the American Society for Testing and Materials (ASTM D6433) standards for calculating the PCI for each section of pavement in Deephaven. This widely used method ensures that the pavement ratings were objectively generated with a repeatable approach. PCI values are used to evaluate pavement condition on a scale from 0 to 100 with 100 being a perfect roadway that exhibits no distress and 0 being a road that no longer functions as intended. Table III.1. displays the PCI categories that the engineering staff at WSB use to describe the condition of bituminous roadways along with the maintenance strategy typically implemented on roads in that condition.

**Table III.1.** Pavement Condition Categories Based on PCI Values

| Category  | Pavement Condition Index (PCI) | Recommended Strategy             |
|-----------|--------------------------------|----------------------------------|
| Excellent | 85.01 – 100.00                 | Corrective Maintenance as Needed |
| Good      | 75.01 – 85.00                  | Preventative Maintenance         |
| Fair      | 58.01 – 75.00                  | Mill/Overlay                     |
| Poor      | 40.01 – 58.00                  | Reclamation                      |
| Failed    | 0.00 – 40.00                   | Reconstruction                   |

PAVER, an asset management software, was used to record the condition of each road segment. The software calculates PCI using deduct values that are based on the type, severity, and quantity of the visible pavement distresses on each road. Examples of asphalt pavement distresses include alligator cracking, longitudinal/transverse cracking, and potholes. Distress severity is classified as either low, moderate, or high. Depending on the type of distress, quantity is measured as the number of occurrences, length, or area.

The PCI values generated were based on a visual inspection and the corresponding recommended maintenance strategies should only be used as a guideline. In some cases, pavement forensics such as coring may be needed to supplement visual inspections and provide more information regarding roadway conditions and to confirm corrective strategies.

This report shows updated pavement conditions for all roads requested by the City. Most roadways at the time of inspection were in Excellent or Good condition. Table III.2. shows how much of the City's pavement is in each condition category. The average PCI in Deephaven is currently 69.3 which is below average for typical communities of this size and location.

**Table III.2.** City Roads by Condition Category

| <b>Pavement Condition Index</b>     | <b>Mileage</b> | <b>Percent of System by Area</b> |
|-------------------------------------|----------------|----------------------------------|
| Excellent Category (85.01 – 100.00) | 9.9            | 37.0 %                           |
| Good Category (75.01 – 85.00)       | 3.7            | 13.7 %                           |
| Fair Category (58.01 – 75.00)       | 4.4            | 16.2 %                           |
| Poor Category (40.01 – 58.00)       | 6.7            | 24.9 %                           |
| Failed Category (0.00 – 40.00)      | 2.2            | 8.2 %                            |

**Table III.3.** Private Roads by Condition Category

| <b>Pavement Condition Index</b>     | <b>Mileage</b> | <b>Percent of System by Area</b> |
|-------------------------------------|----------------|----------------------------------|
| Excellent Category (85.01 – 100.00) | .24            | 8.1 %                            |
| Good Category (75.01 – 85.00)       | 1.28           | 43.4 %                           |
| Fair Category (58.01 – 75.00)       | .83            | 28.1 %                           |
| Poor Category (40.01 – 58.00)       | .54            | 18.3 %                           |
| Failed Category (0.00 – 40.00)      | .06            | 2 %                              |

Appendix A includes a map of all the inspected road segments in the City with their PCI condition categories. Appendix B displays the PCI values of every inspected segment.

## Pavement Rating Examples

### **PCI Rating = 93: Excellent**

#### ***Sibley Ave (Segment ID: 154)***

If a pavement section is categorized as Excellent, it will have been recently resurfaced or constructed. Distresses can be present but they are usually mild in severity. Drivers will experience few if any bumps while traveling the segment. In most cases, no maintenance is required on Excellent pavement. However, the City should be proactive by crack sealing seams and any early cracks to prevent water seepage into the base of the road



Detailed Distresses on Segment Shown:

- 2% Longitudinal and Transverse Cracking

**PCI Rating = 82: Good**  
***Vine Hill (Segment ID: 93)***

Streets with a rating of Good have experienced enough freeze-thaw cycles to show signs of distress. These distresses are usually mild with some moderate distresses also present. Drivers on these segments encounter mostly smooth rides with few bumps. While the distresses may still be relatively minor, they are prime candidates for preventative maintenance techniques. It is recommended that the City use a combination of crack sealing, chip sealing, and fog sealing to restore segments in the Good category. These strategies are relatively inexpensive and cost-effective ways to extend the life of the pavement.



Detailed Distresses on Segment Shown:

| weathering, ft <sup>2</sup> |   |          | patching, ft <sup>2</sup> |   |       | lt_cracking, ft |        |         |
|-----------------------------|---|----------|---------------------------|---|-------|-----------------|--------|---------|
| h                           | m | l        | h                         | m | l     | h               | m      | l       |
| 0                           | 0 | 15544.31 | 0                         | 0 | 95.81 | 0               | 186.83 | 1066.96 |

| depressions, ft <sup>2</sup> |        |       |
|------------------------------|--------|-------|
| h                            | m      | l     |
| 0                            | 183.07 | 46.05 |



**PCI Rating = 68: Fair*****Honeysuckle Lane (Segment ID: 238)***

Segments rated as Fair may have a few moderate and severe distresses but usually only have mild widespread distresses. The road shows wear but it is still structurally sound. Drivers may experience some bumps while using these segments, but the driving surface is mostly smooth. Typically, streets in this category can be rehabilitated with a mill and overlay. This method involves milling off the top part of the pavement and replacing it with a new lift of fresh asphalt. Milling eliminates most of the distresses since they are usually mild and are still only on the surface. The overlay provides a new driving surface while utilizing the existing base, which is still in adequate condition. This strategy prevents the pavement from deteriorating past the point where a mill and overlay it is no longer cost-effective.



## Detailed Distresses on Segment Shown:

| alligator_cracking, ft^2 |        |        | bumps_sags, ft^2 |        |       | depressions, ft^2 |       |   |
|--------------------------|--------|--------|------------------|--------|-------|-------------------|-------|---|
| h                        | m      | l      | h                | m      | l     | h                 | m     | l |
| 85.38                    | 0      | 0      | 0                | 0      | 19.34 | 0                 | 64.81 | 0 |
| lt_cracking, Lin ft      |        |        | patching, ft^2   |        |       | pothole, Each     |       |   |
| h                        | m      | l      | h                | m      | l     | h                 | m     | l |
| 0                        | 112.59 | 492.55 | 0                | 164.03 | 24.16 | 0                 | 1     | 0 |

| raveling, ft^2 |        |   | weathering, ft^2 |        |         |
|----------------|--------|---|------------------|--------|---------|
| h              | m      | l | h                | m      | l       |
| 0              | 244.38 | 0 | 1433.57          | 652.83 | 8522.24 |

**PCI Rating = 50: Poor****Azure Road (Segment ID: 232)**

Roads in the Poor category are at the point where the number and severity of distresses dramatically worsen. Moderate and high severity distresses become common. Drivers experience many bumps while using these streets. Maintenance tactics such as crack sealing and seal coating are not effective, as the pavement has deteriorated beyond the point of repair. If the damage has not yet reached the base of the road, reclamation is recommended. Reclamation is an in-place grinding and recycling method for reconstruction of flexible pavements using the existing pavement section material as the base for a new roadway-wearing surface. While reclamation projects are less expensive than full reconstructions, it is still a costly procedure.



Detailed Distresses on Segment Shown:

| alligator_cracking, ft^2 |       |      | block_cracking, ft^2 |        |        | bumps_sags, ft^2 |        |         |
|--------------------------|-------|------|----------------------|--------|--------|------------------|--------|---------|
| h                        | m     | l    | h                    | m      | l      | h                | m      | l       |
| 255.18                   | 15.76 | 12.7 | 0.47                 | 0      | 210.65 | 0                | 0      | 60.24   |
| depressions, ft^2        |       |      | lt_cracking, Lin ft  |        |        | patching, ft^2   |        |         |
| h                        | m     | l    | h                    | m      | l      | h                | m      | l       |
| 13.09                    | 16.24 | 0    | 0                    | 0      | 1260.6 | 0                | 386.1  | 0       |
| pothole, Each            |       |      | raveling, ft^2       |        |        | weathering, ft^2 |        |         |
| h                        | m     | l    | h                    | m      | l      | h                | m      | l       |
| 0                        | 2     | 0    | 0                    | 513.92 | 0      | 0                | 123.73 | 6043.59 |



**PCI Rating = 21: Failed*****Westview Drive (Segment ID: 100)***

When a road's PCI rating is 40 or below, the pavement shows high severity distresses at multiple locations or extensive moderate and low severity distresses. The street has deteriorated to the point where the structural integrity has diminished along with the driving surface. Drivers using segments of this condition experience bumpy and rough rides. Typically, streets of this category require full reconstruction. Reconstruction involves removing the pavement at full depth, through the surface layers of asphalt and into the gravel base and constructing the street to its original state. Reconstruction is very costly, so every effort should be made to keep streets from entering this category.



Detailed Distresses on Segment Shown:

| alligator_cracking, ft^2 |         |        | block_cracking, ft^2 |         |         | edge_cracking, Lin ft |       |        |
|--------------------------|---------|--------|----------------------|---------|---------|-----------------------|-------|--------|
| h                        | m       | l      | h                    | m       | l       | h                     | m     | l      |
| 1593.1                   | 1022.66 | 366.32 | 102.86               | 0       | 0       | 0                     | 0     | 480.74 |
| raveling, ft^2           |         |        | lt_cracking, Lin ft  |         |         | patching, ft^2        |       |        |
| h                        | m       | l      | h                    | m       | l       | h                     | m     | l      |
| 0                        | 1603.39 | 0      | 0                    | 54.61   | 1838.91 | 0                     | 719.9 | 59.01  |
| pothole, Each            |         |        | weathering, ft^2     |         |         |                       |       |        |
| h                        | m       | l      | h                    | m       | l       |                       |       |        |
| 0                        | 7       | 0      | 1179.44              | 1588.97 | 4758.68 |                       |       |        |



## IV. Pavement Management Report

The information provided in this pavement management report is based on a systematic method of inspecting and rating the pavement condition of roads in the City's network, followed by an analysis of various cost-effective maintenance and rehabilitation strategies which can aid in making the best decisions on the use of available resources. It can also be used to provide updated data regarding the current pavement management plan.

### Recommended Maintenance Action

Deephaven has many options at their disposal for pavement rehabilitation and preventative maintenance including reconstruction, reclamation, mill and overlays, and seal coats that extend the life of a roadway. Each of these treatments should last several years and be cost-effective if correctly implemented at the right time.

### Corrective Maintenance

Corrective maintenance is used to fix a road segment that exhibits normal low severity distresses or corrected areas of acute high severity distresses like potholes. This may be the result of improper construction or unforeseen conditions. This type of maintenance typically involves crack sealing or patching. While roads in Excellent condition typically require no major repairs, corrective maintenance may be needed to address early distresses.

### Preventative Maintenance

Preventative maintenance is defined as treatment to an existing road that will help preserve and protect the pavement, while also slowing future deterioration. This type of maintenance improves the condition of the system without increasing its structural capacity.

Implementing a preventative maintenance strategy is cost-effective and important since maintenance costs increase with pavement age. Preventative maintenance actions can be done at a much lower cost than preservation actions such as mill and overlays. By applying appropriate preventative maintenance before a road deteriorates, the pavement can be kept in good condition at a much lower cost. With proper preventative maintenance techniques, the life of an average paved road increases from 20 years to 60 years.

Preventative maintenance is best performed on newer pavements prior to the appearance of significant and/or severe distresses. There are many preventative maintenance applications that seek to protect pavement from deterioration. These treatments vary in effectiveness and price. Common preventative maintenance techniques include crack sealing, fog sealing, chip sealing, chip sealing followed by fog sealing, rejuvenators, micro-surfacing, slurry sealing, etc..

Patching can also be considered preventative maintenance, but it is usually implemented on small areas of severe distress. Additionally, patching a road to increase its PCI does not provide long term structural improvement. Patching may be necessary to keep roads in serviceable condition but it should not be considered routine maintenance for every road.

Additional details on the most common preventative maintenance techniques are included below.

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### ***Rejuvenators***

One option to consider as a preventative maintenance technique is rejuvenating with a product called “Reclamite.” Rejuvenators like Reclamite improve the durability of asphalt pavement by preventing or reversing the oxidation that causes the binder to dry out and crack. They also help seal out harmful moisture.

Pavement in good condition but exhibiting signs of aging like longitudinal and transverse cracking and weathering will benefit from a rejuvenator application. These products can be used to help keep pavements in good condition as long as possible.

Other benefits of rejuvenator products is their quick curing allowing them to be opened up to traffic within 2 hours in most cases when sand is applied after application. The sand is then swept off the following day to ensure a clean and uniform appearance. These products are generally clear in appearance once cured allowing all existing pavement markings to still be visible on completion of the project without any need to protect.

### ***Crack Seal***

Crack sealing is done to prevent the intrusion of water and incompressible materials into cracks. When water enters cracks in pavement, it can soften the sub-base and base layers. This leads to the development of more severe distresses and ultimately the formation of potholes. In Minnesota where extensive freeze/thaw cycles exist, the water that enters the pavement structure through cracks can also lead to frost heaving issues.

Crack sealing should be completed early in the life of a new pavement or overlay. For the most effective results, it should be performed 2 to 4 years after a new surface is constructed and periodically after that as deemed necessary. This technique will not improve the structural capacity of the pavement, but it will slow down future structural deterioration. In general, crack sealing should be done in coordination with other pavement preservation and rehabilitation treatments to enhance their performance. It may also be conducted as a stand-alone practice to increase pavement life through minimizing water and incompressible ingress and damage.

Best practice is to seal cracks prior to fog seals, chip seals, overlays, and any other surface treatment. All moderate to high severity longitudinal, transverse, and block cracks between ¼ inch and ½ inch wide should be sealed. Cracks less than ¼ inch wide may be difficult to seal and should be filled with a surface treatment. Cracks wider than ¾ inch will require a mastic fill material. To mitigate roughness issues, overbanding or buildup of seal material on the surface of the pavement should be avoided. Finally, alligator cracks should be addressed through base repair or patching methods and should be largely removed prior to crack sealing.

Crack sealing is an important first step to mitigating future pavement damage but adding a seal coat layer on top of sealed cracks provides significantly more protection from distress. WSB recommends the City reference MnDOT Spec 3719, 3723, or 3725 for more information on crack sealing guidelines

***Fog Seal***

Fog sealing is another type of preventative maintenance in which asphalt emulsion is applied to the roadway to protect the surface from environmental aging, moisture damage, and oxidation. This preventative maintenance technique will not add any strength to the pavement. Fog sealing is typically completed one year after crack sealing. It is important to note that while the color of a fog seal may fade as early as a year after its application, a fog seal remains effective for as many as 3 to 5 years. WSB recommends the City reference MnDOT Spec 2355 for more information on fog sealing guidelines.

***Chip Seal***

Like a fog seal, the chip sealing process involves an application of a uniform layer of emulsified asphalt. However, chip sealing includes immediately applying a layer of cover aggregate across the pavement surface. Pre-sweeping and filling of cracks should be done prior to the chip seal application. Chip sealing creates a waterproof surface membrane to the existing membrane, which helps to slow down the deterioration of the pavement from oxidation as well as to prevent the intrusion of water.

Chip sealing is typically completed one year after crack sealing. Normally, a chip seal placed on a newer road will last 5 to 10 years. This assumes the chip seal is protected during placement to allow proper curing time. It is crucial that no moisture is trapped underneath a chip seal during construction because trapped moisture typically leads to premature failure of the bond between the pavement and the tack. Other factors that affect the performance of a chip seal include the type of binder that is used, the condition of the underlying road, and external factors such as plow damage. It is the responsibility of the owner to ensure that these external factors do not contribute to premature failure of a chip seal.

Field surveys should assist in determining which roads are candidates for a chip seal. WSB recommends the City reference MnDOT Spec 2356 and the MnDOT Seal Coat Handbook when considering chip sealing.

***Chip Seal Followed by Fog Seal***

A newer preventative maintenance strategy that has already proven cost-effective for cities includes combining the benefits of a chip seal and a fog seal. This technique is rapidly being adopted by cities and counties as the preferred sealcoat option. Applying a chip seal immediately followed by a fog seal extends the life of a traditional standalone chip seal project with some additional benefits. The fog seal over a chip seal provides for better chip retention resulting in a more durable surface and reducing the complaints from the public of chipped windows and rocks being tracked off the project. A study found the public has a more positive opinion of the fog sealed chip seal projects because they appear as if the road was just overlaid at a reduced price and far less impact to roadway users.

The construction of this type of fix is the same as for the chip seal section in this report with the addition of a fog seal once the chip seal rock has been compacted. WSB would recommend applying CSS-1H emulsion at a rate of 0.10 gallons per square yard as a starting point. The

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application rate can depend on the rate of emulsion applied under the chip seal and the rock used so adjust as needed to the project conditions.

If the City has had problems with standard chip seals in the past, adding a fog seal on top of a chip seal is a way to reduce many of common chip seal issues. Engineers at WSB recently completed a statewide study on chip seals followed by fog seals and found they performed much better, were well-received by the public, and provided the cost-effective solution that seal coats are designed to deliver. For these reasons, chip seal followed by fog seal is recommended as the main preventative maintenance solution for the City. Reference Minnesota Local Road Research Board report 2022RIC04 for additional information.

### Overlay/Mill and Overlay

An overlay involves placing a new layer of bituminous material on top of an existing asphalt surface. A mill and overlay requires grinding all or a portion of the in-place asphalt surface and topping the ground surface with a bituminous wearing course. This rehabilitation strategy provides a structural improvement to the roadway. We recommend conducting more investigations such as pavement coring to evaluate the subsurface conditions before implementing an overlay project. Information such as depths of pavement layers, signs of debonding, and distresses that are not visible from the road surface can be obtained through pavement coring. Applying an overlay to a pavement structure with inadequate subsurface conditions will cause the new surface to fail prematurely.

### ***Texas Underseal***

One of the biggest complaints about overlaying existing asphalt pavement is how quickly the underlying cracks reflect up through the new layer of pavement. For cities interested in ways to reduce the reflective cracking that commonly occurs with overlay projects, a Texas Underseal project is worth considering. Texas Underseal is a relatively newer technique that suppresses reflective cracking in the layer of new asphalt pavement by applying a chip seal on the existing roadway immediately before placing the new layer of pavement. The seal coat layer acts as a barrier between the existing cracks and the new pavement. Studies have shown that a Texas Underseal can reduce reflective cracking in overlaid pavement by as much as 40%. MnDOT and several cities in Minnesota have experimented with Texas Underseals and have found them to be a cost-effective way to slow the inevitable advance of reflective cracks.

The additional cost associated with a Texas Underseal project is typically the cost of applying a chip seal on the segment. The chip seal for a Texas Underseal is constructed similarly to a traditional chip seal with the only difference being a slightly reduced application rate of emulsion: from the normal 0.35 gallons per square yard to 0.30 gallons per square yard. The chip seal should still be rolled and swept before placing the new asphalt pavement.

### Reclamation

The most common types of reclamation are full-depth reclamations (FDR) and stabilized full-depth reclamations (SFDR). FDR involves pulverizing the full depth of a bituminous road and a portion of the underlying materials. That material then gets blended together and placed as a sound base for new pavement. Typically, FDR reclaim depth is 12 inches, although it can be as

deep as 18 inches. Excess FDR mixture may be removed to allow 6-inch lifts compaction. Additional rock may need to be provided if the mixture is expected to be deficient in crushing or gradation. The reclaimed mixture can be topped with different types of surface course, depending on the structural requirements and anticipated traffic level. A layer of tack coat needs to be applied prior to surface treatment to provide good bonding between the FDR mixture and surface course. SFDR involves the same process but includes mechanical, chemical, or bituminous stabilization. The typical minimum depth of stabilization is 4 inches, but it can go as deep as 6 inches. Mechanical stabilization involves the addition of new aggregate or recycled materials. Chemical stabilization includes the addition of lime, cement, fly ash, calcium chloride, or other proprietary products. The asphalt additives can be foamed asphalt or asphalt emulsion. These stabilizing agents, if combined with additives, can help optimize the FDR performance.

## Reconstruction

Reconstruction includes the complete replacement of the road's driving surface and pavement structure. The pavement along with its base layers are then replaced with new material. Asphalt mix type, ride specification, lift thicknesses, and compaction requirements must be in accordance with the specified standard. Selecting the specific appropriate reconstruction plan for a road requires more detailed investigation such as pavement coring. Each road segment requires a specific pavement design that considers existing subgrade materials and traffic loading to create the most effective pavement structure. Subsurface water management is a significant component of a reconstruction project. Thus, addressing roadway drainage is included in roadway reconstruction projects. When performing a reconstruction, it is important to consider the entire pavement structure that includes the base and subbase. A larger initial investment in thicker base and subbase layers along with edge drains provides the pavement with a stronger foundation that reduces damage from moisture under the surface. This produces pavement that is less susceptible to damage and has a longer expected life. WSB can provide specific reconstruction design recommendations if requested.

## Pavement Forensics

The final decision on implementing a reconstruction, reclamation, or mill/overlay project should come after a pavement forensic study. Pavement forensics involves studying the pavement structure and condition of the base underneath the visible layer of pavement. Important information results from this analysis. Examining pavement cores can determine the depths of pavement layers, signs of bonding or de-bonding, and distresses that might not be visible from the surface. Soil borings along the roadway can be used to identify aggregate depths and soil classifications to provide a better understanding of the roadway section. This information is crucial when determining what type of rehabilitation is needed and what it will cost. Several factors should be considered when deciding the number of cores to be taken such as the pavement condition and the variability in the pavement depth as cores are being taken. A pavement forensic study should be conducted less than two years before a major maintenance project to ensure the results of the study accurately reflect the road's condition. The findings of pavement forensic studies have been proven to lead to cost savings and more appropriate maintenance strategies. WSB can perform pavement forensics for Deephaven if requested.

## Drainage Considerations

A major influence in selecting the correct maintenance or rehabilitation project for a particular road can be drainage. Proper drainage is crucial for pavement longevity. The consistent presence of water can erode the base layer of aggregate that supports the pavement, accelerate debonding of an asphalt mixture, and induce frost heave in freezing conditions. Common signs that road drainage is inadequate include standing water on the pavement after precipitation or the presence of pavement stripping at the bottom of a pavement core.

Ways to improve drainage include re-establishing a crown on the pavement to quickly shed water, improving the aggregate base layer below the pavement, adding edge drains under the pavement to wick moisture from under the road, installing curb and gutter to better convey surface flow, and installing catch basins/storm sewer. Many of these repairs cannot be implemented without a major repair or reconstruction. The need for drainage improvements can sometimes be a major factor in deciding which type of rehabilitation is best for a pavement segment. If poor drainage is not addressed, it will continue to shorten the life of the road, no matter what repair is made. The recommendations included in this report do not consider the effect of drainage improvements on pavement performance or costs.

## V. Capital Planning

### Cost Considerations

For the City to begin planning a budget for future roadway projects, high level construction costs should be considered for each of the 5 recommended project types. The unit costs can be used to either determine a target budget the City would like to achieve or be used with current budget numbers to determine how much can be spend to repair roads in each category. More in depth analysis and modeling can be done to help determine what the most efficient use of funds is or where to most effectively spend current dollars by running computerized scenarios, if requested.

The unit pricing of chip sealing followed by fog sealing was selected as the representative cost for the preventative maintenance activity since it has shown to be one of the most cost-effective forms of preventative maintenance. The cost of corrective maintenance on roads in Excellent condition was considered too minimal to include. Additionally, this minor maintenance is traditionally performed by City staff and comes from a separate maintenance budget.

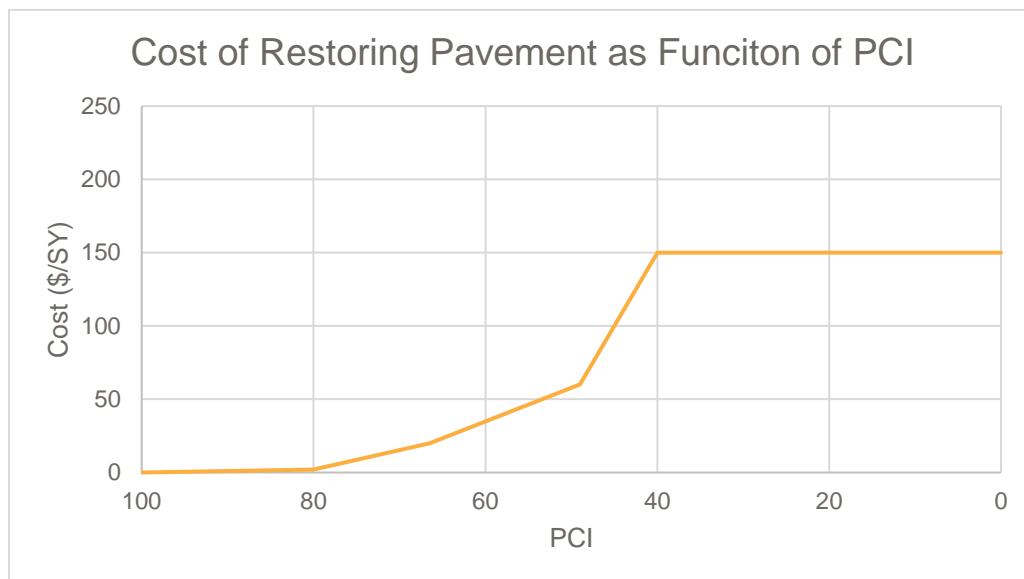
- Preventative Maintenance - \$2.16/square yard
- Mill and Overlay - \$20/square yard
- Reclamation - \$60/square yard
- Reconstruction - \$150/ square yard

These construction cost estimates are based on average recent bids for similar work in your area. Estimates provided in this report only include the construction costs related to that specific fix. If additional construction items like curb replacement or other additional work types are added, then the unit pricing should be adjusted accordingly. The reconstruction price shown includes adding or replacing concrete curbs in urban areas and regrading shoulders in rural areas; this cost also includes an allocation for storm sewer or culvert replacements to improve



drainage. Incidental construction costs (10% contingency) are also included to provide appropriate high level construction cost projections. Overhead costs associated with design, bidding, construction admin/inspection services, financing, and administrative costs are not included; we would typically estimate these to be in the range of 25%-30%. It should be noted these unit costs are based on recent construction pricing and costs can vary significantly depending on the size and other project specific information. If projecting these unit prices out to future years an inflation factor should be assumed as well.

Figure V.1. demonstrates how the cost of restoring pavement increases as pavement deteriorates. This shows the importance of implementing preventative maintenance because it is exponentially less expensive. It also shows the importance of repairing roads before they reach the level where a reconstruction is needed since the cost jumps significantly. Once roads reach this level, the cost no longer increases and urgency to repair the road is driven solely by the need to keep roads serviceable for the traveling public.



**Figure V.1.** Increasing Cost of Restoring Pavement

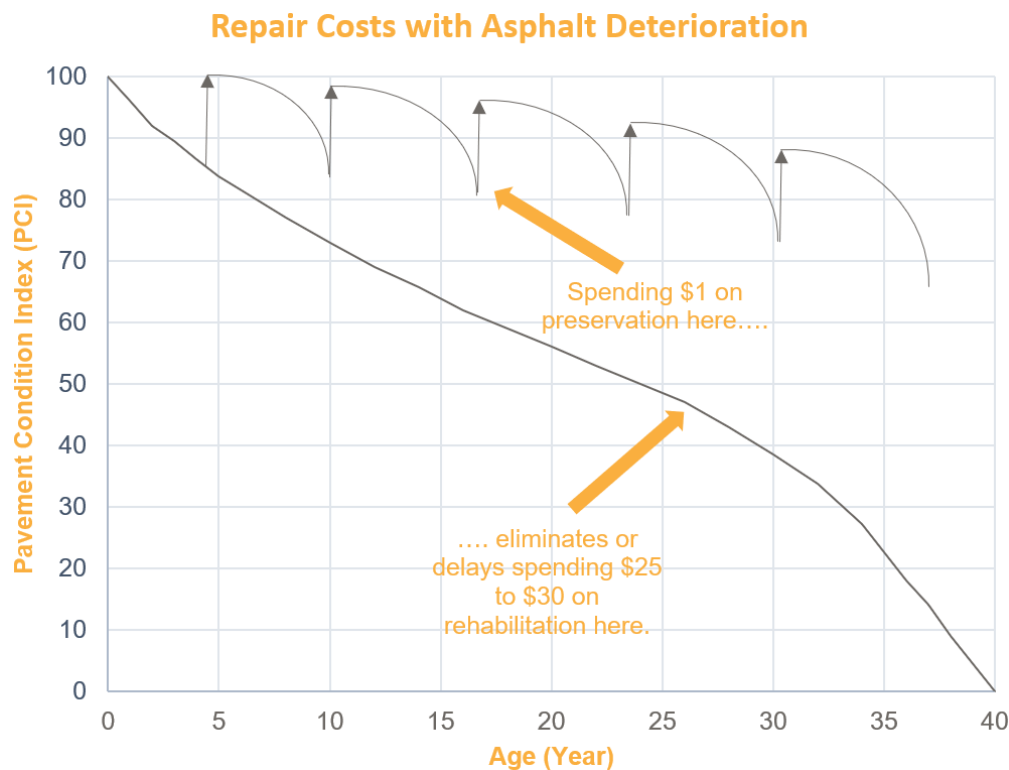
A main goal of this pavement management is to determine how much funding is necessary to maintain the City's streets in future years and how that budget should be spent. The best way to determine this would be to run a series of scenarios to determine the City's funding needs and how to most effectively work towards PCI goals.

### Maintenance Recommendations

While the maintenance repair recommended for a segment typically aligns with its PCI score and the corresponding condition category noted above, there are a few other factors to consider when deciding which roads should receive a specific treatment. Anytime a major rehabilitation

projects is needed (PCI less than 75), it is wise to do more investigation before moving ahead with a project. Spending resources investigating the pavement and base condition adds value by making sure the most cost-effective solution is applied. This is especially true when deciding between a reclamation or a reconstruction. The cost difference between these alternatives is substantial enough that pavement coring should always be implemented before moving forward with a project that has a PCI score lower than 58.

The actual performance of the roads in the City's system will depend on how cost-effective the maintenance is. There are several strategies that can be used to protect the roads in good condition and to stretch the impact of the City's resources. To maximize the effectiveness of the available funding, we recommend prioritizing preventative maintenance. While it seems counterintuitive to focus on roads in the best condition, their preventative maintenance is relatively cheap and retaining segments with high PCI values is necessary to avoid high maintenance costs in the future. While roads will inevitably need more expensive repairs at some point, delaying those expenses and keeping roads in good condition is a best practice. Figure V.2. illustrates this point.



**Figure V.2.** Cost-Effectiveness of Preventative Maintenance Example

Similarly, taking advantage of the lower cost of mill and overlay projects compared to other more significant rehabilitation practices frees up more of the budget to improve additional road segments in the City. This same logic applies to not letting a road deteriorate to the point where it will need to be reconstructed. Reconstruction consumes many resources and should only be considered when other underground utilities are also in need of repair or there is a known issue



with the subgrade. When reconstruction is cannot be avoided, we recommend investing in base and subbase layers with adequate thickness. Paying extra to make sure the new road is built on a sturdy and dry foundation will extend the life of the pavement and reduce the amount of resources needed for future maintenance. When constructed properly, aggregate bases and subbases should not need to be replaced, even when the roadway ages or pavement fails.

Another important methodology to adopt is to not implement a less expensive repair on a road that requires a more expensive fix. It is tempting to try and apply cheaper fixes when facing expensive repairs and related costs. However, this will result in wasting precious funds. For example, applying a chip seal or rejuvenator as preventative maintenance on a road that is in Fair, Poor, or Failing condition is not effective. Instead of providing years of protection as intended, it will deteriorate quickly and not result in long-term results. Similarly, implementing a mill/overlay on a road in Poor or Failed Condition may temporarily increase PCI, but the repair will deteriorate quickly and hurt the long-term condition of the pavement network.

With all these factors in mind, a recommended maintenance schedule was created. This schedule is meant to serve as a guide for typical segments and will not apply to every road in the system. However, it does implement many best practices that cost-effectively keep the pavement in good condition. Table V.1. shows this recommendation.

We also recommend keeping a detailed log of all street maintenance implemented in the City. Recording information such as the type of maintenance activity, when it was implemented, how much it cost, the materials used, the age of the road during implementation, and any other testing results on that segment can prove helpful in the future. Maintenance logs can help determine what is working well for a City and what is not. Similarly, if a recommended maintenance strategy is not working well, reviewing details of the activity can help reveal why. This detailed information can also be used to improve the assumptions used by the PAVER model. This will ensure future recommendations will be based on accurate scenarios.

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**Table V.1.** Recommended Typical Maintenance Schedule

| <b>Typical Maintenance Schedule</b> |                                   |                     |               |          |
|-------------------------------------|-----------------------------------|---------------------|---------------|----------|
| Cumulative Pavement Age (Years)     | Time Between Maintenance          | Maintenance         | Predicted PCI |          |
|                                     |                                   |                     | Initial       | Improved |
| 0                                   | 0                                 | New Construction    | 100           |          |
| 2                                   | 2 Years After New Construction    | Initial Crack Seal* | 92            | 99       |
| 4                                   | 2 Years After Crack Seal          | Crack Seal          | 92            | 98       |
| 5                                   | 1 Year After Crack Seal           | Chip & Fog Seal*    | 96            | 99       |
| 8-11                                | Every 3 to 6 Years                | Crack Seal          | 85-90         | 98       |
| 12                                  | 1 Year After Final Crack Seal     | Chip & Fog Seal*    | 85            | 98       |
| 18-22                               | 6-10 Years After Chip & Fog Seal  | Mill and Overlay    | 60            | 95       |
| 20-24                               | 2 Years After Overlay             | Initial Crack Seal  | 86            | 93       |
| 21-25                               | 1 Year After Crack Seal           | Chip & Fog Seal*    | 83            | 95       |
| 24-34                               | Every 3 to 6 Years                | Crack Seal & Patch  | 80            | 92       |
| 27-35                               | 1 Year After Final Crack Seal     | Chip & Fog Seal*    | 78            | 95       |
| 33-45                               | 6-10 Years After Chip & Fog Seal  | Mill and Overlay    | 59            | 90       |
| 35-47                               | 2 Years After Overlay             | Initial Crack Seal  | 86            | 90       |
| 36-48                               | 1 Year After Crack Seal           | Chip & Fog Seal*    | 84            | 90       |
| 39-56                               | Every 3 to 6 Years                | Crack Seal & Patch  | 85            | 90       |
| 42-57                               | 1 Year After Final Crack Seal     | Chip & Fog Seal*    | 76            | 88       |
| 52-75                               | 10-20 Years After Chip & Fog Seal | Reclamation         | 50            | 100      |

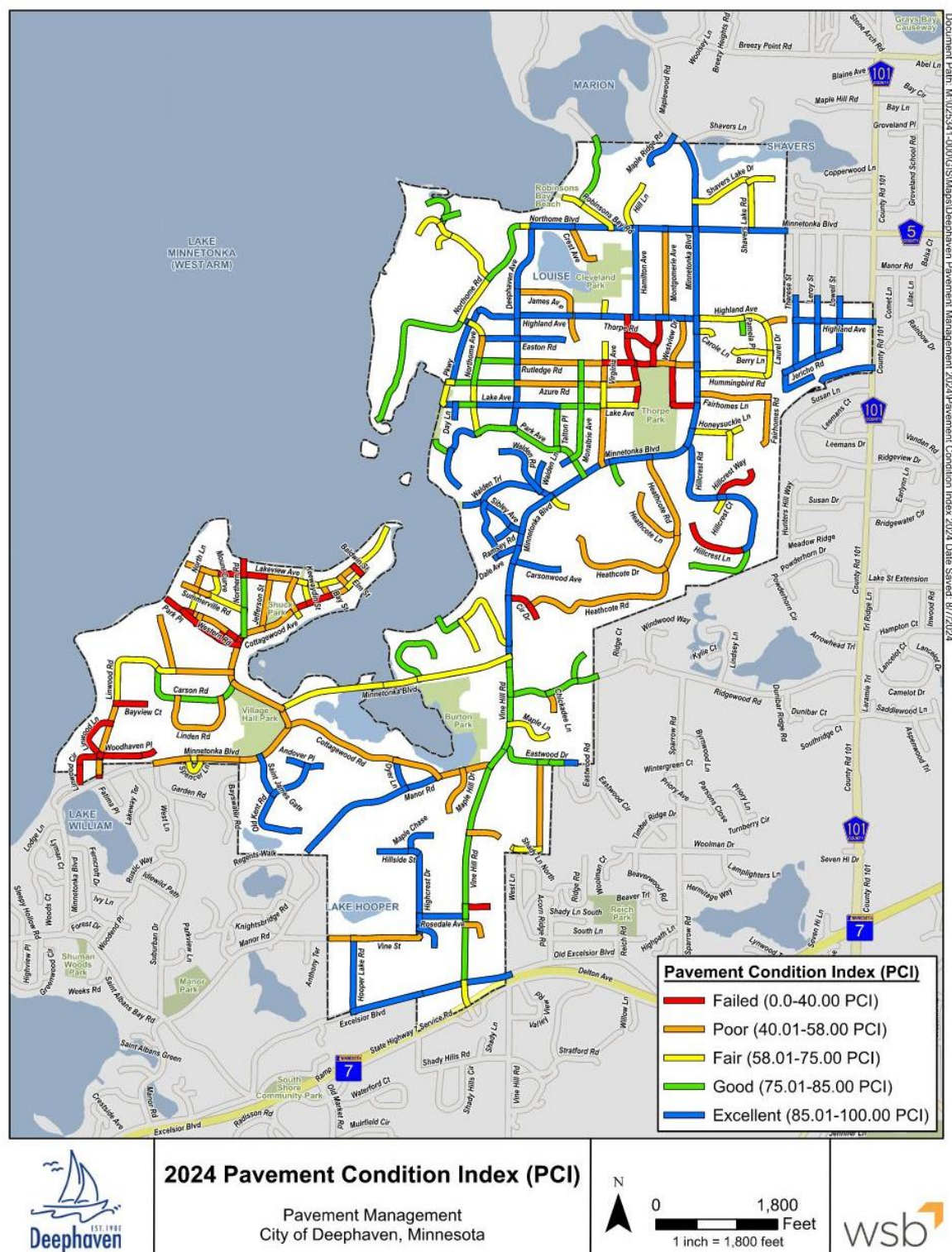
\*Rejuvenators can be considered in lieu of chip seals

Finally, WSB recommends updating this pavement management plan periodically. As funding, construction costs, and pavement conditions change, the recommendations provided in this report gradually become less applicable. We recommend updating pavement condition ratings and revisiting maintenance strategies approximately every three to four years depending on the City's network and goals. Implementing routine inspections ensures pavement condition trends can be detected early and new maintenance or funding techniques can be promptly implemented as needed.

# Appendices

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## Appendix A: PCI Condition Category Maps



## Appendix B: PCI Values by Segment

| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Highland Avenue      | 1         | 18.3   | 18    | 328.7   | 30  | Reconstruction           |
| Hooper Lake Road     | 2         | 1088.0 | 14    | 15231.6 | 93  | Corrective Maintenance   |
| Virginia Avenue      | 3         | 276.0  | 18    | 4968.1  | 69  | Mill/Overlay             |
| Minnetonka Boulevard | 4         | 621.8  | 24    | 14922.4 | 92  | Corrective Maintenance   |
| Fairhomes Road       | 5         | 695.8  | 16    | 11133.3 | 41  | Reclamation              |
| Sibley Avenue        | 6         | 38.5   | 16    | 616.7   | 100 | Corrective Maintenance   |
| Deephaven Avenue     | 7         | 323.9  | 20    | 6477.7  | 89  | Corrective Maintenance   |
| Maplewood Road       | 8         | 413.8  | 20    | 8276.4  | 85  | Corrective Maintenance   |
| Lakeview Avenue      | 10        | 225.1  | 20    | 4501.2  | 52  | Reclamation              |
| Northern Road        | 11        | 536.8  | 20    | 10736.2 | 76  | Preventative Maintenance |
| Northome Avenue      | 12        | 147.6  | 16    | 2361.3  | 86  | Corrective Maintenance   |
| Heathcote Road       | 13        | 2504.9 | 20    | 50097.5 | 54  | Reclamation              |
| Linwood Road         | 14        | 492.8  | 20    | 9855.6  | 44  | Reclamation              |
| Eastwood Drive       | 15        | 643.9  | 16    | 10301.9 | 80  | Preventative Maintenance |
| Parkway              | 16        | 240.8  | 16    | 3853.3  | 89  | Corrective Maintenance   |
| Lake Avenue          | 17        | 632.9  | 18    | 11391.5 | 85  | Corrective Maintenance   |
| Minnetonka Boulevard | 18        | 1611.2 | 24    | 38668.9 | 58  | Mill/Overlay             |
| Minnetonka Boulevard | 19        | 580.0  | 24    | 13920.5 | 94  | Corrective Maintenance   |
| Rutledge Road        | 20        | 285.3  | 18    | 5135.9  | 39  | Reconstruction           |
| Highland Avenue      | 21        | 488.8  | 18    | 8797.9  | 86  | Corrective Maintenance   |
| Minnetonka Boulevard | 22        | 88.2   | 24    | 2116.5  | 47  | Reclamation              |
| Carole Lane          | 23        | 235.3  | 18    | 4235.7  | 66  | Mill/Overlay             |
| Minnetonka Boulevard | 24        | 202.1  | 24    | 4849.7  | 88  | Corrective Maintenance   |
| Therese Street       | 25        | 693.1  | 16    | 11089.7 | 86  | Corrective Maintenance   |
| Highland Avenue      | 26        | 400.3  | 24    | 9606.5  | 69  | Mill/Overlay             |
| Rutledge Road        | 27        | 576.2  | 18    | 10371.6 | 76  | Preventative Maintenance |
| Deephaven Avenue     | 28        | 22.0   | 20    | 440.0   | 85  | Preventative Maintenance |
| Cottagewood Avenue   | 29        | 572.9  | 24    | 13749.4 | 42  | Reclamation              |
| Deephaven Avenue     | 30        | 359.5  | 20    | 7190.0  | 86  | Corrective Maintenance   |
| Fairhomes Lane       | 31        | 1061.4 | 16    | 16983.0 | 47  | Reclamation              |
| Minnetonka Boulevard | 32        | 191.3  | 24    | 4590.1  | 63  | Mill/Overlay             |
| Lakeview Avenue      | 33        | 393.9  | 20    | 7877.6  | 35  | Reconstruction           |
| Excelsior Boulevard  | 34        | 677.6  | 20    | 13552.1 | 87  | Corrective Maintenance   |
| Lake Avenue          | 35        | 184.0  | 18    | 3311.2  | 95  | Corrective Maintenance   |
| Highcrest Drive      | 36        | 962.3  | 14    | 13472.9 | 92  | Corrective Maintenance   |
| Minnetonka Boulevard | 37        | 646.6  | 24    | 15519.1 | 45  | Reclamation              |
| Cottagewood Avenue   | 38        | 328.2  | 18    | 5907.2  | 50  | Reclamation              |
| Spencer Lane         | 39        | 444.7  | 20    | 8894.3  | 64  | Mill/Overlay             |

| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Highland Avenue      | 41        | 577.7  | 16    | 9243.2  | 90  | Corrective Maintenance   |
| Ridgewood Road       | 43        | 583.4  | 20    | 11668.0 | 77  | Preventative Maintenance |
| Vine Hill Road       | 44        | 131.3  | 24    | 3150.0  | 79  | Preventative Maintenance |
| Westview Drive       | 45        | 717.3  | 18    | 12910.6 | 57  | Reclamation              |
| Pamela Place         | 47        | 215.3  | 20    | 4306.6  | 77  | Preventative Maintenance |
| Woodhaven Place      | 48        | 212.7  | 20    | 4254.3  | 36  | Reconstruction           |
| Leroy Street         | 49        | 529.2  | 16    | 8467.7  | 89  | Corrective Maintenance   |
| Chickadee Lane       | 51        | 259.2  | 16    | 4146.8  | 48  | Reclamation              |
| Heathcote Lane       | 53        | 923.7  | 20    | 18473.2 | 51  | Reclamation              |
| Park Avenue          | 54        | 287.0  | 16    | 4591.9  | 77  | Preventative Maintenance |
| Hillside Street      | 56        | 459.7  | 14    | 6435.4  | 86  | Corrective Maintenance   |
| Hummingbird Road     | 58        | 1047.4 | 24    | 25137.0 | 63  | Mill/Overlay             |
| Azure Road           | 59        | 328.8  | 18    | 5918.8  | 84  | Preventative Maintenance |
| Sibley Avenue        | 60        | 535.6  | 16    | 8570.0  | 85  | Corrective Maintenance   |
| Park Avenue          | 61        | 614.1  | 16    | 9825.2  | 86  | Corrective Maintenance   |
| Lake Avenue          | 62        | 335.5  | 18    | 6038.7  | 77  | Preventative Maintenance |
| Cottagewood Road     | 63        | 424.8  | 24    | 10195.5 | 56  | Reclamation              |
| Vine Street          | 64        | 329.4  | 14    | 4612.2  | 42  | Reclamation              |
| Western Road         | 65        | 267.6  | 16    | 4280.9  | 23  | Reconstruction           |
| James Avenue         | 66        | 1061.5 | 16    | 16984.3 | 56  | Reclamation              |
| Cottagewood Avenue   | 68        | 102.2  | 24    | 2451.9  | 50  | Reclamation              |
| Vine Hill Road       | 69        | 452.0  | 24    | 10849.2 | 79  | Preventative Maintenance |
| Shavers Lake Road    | 71        | 730.2  | 20    | 14603.4 | 69  | Mill/Overlay             |
| Cottagewood Avenue   | 73        | 237.9  | 18    | 4282.2  | 32  | Reconstruction           |
| Virginia Avenue      | 74        | 197.0  | 16    | 3152.6  | 70  | Mill/Overlay             |
| Rosedale Avenue      | 75        | 681.9  | 16    | 10911.0 | 90  | Corrective Maintenance   |
| Parkway              | 76        | 923.7  | 16    | 14778.8 | 86  | Corrective Maintenance   |
| Old Kent Road        | 77        | 1057.3 | 24    | 25375.2 | 85  | Corrective Maintenance   |
| Deephaven Avenue     | 78        | 323.9  | 20    | 6478.9  | 89  | Corrective Maintenance   |
| Highcrest Drive      | 79        | 126.0  | 14    | 1764.6  | 91  | Corrective Maintenance   |
| Hamilton Avenue      | 80        | 307.8  | 18    | 5540.2  | 29  | Reconstruction           |
| Walden Trail         | 81        | 271.0  | 16    | 4336.2  | 100 | Corrective Maintenance   |
| Minnetonka Boulevard | 82        | 827.3  | 36    | 29783.4 | 93  | Corrective Maintenance   |
| Virginia Avenue      | 83        | 25.9   | 18    | 465.5   | 77  | Preventative Maintenance |
| Manor Road           | 84        | 427.9  | 20    | 8558.3  | 40  | Reclamation              |
| Minnetonka Boulevard | 85        | 511.9  | 24    | 12284.4 | 61  | Mill/Overlay             |
| Lakeview Avenue      | 86        | 424.8  | 20    | 8495.8  | 31  | Reconstruction           |
| Ramsey Road          | 87        | 259.2  | 16    | 4147.1  | 92  | Corrective Maintenance   |
| Deephaven Avenue     | 88        | 1049.4 | 20    | 20988.9 | 86  | Corrective Maintenance   |



| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Western Road         | 89        | 150.3  | 16    | 2404.4  | 41  | Reclamation              |
| Manor Road           | 90        | 522.5  | 20    | 10450.3 | 100 | Corrective Maintenance   |
| Dyer Lane            | 91        | 448.1  | 18    | 8066.2  | 100 | Corrective Maintenance   |
| Crest Avenue         | 92        | 627.8  | 16    | 10045.5 | 56  | Reclamation              |
| Vine Hill Road       | 93        | 441.1  | 24    | 10586.2 | 82  | Preventative Maintenance |
| Highland Avenue      | 94        | 327.9  | 20    | 6557.4  | 92  | Corrective Maintenance   |
| Vine Hill Road       | 95        | 1101.1 | 24    | 26427.4 | 77  | Preventative Maintenance |
| Vine Hill Road       | 96        | 859.8  | 24    | 20635.8 | 80  | Preventative Maintenance |
| Highland Avenue      | 97        | 278.3  | 16    | 4452.9  | 53  | Reclamation              |
| Lakeview Avenue      | 98        | 251.8  | 20    | 5036.2  | 59  | Mill/Overlay             |
| Minnetonka Boulevard | 99        | 177.8  | 24    | 4266.4  | 90  | Corrective Maintenance   |
| Westview Drive       | 100       | 606.5  | 18    | 10916.8 | 21  | Reconstruction           |
| Montgomerie Avenue   | 101       | 1317.9 | 16    | 21086.5 | 53  | Reclamation              |
| Rutledge Road        | 102       | 32.2   | 18    | 579.3   | 32  | Reconstruction           |
| Linwood Circle       | 103       | 430.8  | 20    | 8616.4  | 33  | Reconstruction           |
| Eastwood Drive       | 104       | 172.3  | 16    | 2756.9  | 80  | Preventative Maintenance |
| Hillcrest Court      | 105       | 217.5  | 16    | 3480.2  | 62  | Mill/Overlay             |
| Vine Street          | 106       | 978.3  | 14    | 13695.7 | 54  | Reclamation              |
| Talton Place         | 107       | 641.5  | 16    | 10264.0 | 76  | Preventative Maintenance |
| Vine Hill Road       | 108       | 1044.2 | 24    | 25060.3 | 76  | Preventative Maintenance |
| Northome Boulevard   | 109       | 445.3  | 36    | 16030.2 | 93  | Corrective Maintenance   |
| Huss Street          | 110       | 155.3  | 16    | 2484.4  | 28  | Reconstruction           |
| Virginia Avenue      | 112       | 322.4  | 18    | 5803.1  | 51  | Reclamation              |
| Azure Road           | 113       | 638.4  | 18    | 11491.0 | 81  | Preventative Maintenance |
| Honeysuckle Lane     | 114       | 163.6  | 16    | 2617.5  | 64  | Mill/Overlay             |
| Harper Road          | 115       | 346.2  | 16    | 5539.5  | 70  | Mill/Overlay             |
| Linwood Road         | 116       | 55.3   | 20    | 1106.6  | 36  | Reconstruction           |
| Western Road         | 117       | 424.1  | 16    | 6785.2  | 42  | Reclamation              |
| Jefferson Street     | 118       | 774.6  | 16    | 12393.9 | 41  | Reclamation              |
| Rutledge Road        | 119       | 358.8  | 18    | 6458.8  | 46  | Reclamation              |
| Pederson Street      | 120       | 115.0  | 16    | 1840.0  | 48  | Reclamation              |
| Cottagewood Avenue   | 121       | 286.3  | 24    | 6870.3  | 48  | Reclamation              |
| Hillcrest Lane       | 122       | 959.8  | 16    | 15356.7 | 37  | Reconstruction           |
| Minnetonka Boulevard | 123       | 322.9  | 24    | 7749.7  | 88  | Corrective Maintenance   |
| Lake Avenue          | 124       | 354.4  | 16    | 5671.0  | 28  | Reconstruction           |
| Minnetonka Boulevard | 125       | 630.5  | 24    | 15132.0 | 57  | Reclamation              |
| Hamilton Avenue      | 126       | 330.1  | 18    | 5941.9  | 38  | Reconstruction           |
| Therese Street       | 128       | 330.8  | 16    | 5293.2  | 89  | Corrective Maintenance   |
| Northome Road        | 129       | 736.5  | 16    | 11784.5 | 62  | Mill/Overlay             |

| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Park Place           | 130       | 286.7  | 16    | 4587.4  | 34  | Reconstruction           |
| Laurel Drive         | 131       | 443.0  | 24    | 10631.2 | 70  | Mill/Overlay             |
| Lake Avenue          | 132       | 349.9  | 18    | 6297.8  | 85  | Preventative Maintenance |
| Linwood Road         | 133       | 306.6  | 20    | 6132.8  | 55  | Reclamation              |
| Vine Hill Road       | 134       | 358.2  | 24    | 8596.7  | 78  | Preventative Maintenance |
| Walden Trail         | 135       | 956.9  | 16    | 15310.8 | 89  | Corrective Maintenance   |
| Linwood Road         | 137       | 224.1  | 20    | 4482.4  | 54  | Reclamation              |
| Highcrest Drive      | 138       | 185.1  | 14    | 2590.8  | 92  | Corrective Maintenance   |
| Mount Curve          | 139       | 420.6  | 16    | 6729.6  | 59  | Mill/Overlay             |
| Easton Road          | 140       | 674.0  | 18    | 12132.5 | 91  | Corrective Maintenance   |
| Rutledge Road        | 141       | 948.5  | 18    | 17072.7 | 48  | Reclamation              |
| Cottagewood Road     | 142       | 1740.7 | 20    | 34813.3 | 47  | Reclamation              |
| Manor Road           | 143       | 374.0  | 20    | 7480.9  | 52  | Reclamation              |
| Keewaydin Street     | 144       | 306.9  | 16    | 4911.0  | 59  | Mill/Overlay             |
| Lowell Street        | 145       | 330.0  | 16    | 5280.0  | 90  | Corrective Maintenance   |
| Northome Avenue      | 146       | 299.9  | 16    | 4798.2  | 62  | Mill/Overlay             |
| Northome Boulevard   | 147       | 52.2   | 20    | 1043.0  | 84  | Preventative Maintenance |
| James Avenue         | 149       | 347.2  | 18    | 6250.0  | 50  | Reclamation              |
| Highland Avenue      | 150       | 341.7  | 18    | 6151.0  | 87  | Corrective Maintenance   |
| Western Road         | 151       | 108.6  | 16    | 1737.4  | 31  | Reconstruction           |
| Northome Avenue      | 153       | 326.2  | 18    | 5870.8  | 64  | Mill/Overlay             |
| Sibley Avenue        | 154       | 158.1  | 16    | 2529.3  | 100 | Corrective Maintenance   |
| Deephaven Avenue     | 155       | 339.2  | 20    | 6784.2  | 89  | Corrective Maintenance   |
| Minnetonka Boulevard | 156       | 559.2  | 24    | 13421.0 | 88  | Corrective Maintenance   |
| Cottagewood Road     | 157       | 696.7  | 20    | 13934.0 | 50  | Reclamation              |
| Rutledge Road        | 158       | 363.4  | 18    | 6540.4  | 46  | Reclamation              |
| Valley Cove Court    | 159       | 767.7  | 26    | 19959.7 | 86  | Corrective Maintenance   |
| Saint Louis Avenue   | 160       | 162.0  | 14    | 2267.6  | 85  | Corrective Maintenance   |
| Lowell Street        | 161       | 409.9  | 16    | 6557.6  | 91  | Corrective Maintenance   |
| Minnetonka Boulevard | 162       | 262.3  | 24    | 6296.4  | 49  | Reclamation              |
| Berry Lane           | 164       | 530.9  | 20    | 10617.8 | 68  | Mill/Overlay             |
| Jericho Road         | 165       | 183.1  | 16    | 2929.6  | 93  | Corrective Maintenance   |
| Minnetonka Boulevard | 166       | 389.9  | 24    | 9356.5  | 90  | Corrective Maintenance   |
| Excelsior Boulevard  | 167       | 678.2  | 20    | 13563.7 | 93  | Corrective Maintenance   |
| Cottagewood Road     | 168       | 175.6  | 24    | 4215.3  | 48  | Reclamation              |
| Lake Avenue          | 169       | 473.7  | 18    | 8526.5  | 64  | Mill/Overlay             |
| Linwood Road         | 170       | 20.7   | 20    | 413.6   | 22  | Reconstruction           |
| Azure Road           | 171       | 950.2  | 18    | 17103.4 | 57  | Reclamation              |
| Circle Drive         | 172       | 360.0  | 20    | 7200.5  | 39  | Reconstruction           |



| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Minnetonka Boulevard | 173       | 156.8  | 24    | 3763.9  | 92  | Corrective Maintenance   |
| Carson Road          | 175       | 657.5  | 16    | 10519.4 | 80  | Preventative Maintenance |
| Hillcrest Road       | 176       | 1050.8 | 16    | 16812.9 | 83  | Preventative Maintenance |
| Highland Avenue      | 177       | 336.6  | 18    | 6058.1  | 89  | Corrective Maintenance   |
| Hillcrest Road       | 178       | 1233.3 | 16    | 19733.5 | 86  | Corrective Maintenance   |
| Summerville Road     | 179       | 48.7   | 16    | 779.5   | 62  | Mill/Overlay             |
| Minnetonka Boulevard | 180       | 8.8    | 36    | 318.5   | 94  | Corrective Maintenance   |
| Minnetonka Boulevard | 181       | 264.3  | 24    | 6342.6  | 85  | Corrective Maintenance   |
| Park Place           | 182       | 390.6  | 16    | 6249.2  | 25  | Reconstruction           |
| Summerville Road     | 183       | 588.5  | 16    | 9415.9  | 65  | Mill/Overlay             |
| Excelsior Boulevard  | 184       | 1022.7 | 20    | 20453.2 | 86  | Corrective Maintenance   |
| Northome Boulevard   | 185       | 575.2  | 20    | 11504.3 | 88  | Corrective Maintenance   |
| Minnetonka Boulevard | 186       | 501.7  | 24    | 12041.2 | 90  | Corrective Maintenance   |
| Cottagewood Avenue   | 187       | 70.5   | 24    | 1691.7  | 37  | Reconstruction           |
| Bay Street           | 188       | 202.1  | 16    | 3233.8  | 49  | Reclamation              |
| Deephaven Avenue     | 189       | 320.9  | 20    | 6417.8  | 86  | Corrective Maintenance   |
| Highland Avenue      | 190       | 668.1  | 24    | 16034.2 | 65  | Mill/Overlay             |
| Water Street         | 191       | 104.7  | 18    | 1884.9  | 73  | Mill/Overlay             |
| Northome Avenue      | 192       | 429.5  | 16    | 6872.6  | 67  | Mill/Overlay             |
| Linwood Lane         | 193       | 746.3  | 16    | 11940.4 | 38  | Reconstruction           |
| Lakeview Avenue      | 194       | 747.2  | 20    | 14943.5 | 60  | Mill/Overlay             |
| Vine Hill Road       | 196       | 310.7  | 50    | 15534.7 | 66  | Mill/Overlay             |
| Minnetonka Boulevard | 197       | 111.7  | 24    | 2680.1  | 76  | Preventative Maintenance |
| Heathcote Road       | 198       | 582.9  | 20    | 11658.1 | 53  | Reclamation              |
| Minnetonka Boulevard | 199       | 135.7  | 24    | 3256.5  | 90  | Corrective Maintenance   |
| Highland Avenue      | 200       | 128.6  | 18    | 2314.9  | 86  | Corrective Maintenance   |
| Andover Place        | 201       | 273.5  | 24    | 6562.9  | 87  | Corrective Maintenance   |
| Lakeview Avenue      | 202       | 297.5  | 20    | 5950.9  | 61  | Mill/Overlay             |
| Maplewood Road       | 203       | 877.1  | 20    | 17542.0 | 95  | Corrective Maintenance   |
| Eastwood Drive       | 204       | 205.6  | 16    | 3289.6  | 86  | Corrective Maintenance   |
| Northome Road        | 205       | 1046.7 | 16    | 16746.7 | 76  | Preventative Maintenance |
| Shavers Lake Drive   | 206       | 910.6  | 20    | 18212.8 | 65  | Mill/Overlay             |
| Maple Chase          | 207       | 484.7  | 14    | 6786.0  | 87  | Corrective Maintenance   |
| Ridgewood Road       | 208       | 317.2  | 20    | 6344.8  | 81  | Preventative Maintenance |
| Maple Ridge Road     | 209       | 559.5  | 16    | 8951.5  | 88  | Corrective Maintenance   |
| Hamilton Avenue      | 210       | 413.3  | 18    | 7439.3  | 29  | Reconstruction           |
| Highland Avenue      | 211       | 788.0  | 18    | 14183.6 | 91  | Corrective Maintenance   |
| Minnetonka Boulevard | 212       | 472.1  | 24    | 11330.5 | 45  | Reclamation              |
| North Lane           | 213       | 314.0  | 16    | 5024.0  | 50  | Reclamation              |

| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Shavers Lake Drive   | 214       | 341.9  | 16    | 5469.8  | 60  | Mill/Overlay             |
| Parkway              | 215       | 335.1  | 18    | 6031.5  | 67  | Mill/Overlay             |
| Eastwood Drive       | 216       | 139.1  | 16    | 2226.3  | 83  | Preventative Maintenance |
| Park Place           | 217       | 302.9  | 16    | 4846.8  | 26  | Reconstruction           |
| Heathcote Road       | 218       | 1220.6 | 20    | 24411.5 | 50  | Reclamation              |
| Vine Hill Road       | 219       | 338.6  | 24    | 8127.4  | 83  | Preventative Maintenance |
| Lakeview Avenue      | 220       | 161.1  | 20    | 3221.7  | 69  | Mill/Overlay             |
| Virginia Avenue      | 221       | 857.8  | 18    | 15440.4 | 56  | Reclamation              |
| Lakeview Avenue      | 222       | 191.9  | 20    | 3838.5  | 57  | Reclamation              |
| Monaltrie Avenue     | 223       | 312.9  | 18    | 5631.9  | 76  | Preventative Maintenance |
| Carson Road          | 224       | 309.8  | 20    | 6195.2  | 78  | Preventative Maintenance |
| Hill Lane            | 225       | 702.1  | 14    | 9829.0  | 69  | Mill/Overlay             |
| Highland Avenue      | 226       | 327.1  | 20    | 6541.1  | 91  | Corrective Maintenance   |
| Hillcrest Road       | 227       | 1125.2 | 16    | 18003.6 | 87  | Corrective Maintenance   |
| Lakeview Avenue      | 228       | 362.4  | 20    | 7247.4  | 51  | Reclamation              |
| Laurel Drive         | 229       | 336.5  | 24    | 8076.9  | 71  | Mill/Overlay             |
| Northern Road        | 230       | 359.2  | 20    | 7183.3  | 75  | Preventative Maintenance |
| Northome Boulevard   | 231       | 312.4  | 20    | 6247.9  | 93  | Corrective Maintenance   |
| Azure Road           | 232       | 336.9  | 18    | 6064.9  | 50  | Reclamation              |
| Azure Road           | 233       | 496.4  | 18    | 8936.0  | 42  | Reclamation              |
| Water Street         | 234       | 473.0  | 16    | 7568.0  | 46  | Reclamation              |
| Park Avenue          | 235       | 302.5  | 20    | 6050.8  | 80  | Preventative Maintenance |
| Walden Lane          | 236       | 406.3  | 16    | 6501.2  | 92  | Corrective Maintenance   |
| Highland Avenue      | 237       | 216.5  | 18    | 3896.3  | 89  | Corrective Maintenance   |
| Honeysuckle Lane     | 238       | 566.3  | 16    | 9061.3  | 68  | Mill/Overlay             |
| Easton Road          | 239       | 514.8  | 18    | 9266.9  | 91  | Corrective Maintenance   |
| Robinsons Bay Road   | 240       | 598.2  | 14    | 8375.2  | 64  | Mill/Overlay             |
| Deephaven Avenue     | 241       | 348.4  | 20    | 6967.4  | 87  | Corrective Maintenance   |
| Honeysuckle Road     | 243       | 347.7  | 16    | 5562.5  | 68  | Mill/Overlay             |
| Monaltrie Avenue     | 244       | 326.6  | 18    | 5878.1  | 78  | Preventative Maintenance |
| Jericho Road         | 246       | 362.1  | 16    | 5793.5  | 88  | Corrective Maintenance   |
| Minnetonka Boulevard | 247       | 1365.5 | 24    | 32772.8 | 67  | Mill/Overlay             |
| Linwood Circle       | 248       | 212.1  | 20    | 4242.0  | 35  | Reconstruction           |
| Dale Avenue          | 249       | 67.2   | 16    | 1075.0  | 100 | Corrective Maintenance   |
| Hillcrest Way        | 250       | 690.5  | 16    | 11048.1 | 38  | Reconstruction           |
| Hamilton Avenue      | 251       | 275.9  | 18    | 4966.9  | 35  | Reconstruction           |
| Montgomerie Avenue   | 253       | 459.6  | 18    | 8273.0  | 19  | Reconstruction           |
| Walden Trail         | 255       | 186.9  | 16    | 2990.6  | 93  | Corrective Maintenance   |
| Summerville Road     | 257       | 144.4  | 16    | 2310.7  | 56  | Reclamation              |

| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Walden Road          | 258       | 930.8  | 16    | 14893.5 | 93  | Corrective Maintenance   |
| Linwood Road         | 259       | 1288.4 | 20    | 25767.5 | 61  | Mill/Overlay             |
| Thorpe Road          | 260       | 441.1  | 18    | 7939.9  | 31  | Reconstruction           |
| Park Place           | 261       | 268.3  | 16    | 4293.1  | 33  | Reconstruction           |
| Vine Hill Road       | 262       | 139.4  | 24    | 3345.9  | 78  | Preventative Maintenance |
| Woodhaven Place      | 263       | 575.9  | 20    | 11518.1 | 37  | Reconstruction           |
| Highland Avenue      | 264       | 239.0  | 18    | 4301.4  | 88  | Corrective Maintenance   |
| Highland Avenue      | 265       | 105.5  | 18    | 1898.8  | 90  | Corrective Maintenance   |
| Vine Street          | 266       | 388.3  | 14    | 5435.7  | 86  | Corrective Maintenance   |
| Cottagewood Avenue   | 267       | 311.8  | 18    | 5612.2  | 38  | Reconstruction           |
| Bayview Court        | 268       | 423.9  | 20    | 8478.7  | 25  | Reconstruction           |
| Virginia Avenue      | 269       | 303.5  | 18    | 5462.9  | 59  | Mill/Overlay             |
| Maple Lane           | 270       | 647.0  | 18    | 11645.8 | 61  | Mill/Overlay             |
| Walden Trail         | 271       | 841.6  | 16    | 13465.9 | 93  | Corrective Maintenance   |
| Lake Avenue          | 272       | 266.3  | 18    | 4794.0  | 83  | Preventative Maintenance |
| Summerville Road     | 273       | 177.8  | 16    | 2844.1  | 49  | Reclamation              |
| Minnetonka Boulevard | 274       | 182.5  | 24    | 4379.4  | 56  | Reclamation              |
| Linwood Road         | 275       | 856.8  | 20    | 17136.7 | 47  | Reclamation              |
| Northern Road        | 276       | 191.3  | 16    | 3061.0  | 39  | Reconstruction           |
| Rutledge Road        | 277       | 287.4  | 18    | 5173.6  | 53  | Reclamation              |
| Carsonwood Avenue    | 278       | 673.3  | 20    | 13465.2 | 86  | Corrective Maintenance   |
| Park Avenue          | 279       | 282.8  | 20    | 5656.9  | 81  | Preventative Maintenance |
| Carson Road          | 280       | 642.6  | 20    | 12852.0 | 82  | Preventative Maintenance |
| Cottagewood Road     | 281       | 796.7  | 24    | 19119.8 | 44  | Reclamation              |
| Rutledge Road        | 282       | 396.1  | 18    | 7130.5  | 37  | Reconstruction           |
| Minnetonka Boulevard | 284       | 553.9  | 24    | 13294.2 | 90  | Corrective Maintenance   |
| Dale Avenue          | 285       | 287.0  | 16    | 4592.6  | 92  | Corrective Maintenance   |
| Park Avenue          | 286       | 729.1  | 20    | 14581.0 | 82  | Preventative Maintenance |
| Northome Boulevard   | 287       | 144.8  | 20    | 2895.3  | 70  | Mill/Overlay             |
| Hillcrest Road       | 288       | 53.5   | 16    | 856.7   | 100 | Corrective Maintenance   |
| Lake Avenue          | 289       | 612.6  | 18    | 11026.8 | 90  | Corrective Maintenance   |
| Lakeview Avenue      | 290       | 262.4  | 20    | 5248.9  | 54  | Reclamation              |
| Leroy Street         | 292       | 331.3  | 16    | 5301.3  | 88  | Corrective Maintenance   |
| Minnetonka Boulevard | 293       | 706.9  | 24    | 16965.4 | 91  | Corrective Maintenance   |
| Montgomerie Avenue   | 294       | 248.1  | 18    | 4466.4  | 24  | Reconstruction           |
| Hillside Street      | 295       | 91.4   | 14    | 1279.2  | 96  | Corrective Maintenance   |
| Northome Avenue      | 296       | 330.4  | 18    | 5947.3  | 57  | Reclamation              |
| Elm Street           | 298       | 171.7  | 16    | 2747.4  | 52  | Reclamation              |
| Saint James Gate     | 299       | 609.3  | 24    | 14624.1 | 88  | Corrective Maintenance   |

| STREET NAME          | SECTIONID | LENGTH | WIDTH | Area    | PCI | Recommended Fix          |
|----------------------|-----------|--------|-------|---------|-----|--------------------------|
| Monaltrie Avenue     | 300       | 813.1  | 18    | 14634.9 | 77  | Preventative Maintenance |
| Northome Avenue      | 301       | 334.1  | 18    | 6014.4  | 77  | Preventative Maintenance |
| Cottagewood Avenue   | 302       | 265.7  | 18    | 4783.0  | 64  | Mill/Overlay             |
| Cottagewood Avenue   | 303       | 107.8  | 18    | 1939.9  | 71  | Mill/Overlay             |
| Linwood Road         | 304       | 7.0    | 20    | 140.1   | 18  | Reconstruction           |
| Minnetonka Boulevard | 305       | 200.2  | 24    | 4805.5  | 90  | Corrective Maintenance   |
| Minnetonka Boulevard | 306       | 668.6  | 24    | 16047.6 | 88  | Corrective Maintenance   |
| Ridgewood Road       | 307       | 427.3  | 20    | 8546.2  | 78  | Preventative Maintenance |
| Minnetonka Boulevard | 308       | 290.8  | 24    | 6978.9  | 88  | Corrective Maintenance   |
| Andover Place        | 309       | 202.3  | 24    | 4855.1  | 89  | Corrective Maintenance   |
| Jericho Road         | 310       | 325.9  | 16    | 5213.8  | 89  | Corrective Maintenance   |
| Heathcote Drive      | 311       | 1547.1 | 20    | 30942.8 | 55  | Reclamation              |
| Northome Boulevard   | 312       | 441.5  | 20    | 8830.7  | 93  | Corrective Maintenance   |
| Northome Boulevard   | 313       | 587.0  | 20    | 11739.6 | 90  | Corrective Maintenance   |
| Highland Avenue      | 314       | 487.8  | 20    | 9756.3  | 88  | Corrective Maintenance   |
| Minnetonka Boulevard | 315       | 1325.8 | 24    | 31818.5 | 86  | Corrective Maintenance   |
| Azure Road           | 316       | 48.2   | 18    | 868.4   | 74  | Mill/Overlay             |
| Old Kent Road        | 318       | 685.6  | 24    | 16454.3 | 87  | Corrective Maintenance   |
| Minnetonka Boulevard | 319       | 492.1  | 20    | 9841.2  | 86  | Corrective Maintenance   |
| Linwood Road         | 320       | 214.4  | 20    | 4287.3  | 67  | Mill/Overlay             |
| Day Lane             | 321       | 184.3  | 18    | 3317.0  | 89  | Corrective Maintenance   |
| Circle Drive         | 322       | 172.3  | 20    | 3445.4  | 38  | Reconstruction           |
| Linden Road          | 323       | 1438.0 | 20    | 28759.6 | 43  | Reclamation              |
| Park Avenue          | 324       | 570.2  | 16    | 9123.3  | 78  | Preventative Maintenance |
| Maple Hill Drive     | 325       | 664.8  | 20    | 13295.9 | 47  | Reclamation              |
| Minnetonka Boulevard | 326       | 200.2  | 24    | 4804.8  | 87  | Corrective Maintenance   |
| Baldwin Street       | 327       | 133.8  | 16    | 2140.6  | 38  | Reconstruction           |
| Minnetonka Boulevard | 328       | 188.6  | 24    | 4527.2  | 87  | Corrective Maintenance   |
| Hamilton Avenue      | 329       | 1321.2 | 16    | 21139.5 | 86  | Corrective Maintenance   |
| Manor Road           | 245       | 1759.3 | 20    | 35186.6 | 93  | Corrective Maintenance   |

## Private Road Data

| STREET NAME        | SECTIONID | LENGTH | WIDTH | Area  | PCI | Recommended Fix          |
|--------------------|-----------|--------|-------|-------|-----|--------------------------|
| Cedarhurst         | 9         | 934    | 14    | 13070 | 71  | Mill/Overlay             |
| Chimo West         | 40        | 1239   | 16    | 19819 | 84  | Preventative Maintenance |
| Robinsons Bay Road | 42        | 1053   | 14    | 14741 | 78  | Preventative Maintenance |
| Rosedale Court     | 46        | 323    | 14    | 4526  | 39  | Reconstruction           |
| Spring Creek Drive | 50        | 1294   | 16    | 20698 | 48  | Reclamation              |
| Spring Creek Drive | 52        | 45     | 24    | 1073  | 66  | Mill/Overlay             |
| Chimo East         | 55        | 463    | 16    | 7400  | 80  | Preventative Maintenance |
| Northome Road      | 57        | 2426   | 16    | 38810 | 80  | Preventative Maintenance |
| Walden Shores Road | 67        | 581    | 16    | 9301  | 88  | Corrective Maintenance   |
| Cedarhurst         | 70        | 258    | 14    | 3607  | 65  | Mill/Overlay             |
| Stonecroft Lane    | 72        | 674    | 18    | 12130 | 86  | Corrective Maintenance   |
| Tramore Lane       | 111       | 337    | 18    | 6068  | 79  | Preventative Maintenance |
| Cedarhurst         | 136       | 128    | 14    | 1793  | 75  | Preventative Maintenance |
| East Valley Road   | 148       | 279    | 16    | 4467  | 66  | Mill/Overlay             |
| Spring Creek Drive | 152       | 340    | 16    | 5434  | 59  | Mill/Overlay             |
| Cottonwood Lane    | 163       | 811    | 16    | 12983 | 50  | Reclamation              |
| Chimo East         | 174       | 1231   | 16    | 19694 | 62  | Mill/Overlay             |
| Chimo East         | 195       | 461    | 16    | 7380  | 71  | Mill/Overlay             |
| Robinsons Bay Road | 242       | 231    | 14    | 3233  | 62  | Mill/Overlay             |
| Cedarhurst         | 252       | 441    | 14    | 6173  | 69  | Mill/Overlay             |
| Cedarhurst         | 254       | 494    | 14    | 6919  | 79  | Preventative Maintenance |
| Willow Haven       | 256       | 424    | 14    | 5932  | 44  | Reclamation              |
| Wyndhill Circle    | 283       | 417    | 14    | 5839  | 79  | Preventative Maintenance |
| Cedarhurst         | 291       | 199    | 14    | 2788  | 81  | Preventative Maintenance |
| Cedarhurst         | 297       | 184    | 14    | 2579  | 61  | Mill/Overlay             |
| Vine Ridge Court   | 317       | 337    | 14    | 4723  | 43  | Reclamation              |



## Memorandum

To: Honorable Mayor & City Council

From: Jim Stremel, City Engineer, WSB  
Matt Indihar, Senior Project Manager, WSB

Date: September 5, 2024

Re: 2024 Pavement Management Services – Final Report

### **BACKGROUND**

At the April 15<sup>th</sup> Council Meeting, WSB was authorized to proceed with the pavement management services and street ratings proposal. The project included the inspection and an evaluation of condition for all existing public and private roadways within the City limits of Deephaven, approximately 30 miles (27 public, 3 private). After final feedback on the rating results by City Staff and Council, our team has prepared a final report.

### **PROJECT PROGRESS & UPDATE**

Our team has performed a final review of the data and completed our quality control process to ensure that the results are as accurate as possible. Enclosed is a final report that includes the final street condition assessment map with all of the street locations, both public and private. We have tabulated the following lengths of streets relative to the final Pavement Condition Index (PCI) groups:

- Failed (0 – 40 PCI): 2.3 Miles (2.2 public, 0.1 private)
- Poor (40 – 58 PCI): 7.2 Miles (6.7 public, 0.5 private)
- Fair (58 – 75): 5.2 Miles (4.4 public, 0.8 private)
- Good (75 – 85): 5.0 Miles (3.7 public, 1.3 private)
- Excellent (85 – 100): 10.1 Miles (9.9 public, 0.2 private)

The report provides background information on the various pavement rehabilitation methods and recommendations for each of the street sections. The report also provides capital planning and cost considerations. It is important to note that the unit costs provided in the report do include both a construction contingency of 10% and an overhead allotment of 25% for soft costs such as engineering and financing. Here is a listing of the unit costs in terms of square yards and miles:

- |                              |                     |                   |
|------------------------------|---------------------|-------------------|
| • Preventative Maintenance - | \$ 2.16/square yard | \$ 30,000/Mile*   |
| • Mill and Overlay -         | \$ 25/square yard   | \$ 350,000/Mile*  |
| • Reclamation -              | \$ 90/square yard   | \$1,200,000/Mile* |
| • Partial Reconstruction -   | \$120/square yard   | \$1,600,000/Mile* |
| • Full Reconstruction -      | \$150/square yard   | \$2,000,000/Mile* |

\*Assumed 23 ft. road width

### **NEXT STEPS**

The report enclosed is the final version and City staff is looking for the Council to approve the findings of the pavement management plan. The next step is for the City to utilize the unit costs detailed in the report for upcoming budgeting discussions.

### **POTENTIAL ACTION**

A motion to approve the final pavement management report.

**DEEPHAVEN CITY COUNCIL MEETING MEMORANDUM****20225 COTTAGEWOOD ROAD, DEEPHAVEN, MN 55331****City Council Meeting****Workshop and New Business****Monday, September 9, 2024****Draft Preliminary Property Tax Levy**

At this point, the 2025 Draft Budget presented to you shows a budget with a 0% Property Tax Levy Increase, with stated Revenues of \$4,620,983.27 and Expenses at \$4,880,408.60. This creates a deficit of \$259,425.06 that would currently need to be levied to balance the General Fund budget.

There are two other components of the 2025 Final Property Tax Levy that we have not spent much time reviewing. One is the Debt Service Levy, which is set as the amount we are required to levy to cover our 2025 Bond Payment. That amount for next year is \$184,590. The principal amount is \$145,000; with \$30,800 in interest; and the 5% we are allowed to levy for administrative expenses in the amount of \$8,790. We levied \$187,635 for this bond in 2024, which provides us with \$3,045 in available levy space based upon this decrease.

The other major contributor to the Final Levy will be our Capital Improvement Fund levy. We levied \$700,000 in 2024 to cover all of our projected projects and expenses. In addition to this levy, we are anticipating \$375,110 in additional revenues from franchise fees, the sale of equipment, enterprise fund transfers for boat fees and small cities road aid. All in, we are projecting 2025 Capital Improvement Fund Revenues of \$1,075,110.

Our Capital Improvement Fund has projected expenses for equipment purchases next year. If we make all of our projected capital purchases, we would need \$315,000 to cover those expenses. If we fund next year's proportionate share of future capital equipment purchases, we would need to add an additional \$415,579.

If we do not take on any projects next year, and if we do not add in any Capital Projects, we show revenues exceeding expenses in 2025 in the Capital Improvement Fund of \$344,531.

The total General Fund and Capital Improvement Fund Revenues, assuming we levy the same amounts next year as we did last year (General Fund Levy: \$2,996,000; Other



General Fund Revenues: \$1,624,983.27; and Capital Improvement Fund Total Revenues: \$1,075,110) we would have a total of \$5,696,093.27 across all three of these property tax dependent funds.

The Total General Fund, Capital Improvement Fund and Bond Debt total for next year is projected to be \$5,795,577.60 (\$315,000 2025 CIP Expense; \$415,579 Future CIP Expense, \$184,590 Bond Debt, \$4,880,408.60 General Fund Operational Expense.

The difference between the projected revenues and expenses here is \$99,484.33. This is the amount we would need to levy to have a 0% property tax levy increase for next year. Additionally, if we take this path, we would simply reduce line items in the existing budget to balance the budget at a 0% levy increase – likely the Contingency line item currently showing funding of \$100,000. I know this is not the Council's intention, but we wanted to provide the option and plan in the event you wanted to consider that along with our other options for next year's Budget.

The Council has discussed targeting a 9% Preliminary Property Tax Levy Increase. The conventional approach would be to increase the General Fund Property Tax Levy by \$259,425 to cover the General Fund operating deficit for a total General Fund Levy of \$3,255,425. That, combined with the same Capital Improvement Fund Levy of \$700,00 and Debt Service Levy of \$184,590 would provide a total 2025 Property Tax Levy of \$4,140,015. The Final 2024 Property Tax Levy was \$3,883,635. This would constitute a 6.60% Property Tax Increase. If we added another \$100,000 onto the Capital Improvement Fund Property Tax Levy, that would have us at a 9.18% Property Tax Levy Increase.

Changing topics slightly, Shannon Sweeny of David Drown and Associates provided us with an updated 2026A GO Bond Schedule for a \$3 Million Bond over 10 Years. As provided, the annual Debt Service payment on this Bond would be approximately \$350,000 per year. As provided above, this funding is available in our Debt Service Fund. If we are going to target a 2 to 3 mile project every three years, we would have funding already established for the first project – Staff still recommend we wait until 2026 for planning and notice purposes. With this timing, increasing the Debt Service Levy by \$100,000 each year would be committing to an approximate annual 2.5% increase strictly for Capital Projects. This cadence would provide enough funding for a \$3M project every 3 years as the first bond payment of any project typically does not become payable until the following year.

We can talk about all of this in more detail at our Council Meeting next Monday evening. In the meantime, attached for your review are the current or latest drafts of the

2025 General Fund, 2025 Capital Improvement Fund and Debt Service Budgets. As always, please send any questions, comments or requests for additional information you may have.

Sincerely,

Dan Madsen  
City Administrator / Special Counsel  
Deephaven, Minnesota



# Deephaven Capital Improvement Plan

|                                     | Final 2020       | Final 2021         | Final 2022       | Final 2023       | Budget 2024      | Draft 2025 Current | Draft Potential 2025 |
|-------------------------------------|------------------|--------------------|------------------|------------------|------------------|--------------------|----------------------|
| <b>Capital Improvement Revenues</b> |                  |                    |                  |                  |                  |                    |                      |
| Interest Income                     | \$12,487         | \$148              | \$8,251          | \$200            | \$200            | \$200              | \$200                |
| Franchise Fees                      | \$94,641         | \$94,392           | \$94,915         | \$94,500         | \$189,000        | \$190,000          | \$300,000            |
| Tax Levy                            | \$394,469        | \$394,994          | \$445,081        | \$450,000        | \$700,000        | \$700,000          | \$800,000            |
| Grant / State Aid / Rescue Funds    | \$20,000         | \$750,000          | \$0              | \$0              | \$0              |                    |                      |
| Vehicle Forfeitures                 | \$0              | \$9,430            | \$0              | \$0              | \$0              | N/A                |                      |
| Sale of Equipment                   | \$0              | \$52,300           | \$0              | \$65,000         | \$0              | \$27,000           | \$27,000             |
| General Fund Transfer               | \$200,000        | \$150,000          | \$200,000        | \$0              | \$0              | N/A                |                      |
| Enterprise Fund Transfers           | \$0              | \$16,000           | \$32,000         | \$52,000         | \$70,000         | \$80,000           | \$180,000            |
| Small Cities Road Aid               |                  |                    |                  |                  |                  | \$77,910           | \$77,910.00          |
| Bond Proceeds                       | \$78,227         | \$0                | \$0              | \$0              | \$0              |                    |                      |
| Miscellaneous Revenues              | \$100,400        | \$6,393            | \$0              | \$0              | \$0              |                    |                      |
| <b>Total CIP Revenues</b>           | <b>\$900,224</b> | <b>\$1,473,657</b> | <b>\$780,247</b> | <b>\$661,700</b> | <b>\$959,200</b> | <b>\$1,075,110</b> | <b>\$1,385,110</b>   |

Police Vehicle Sales

Boat Fees, can fund with stormwater, water, sewer contribution as well.

Small Cities Road Aid

|                                     | Final 2020       | Final 2021         | Final 2022       | Final 2023         | Budget 2024      | Draft 2025 Total | Draft 2025 Future |
|-------------------------------------|------------------|--------------------|------------------|--------------------|------------------|------------------|-------------------|
| <b>Capital Improvement Expenses</b> |                  |                    |                  |                    |                  |                  |                   |
| City Hall                           | N/A              | N/A                | N/A              | N/A                | N/A              | \$50,000         | \$39,544          |
| Police Department                   | N/A              | N/A                | N/A              | N/A                | N/A              | \$169,000        | \$112,475         |
| Public Works                        | N/A              | N/A                | N/A              | N/A                | N/A              | \$18,000         | \$136,710         |
| Park and Rec.                       | N/A              | N/A                | N/A              | N/A                | N/A              | \$78,000         | \$126,850         |
| Roads and Streets                   | N/A              | N/A                | N/A              | N/A                | N/A              |                  |                   |
| <b>Total CIP Expense</b>            | <b>\$835,055</b> | <b>\$1,612,511</b> | <b>\$905,710</b> | <b>\$1,100,413</b> | <b>\$816,112</b> | <b>\$315,000</b> | <b>\$415,579</b>  |

|                                | 2025               | Potential 2025     |
|--------------------------------|--------------------|--------------------|
| <b>2025 Projected Revenues</b> | <b>\$1,075,110</b> | <b>\$1,385,110</b> |

|                                   |                  |   |
|-----------------------------------|------------------|---|
| <b>2025 Total Current Expense</b> | <b>\$315,000</b> | <b>Note: If we buy everything next year projected in our CIP Plan</b> |
| <b>2025 Total Future Expense</b>  | <b>\$415,579</b> | <b>Note: If we want to start annual funding of our CIP Plan</b>       |
| <b>Total 2025 CIP Expense</b>     | <b>\$730,579</b> | <b>Note: Cost of all CIP purchases and annual funding of CIP Plan</b> |

|                                 |                  |
|---------------------------------|------------------|
| <b>2026 CIP Current Expense</b> | <b>\$483,000</b> |
|---------------------------------|------------------|

|                             | Final 2020       | Final 2021       | Final 2022       | Final 2023      | Budget 2024      | Draft 2025     | Potential 2025 |
|-----------------------------|------------------|------------------|------------------|-----------------|------------------|----------------|----------------|
| <b>Capital Fund Balance</b> | <b>\$501,301</b> | <b>\$435,278</b> | <b>\$309,815</b> | <b>-\$8,085</b> | <b>-\$14,185</b> | <b>344,531</b> | <b>654,531</b> |

Page 110 of Audit Page 3 of Dana's I Total 2025 CIP less deficit if future funded

Notes: Past CIP supporting documentation on "Index" Tab

| City Hall Capital Outlay Expense | Replacement Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|----------------------------------|------------------|--------------|-------------|-------------|-----------------|
| Computers (7 Stations)           | \$35,000         | 4            | 2027        | \$8,750     |                 |
| Server                           | \$25,000         | 5            | 2030        | \$5,000     |                 |
| Software / Programs              | \$65,000         | 10           | 2026        | \$6,500     |                 |
| Website                          | \$25,000         | 10           | 2025        | \$2,500     |                 |
| Phone System                     | \$12,000         | 7            | 2032        | \$1,714     |                 |
| Copier / Scanner                 | \$9,800          | 6            | 2031        | \$1,633     |                 |
| HVAC System                      | \$45,000         | 15           | 2039        | \$3,000     |                 |
| A/V Equipment                    | \$25,000         | 10           | 2025        | \$2,500     |                 |
| Generator                        | \$82,000         | 25           | 2053        | \$3,280     |                 |
| Furnishings                      | \$25,000         | 15           | 2026        | \$1,667     |                 |
| Roof                             | \$75,000         | 25           | 2050        | \$3,000     |                 |
| Total CIP Expense                |                  |              |             | \$39,544    |                 |
|                                  |                  |              |             |             |                 |
| 2025 CIP Expense                 |                  |              |             |             | \$50,000        |
| 2025 CIP Expense                 |                  |              |             |             | \$90,000        |



| Police Capital Outlay Expense          | Replacement Cost    | Depreciation | Replacement | Annual Cost      | Current Funding |
|--|---------------------|--------------|-------------|------------------|-----------------|
| 2023 Dodge Durango GT 60 mo. Lease     | \$66,000            | 5            | 2028        | \$13,200         |                 |
| 2023 Dodge Durango Police 48 mo. Lease | \$66,000            | 4            | 2027        | \$16,500         |                 |
| 2023 Dodge Durango Police 48 mo. Lease | \$66,000            | 4            | 2027        | \$16,500         |                 |
| 2021 Ford Police Explorer 48 mo. Lease | \$66,000            | 4            | 2025        | \$16,500         |                 |
| 2021 Ford Police Explorer 48 mo. Lease | \$66,000            | 4            | 2025        | \$16,500         |                 |
| 2024 Xerox/Fax Machine                 | \$6,500             | 6            | 2034        | \$1,083          |                 |
| 2024 Livescan Fingerprint Machine      | \$30,000            | 10           | 2034        | \$3,000          |                 |
| 2022 (4) Squad Laptops                 | \$13,200            | 6            | 2028        | \$2,200          |                 |
| 2023 (5) AED's                         | \$15,000            | 8            | 2031        | \$1,875          |                 |
| 2019 (5) Police Rifles                 | \$10,000            | 8            | 2027        | \$1,250          |                 |
| 2013 (2) Civil Defense Sirens          | \$40,000            | 20           | 2033        | \$2,000          |                 |
| 2020 Police Server                     | \$10,000            | 5            | 2025        | \$2,000          |                 |
| 2012 Record Management System          | \$55,000            | 15           | 2026        | \$3,667          |                 |
| 2015 Police Department Camera System   | \$12,000            | 10           | 2025        | \$1,200          |                 |
| 2024 RMS Hosted Environment Legacy     | \$15,000            | 1            | 2025        | \$15,000         |                 |
| <b>Total CIP Expense</b>               | <b>\$536,700.00</b> |              |             | <b>\$112,475</b> |                 |

|                         |                  |
|-------------------------|------------------|
| <b>2025 CIP Expense</b> | <b>\$169,000</b> |
| <b>2026 CIP Expense</b> | <b>\$55,000</b>  |

| Notes: Not Depreciated - To be included in annual operating budget as expenses when needed. |        |    |      |
|---|--------|----|------|
| 2024 (8) Glock 9mm Handguns   | 5,000  | 7  | 2031 |
| 2023 (8) Portable Radios Leased   |        | 7  | 2030 |
| 2024 (6) Mobile Radios Leased   |        | 10 | 2033 |
| 2024 (4) LPR Sqd Camera Lease   | 71,670 | 5  | 2029 |
| 2024 (8) Body Camera Lease  | 28,700 | 5  | 2029 |
| 2018 (2) Radar Units  | 6,000  | 7  | 2025 |
| 2019 (2) Radar Units  | 6,000  | 7  | 2026 |
| 2022 (2) Garage Doors   | 6,000  | 10 | 2032 |
| 2023 (2) Office Computers   | 4,500  | 5  | 2027 |
| 2020 (4) Office Computers   | 9,000  | 5  | 2025 |
| 2020 Tasers (8) (4 yr Lease, 10K per year)  | 10,000 | 4  | 2025 |
| 2019 Lidar  | 5,000  | 10 | 2029 |
| 2014 (4) Portable Ballistic Shields   | 7,000  | 12 | 2026 |
| 2019 (2) Portable Speed Monitors  | 6,300  | 8  | 2027 |
| 2020 (5) Rifle Suppressors  | 3,400  | 8  | 2028 |
| 2012 (2) Portable Weighing Scales   | 6,000  | 20 | 2032 |

| Public Works Capital Outlay Expense      | Replacement Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|--|------------------|--------------|-------------|-------------|-----------------|
| 1995 Skidsteer Trailer                   | \$18,000.00      | 30           | 2025        | \$600.00    |                 |
| 2024 Roller Rd 12 Whacker                | \$22,500.00      | 20           | 2044        | \$1,125.00  |                 |
| 2022 Blacktop Trailer                    | \$34,500.00      | 15           | 2037        | \$2,300.00  |                 |
| 2007 Freightliner Water Truck and Tank   | \$210,000.00     | 15           | 2031        | \$14,000.00 |                 |
| 2006 Tractor / Flail Side Arm John Deere | \$70,000.00      | 20           | 2028        | \$3,500.00  |                 |
| 2011 Cat Loader, Wing and Plow           | \$318,000.00     | 15           | 2026        | \$21,200.00 |                 |
| 2023 Ford F150 Pickup Truck              | \$56,020.00      | 10           | 2033        | \$5,602.00  |                 |
| 2024 Toro Groundsmaster Mower, Blower    | \$61,000.00      | 10           | 2034        | \$6,100.00  |                 |
| 2015 Freightliner Plow Truck             | \$265,000.00     | 15           | 2030        | \$17,666.67 |                 |
| 2016 Freightliner Plow Truck             | \$265,000.00     | 15           | 2031        | \$17,666.67 |                 |
| 2017 Bobcat 650 / Sweeper, Bucket, Broom | \$65,000.00      | 10           | 2027        | \$6,500.00  |                 |
| 2019 Toro Groundsmaster 7200             | \$22,000.00      | 10           | 2029        | \$2,200.00  |                 |
| 2019 Ford F450 Super Duty Pickup         | \$96,500.00      | 10           | 2029        | \$9,650.00  |                 |
| 2022 Ford F350 Dump Truck Lease          | \$98,000.00      | 10           | 2033        | \$9,800.00  |                 |
| 2024 Freightliner Plow Truck Lease       | \$282,000.00     | 15           | 2039        | \$18,800.00 |                 |
| Public Works Shop                        | \$2,340,362.00   | 50           | 2040        | \$46,800.00 |                 |
| Sand / Salt Shed                         | \$591,410.00     | 40           | 2043        | \$14,785.00 |                 |
| Total CIF Expense                        | \$4,815,292.00   |              |             | \$136,710   |                 |

|                  |           |
|------------------|-----------|
| 2025 CIP Expense | \$18,000  |
| 2026 CIP Expense | \$318,000 |

| Parks and Rec. Capital Outlay Expense | Total Cost       | Depreciation | Replacement | Annual Cost    | Current Funding |
|---------------------------------------|------------------|--------------|-------------|----------------|-----------------|
| <b>Children's Park</b>                |                  |              |             |                |                 |
| Playground Slide                      | \$20,000         | 30           | 2029        | \$666.67       |                 |
| Playground Boat                       | \$15,000         | 30           | 2029        | \$500          |                 |
| Gazebo                                | \$35,000         | 35           | 2034        | \$1,000        |                 |
| Brick Pavers                          | \$15,000         | 30           | 2050        | \$500          |                 |
| Irrigation System                     | \$15,000         | 30           | 2029        | \$500          |                 |
| Sculpture                             | \$37,000         | 30           | 2029        | \$1,233.33     |                 |
| Fountain                              | \$5,000          | 30           | 2029        | \$166.67       |                 |
| <b>Subtotal Expense</b>               | <b>\$142,000</b> |              |             | <b>\$4,567</b> |                 |

| Village Hall Park                  | Total Cost       | Depreciation | Replacement | Annual Cost     | Current Funding |
|------------------------------------|------------------|--------------|-------------|-----------------|-----------------|
| Gazebo                             | \$50,000         | 50           | 2030        | \$1,000         |                 |
| Tennis Court Reconstruction (2024) | \$150,000        | 25           | 2048        | \$6,000         |                 |
| Tennis Court Resurfacing           | \$20,250         | 5            | 2029        | \$4,050         |                 |
| Tennis Court Backboard             | \$5,000          | 25           | 2030        | \$200           |                 |
| Retaining Walls (2)                | \$20,000         | 30           | 2026        | \$666.67        |                 |
| Warming House                      | \$125,000        | 25           | 2026        | \$5,000         |                 |
| Ice Rink Lights                    | \$70,000         | 30           | 2030        | \$2,333.33      |                 |
| Ballfield Backstop                 | \$5,000          | 25           | 2030        | \$200           |                 |
| Playground Equipment               | \$35,000         | 25           | 2043        | \$1,400         |                 |
| <b>Subtotal Expense</b>            | <b>\$480,250</b> |              |             | <b>\$20,850</b> |                 |

| Thorpe Park                            | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|--|------------|--------------|-------------|-------------|-----------------|
| Multi-use Playground                   | \$75,000   | 25           | 2035        | \$3,000     |                 |
| Dinosaur Playground                    | \$50,000   | 25           | 2030        | \$2,000     |                 |
| Multi-colored Playground               | \$50,000   | 25           | 2030        | \$2,000     |                 |
| Climbing Structure                     | \$18,000   | 20           | 2030        | \$900       |                 |
| Picnic Shelter                         | \$35,000   | 35           | 2033        | \$1,000     |                 |
| Ballfield Backstops (2)                | \$10,000   | 15           | 2028        | \$666.67    |                 |
| Hockey Rink Lights                     | \$70,000   | 25           | 2042        | \$2,800     |                 |
| Warming House (2023)                   | \$400,000  | 40           | 2063        | \$10,000    |                 |
| Hockey Rink Asphalt Surface (Concrete) | \$110,000  | 20           | 2037        | \$5,500     |                 |

|                                 |                    |    |      |                 |  |
|---------------------------------|--------------------|----|------|-----------------|--|
| Hockey Rink Boards (Fiberglass) | \$75,000           | 25 | 2042 | \$3,000         |  |
| Tennis Court Resurfacing (2023) | \$27,000           | 10 | 2033 | \$2,700         |  |
| Tennis Court Reconstruction     | \$100,000          | 25 | 2047 | \$4,000         |  |
| Tennis Court Backboard          | \$5,000            | 15 | 2037 | \$333.33        |  |
| Asphalt Path                    | \$170,000          | 20 | 2043 | \$8,500         |  |
| Basketball Court                | \$40,000           | 25 | 2032 | \$1,600         |  |
| Basketball Resurface            | \$15,000           | 10 | 2025 | \$1,500         |  |
| Pond Fountain                   | \$8,000            | 10 | 2025 | \$800           |  |
| Playground Concrete Borders     | \$35,000           | 20 | 2025 | \$1,750         |  |
| <b>Subtotal Expense</b>         | <b>\$1,293,000</b> |    |      | <b>\$52,050</b> |  |

| Shuck Park                  | Total Cost       | Depreciation | Replacement | Annual Cost    | Current Funding |
|-----------------------------|------------------|--------------|-------------|----------------|-----------------|
| Playground Equipment        | \$35,000         | 20           | 2040        | \$1,750        |                 |
| Tennis Court Reconstruction | \$100,000        | 25           | 2045        | \$4,000        |                 |
| Tennis Court Resurfacing    | \$27,000         | 10           | 2030        | \$2,700        |                 |
| <b>Subtotal Expense</b>     | <b>\$162,000</b> |              |             | <b>\$8,450</b> |                 |

| Haralson Park              | Total Cost       | Depreciation | Replacement | Annual Cost        | Current Funding |
|----------------------------|------------------|--------------|-------------|--------------------|-----------------|
| Platform Court Resurfacing | \$10,000         | 6            | 2027        | \$1,666.67         |                 |
| Platform Court Lighting    | \$20,000         | 15           | 2037        | \$1,333.33         |                 |
| New Platform Court         | \$200,000        | 20           | 2037        | \$10,000.00        |                 |
| <b>Subtotal Expense</b>    | <b>\$230,000</b> |              |             | <b>\$13,000.00</b> |                 |

| Burton Park             | Total Cost        | Depreciation | Replacement | Annual Cost     | Current Funding |
|-------------------------|-------------------|--------------|-------------|-----------------|-----------------|
| Stone Stairs            | \$7,000           | 25           | 2035        | \$280           |                 |
| <b>Subtotal Expense</b> | <b>\$7,000.00</b> |              |             | <b>\$280.00</b> |                 |

| Pump Park               | Total Cost         | Depreciation | Replacement | Annual Cost       | Current Funding |
|-------------------------|--------------------|--------------|-------------|-------------------|-----------------|
| Asphalt Path            | \$20,000           | 20           | 2025        | \$1,000           |                 |
| <b>Subtotal Expense</b> | <b>\$20,000.00</b> |              |             | <b>\$1,000.00</b> |                 |

| Linwood Beach | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|---------------|------------|--------------|-------------|-------------|-----------------|
| Dock (48')    | \$8,000    | 10           | 2030        | \$800       |                 |



|                  |            |          |
|------------------|------------|----------|
| Subtotal Expense | \$8,000.00 | \$800.00 |
|------------------|------------|----------|

| Sandy Beach      | Total Cost  | Depreciation | Replacement | Annual Cost | Current Funding |
|------------------|-------------|--------------|-------------|-------------|-----------------|
| Dock (110')      | \$10,000    | 10           | 2030        | \$1,000     |                 |
| Subtotal Expense | \$10,000.00 |              |             | \$1,000.00  |                 |

| Rocky Beach      | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|------------------|------------|--------------|-------------|-------------|-----------------|
| Dock (90')       | \$9,000    | 10           | 2036        | \$900       |                 |
| Subtotal Expense | \$9,000.00 |              |             | \$9,000.00  |                 |

| Nocomo Beach     | Total Cost  | Depreciation | Replacement | Annual Cost | Current Funding |
|------------------|-------------|--------------|-------------|-------------|-----------------|
| Parking Lot      | \$80,000    | 25           | 2050        | \$3,200     |                 |
| Subtotal Expense | \$80,000.00 |              |             | \$3,200.00  |                 |

| Robinson's Bay Beach | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|----------------------|------------|--------------|-------------|-------------|-----------------|
| Border Fence         | \$5,000    | 15           | 2028        | \$333       |                 |
| Dock (60')           | \$9,000    | 10           | 2036        | \$900       |                 |
| Subtotal Expense     | \$14,000   |              |             | \$1,233     |                 |

| Deephaven Beach                   | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|-----------------------------------|------------|--------------|-------------|-------------|-----------------|
| Lights (8)                        | \$40,000   | 20           | 2027        | \$2,000     |                 |
| Lake Avenue Bollards (7)          | \$10,500   | 25           | 2027        | \$420       |                 |
| Sport Court                       | \$35,000   | 20           | 2027        | \$1,750     |                 |
| Sport Court Parking Bollards (12) | \$25,000   | 25           | 2027        | \$1,000     |                 |
| Asphalt Path (200')               | \$50,000   | 25           | 2027        | \$2,000     |                 |
| Sun Arbor                         | \$25,000   | 20           | 2039        | \$1,250     |                 |
| Swimming Dock                     | \$60,000   | 20           | 2037        | \$3,000     |                 |
| Subtotal Expense                  | \$245,500  |              |             | \$11,420    |                 |

|                   |                |              |
|-------------------|----------------|--------------|
| Total CIF Expense | \$2,700,750.00 | \$126,850.00 |
|-------------------|----------------|--------------|

|                  |          |
|------------------|----------|
| 2025 CIP Expense | \$78,000 |
| 2026 CIP Expense | \$20,000 |

| Roads and Streets Capital Budget | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|----------------------------------|------------|--------------|-------------|-------------|-----------------|
|----------------------------------|------------|--------------|-------------|-------------|-----------------|

Total CIF Expense

2025 CIP Expense

| Budget Item                      | 2020<br>Actual | 2021<br>Actual   | 2022<br>Actual | 2023<br>Budget | 2023<br>Projected | 2024<br>Budget   |
|----------------------------------|----------------|------------------|----------------|----------------|-------------------|------------------|
| <b>Revenues</b>                  |                |                  |                |                |                   |                  |
| Interest Income                  | 12,487         | 148              | 8,251          | 200            | 200               | 200              |
| Franchise Fees                   | 94,641         | 94,392           | 94,915         | 94,500         | 94,500            | 189,000          |
| Tax Levy                         | 394,469        | 394,994          | 445,081        | 450,000        | 450,000           | 700,000          |
| Grant / State Aid / Rescue Funds | 20,000         | 750,000          | 0              | 100,000        | 0                 | 0                |
| Small Cities Road Aid            | 0              | 72,871           | 0              | 0              | 0                 | 83,792           |
| Vehicle Forfeitures              | 0              | 9,430            | 0              | 0              | 0                 | 0                |
| Sale of Equipment                | 0              | 52,300           | 0              | 90,000         | 65,000            | 0                |
| General Fund Transfer            | 200,000        | 150,000          | 200,000        | 0              | 0                 | 0                |
| Marina Fund Transfer             | 0              | 16,000           | 32,000         | 52,000         | 52,000            | 70,000           |
| Bond Proceeds                    | 78,227         | 0                | 0              | 0              | 0                 | 0                |
| Other Revenues                   | 100,400        | 6,393            | 0              | 0              | 0                 | 0                |
| <b>Total Revenues</b>            | <b>900,224</b> | <b>1,546,528</b> | <b>780,247</b> | <b>786,700</b> | <b>661,700</b>    | <b>1,042,992</b> |
|                                  |                |                  |                |                |                   |                  |
| <b>Expenditures</b>              |                |                  |                |                |                   |                  |
| Computers/Server/Technology      | 5,423          | 0                | 0              | 54,000         | 28,250            | 0                |
| Admin. Equipment                 | 0              | 0                | 0              | 10,000         | 8,000             | 12,000           |
| City Hall Improvements           | 0              | 87,239           | 13,002         | 0              | 0                 | 4,000            |
| Vehicles / Plow Truck            | 0              | 0                | 34,140         | 65,800         | 150,632           | 67,432           |
| Street Equipment                 | 6,046          | 96,056           | 19,368         | 0              | 0                 | 72,260           |
| Street Improvements              | 441,653        | 351,683          | 441,955        | 526,000        | 601,031           | 350,000          |
| Engineering                      | 102,448        | 236,446          | 188,867        | 105,200        | 124,260           | 160,000          |
| Northome Bridge Project          | 0              | 762,857          | 0              | 0              | 0                 | 0                |
| Record Management System         | 0              | 0                | 0              | 0              | 0                 | 50,000           |
| Police Vehicles                  | 95,277         | 22,888           | 39,004         | 79,000         | 38,026            | 49,920           |
| Police Office Upgrades           | 25,854         | 0                | 0              | 0              | 0                 | 7,000            |
| (7) Police Tasers                | 11,389         | 0                | 0              | 0              | 0                 | 0                |
| Patrol Rifles / Suppressors      | 0              | 3,320            | 0              | 0              | 0                 | 0                |
| Police Server/Computer           | 2,686          | 3,845            | 6,399          | 0              | 0                 | 15,000           |
| Radar Speed Monitors             | 0              | 0                | 2,261          | 0              | 0                 | 0                |
| Police Equipment                 | 0              | 0                | 18,627         | 34,000         | 12,514            | 8,500            |
| Park & Beach Improv.             | 144,279        | 48,217           | 142,087        | 110,000        | 137,700           | 20,000           |
| <b>Total Expenses</b>            | <b>835,055</b> | <b>1,612,551</b> | <b>905,710</b> | <b>984,000</b> | <b>1,100,413</b>  | <b>816,112</b>   |
|                                  |                |                  |                |                |                   |                  |

|                  |         |         |          |          |          |          |
|------------------|---------|---------|----------|----------|----------|----------|
| Annual Balance   | 65,169  | -66,023 | -125,463 | -197,300 | -438,713 | 226,880  |
|                  |         |         |          |          |          |          |
| Fund Bal, Jan 1  | 436,132 | 501,301 | 435,278  | 309,815  | 309,815  | -128,898 |
|                  |         |         |          |          |          |          |
| Fund Bal, Dec 31 | 501,301 | 435,278 | 309,815  | 112,515  | -128,898 | 97,982   |
|                  |         |         |          |          |          |          |





# Deephaven Capital Improvement Plan

|                                     | Final 2020       | Final 2021         | Final 2022       | Final 2023       | Budget 2024      | Draft 2025 Current | Draft Potential 2025 |
|-------------------------------------|------------------|--------------------|------------------|------------------|------------------|--------------------|----------------------|
| <b>Capital Improvement Revenues</b> |                  |                    |                  |                  |                  |                    |                      |
| Interest Income                     | \$12,487         | \$148              | \$8,251          | \$200            | \$200            | \$200              | \$200                |
| Franchise Fees                      | \$94,641         | \$94,392           | \$94,915         | \$94,500         | \$189,000        | \$190,000          | \$300,000            |
| Tax Levy                            | \$394,469        | \$394,994          | \$445,081        | \$450,000        | \$700,000        | \$700,000          | \$800,000            |
| Grant / State Aid / Rescue Funds    | \$20,000         | \$750,000          | \$0              | \$0              | \$0              |                    |                      |
| Vehicle Forfeitures                 | \$0              | \$9,430            | \$0              | \$0              | \$0              | N/A                |                      |
| Sale of Equipment                   | \$0              | \$52,300           | \$0              | \$65,000         | \$0              | \$27,000           | \$27,000             |
| General Fund Transfer               | \$200,000        | \$150,000          | \$200,000        | \$0              | \$0              | N/A                |                      |
| Enterprise Fund Transfers           | \$0              | \$16,000           | \$32,000         | \$52,000         | \$70,000         | \$80,000           | \$180,000            |
| Small Cities Road Aid               |                  |                    |                  |                  |                  | \$77,910           | \$77,910.00          |
| Bond Proceeds                       | \$78,227         | \$0                | \$0              | \$0              | \$0              |                    |                      |
| Miscellaneous Revenues              | \$100,400        | \$6,393            | \$0              | \$0              | \$0              |                    |                      |
| <b>Total CIP Revenues</b>           | <b>\$900,224</b> | <b>\$1,473,657</b> | <b>\$780,247</b> | <b>\$661,700</b> | <b>\$959,200</b> | <b>\$1,075,110</b> | <b>\$1,385,110</b>   |

Police Vehicle Sales

Boat Fees, can fund with stormwater, water, sewer contribution as well.

Small Cities Road Aid

|                                     | Final 2020       | Final 2021         | Final 2022       | Final 2023         | Budget 2024      | Draft 2025 Total | Draft 2025 Future |
|-------------------------------------|------------------|--------------------|------------------|--------------------|------------------|------------------|-------------------|
| <b>Capital Improvement Expenses</b> |                  |                    |                  |                    |                  |                  |                   |
| City Hall                           | N/A              | N/A                | N/A              | N/A                | N/A              | \$50,000         | \$39,544          |
| Police Department                   | N/A              | N/A                | N/A              | N/A                | N/A              | \$169,000        | \$112,475         |
| Public Works                        | N/A              | N/A                | N/A              | N/A                | N/A              | \$18,000         | \$136,710         |
| Park and Rec.                       | N/A              | N/A                | N/A              | N/A                | N/A              | \$78,000         | \$126,850         |
| Roads and Streets                   | N/A              | N/A                | N/A              | N/A                | N/A              |                  |                   |
| <b>Total CIP Expense</b>            | <b>\$835,055</b> | <b>\$1,612,511</b> | <b>\$905,710</b> | <b>\$1,100,413</b> | <b>\$816,112</b> | <b>\$315,000</b> | <b>\$415,579</b>  |

|                                | 2025               | Potential 2025     |
|--------------------------------|--------------------|--------------------|
| <b>2025 Projected Revenues</b> | <b>\$1,075,110</b> | <b>\$1,385,110</b> |

|                                   |                  |  |
|-----------------------------------|------------------|--|
| <b>2025 Total Current Expense</b> | <b>\$315,000</b> | Note: If we buy everything next year projected in our CIP Plan |
| <b>2025 Total Future Expense</b>  | <b>\$415,579</b> | Note: If we want to start annual funding of our CIP Plan       |
| <b>Total 2025 CIP Expense</b>     | <b>\$730,579</b> | Note: Cost of all CIP purchases and annual funding of CIP Plan |

|                                 |                  |
|---------------------------------|------------------|
| <b>2026 CIP Current Expense</b> | <b>\$483,000</b> |
|---------------------------------|------------------|

|                             | Final 2020       | Final 2021       | Final 2022       | Final 2023      | Budget 2024      | Draft 2025     | Potential 2025 |
|-----------------------------|------------------|------------------|------------------|-----------------|------------------|----------------|----------------|
| <b>Capital Fund Balance</b> | <b>\$501,301</b> | <b>\$435,278</b> | <b>\$309,815</b> | <b>-\$8,085</b> | <b>-\$14,185</b> | <b>344,531</b> | <b>654,531</b> |

Page 110 of Audit Page 3 of Dana's I Total 2025 CIP less deficit if future funded

Notes: Past CIP supporting documentation on "Index" Tab

| City Hall Capital Outlay Expense | Replacement Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|----------------------------------|------------------|--------------|-------------|-------------|-----------------|
| Computers (7 Stations)           | \$35,000         | 4            | 2027        | \$8,750     |                 |
| Server                           | \$25,000         | 5            | 2030        | \$5,000     |                 |
| Software / Programs              | \$65,000         | 10           | 2026        | \$6,500     |                 |
| Website                          | \$25,000         | 10           | 2025        | \$2,500     |                 |
| Phone System                     | \$12,000         | 7            | 2032        | \$1,714     |                 |
| Copier / Scanner                 | \$9,800          | 6            | 2031        | \$1,633     |                 |
| HVAC System                      | \$45,000         | 15           | 2039        | \$3,000     |                 |
| A/V Equipment                    | \$25,000         | 10           | 2025        | \$2,500     |                 |
| Generator                        | \$82,000         | 25           | 2053        | \$3,280     |                 |
| Furnishings                      | \$25,000         | 15           | 2026        | \$1,667     |                 |
| Roof                             | \$75,000         | 25           | 2050        | \$3,000     |                 |
| Total CIP Expense                |                  |              |             | \$39,544    |                 |
|                                  |                  |              |             |             |                 |
| 2025 CIP Expense                 |                  |              |             |             | \$50,000        |
| 2025 CIP Expense                 |                  |              |             |             | \$90,000        |

| Police Capital Outlay Expense          | Replacement Cost    | Depreciation | Replacement | Annual Cost      | Current Funding |
|--|---------------------|--------------|-------------|------------------|-----------------|
| 2023 Dodge Durango GT 60 mo. Lease     | \$66,000            | 5            | 2028        | \$13,200         |                 |
| 2023 Dodge Durango Police 48 mo. Lease | \$66,000            | 4            | 2027        | \$16,500         |                 |
| 2023 Dodge Durango Police 48 mo. Lease | \$66,000            | 4            | 2027        | \$16,500         |                 |
| 2021 Ford Police Explorer 48 mo. Lease | \$66,000            | 4            | 2025        | \$16,500         |                 |
| 2021 Ford Police Explorer 48 mo. Lease | \$66,000            | 4            | 2025        | \$16,500         |                 |
| 2024 Xerox/Fax Machine                 | \$6,500             | 6            | 2034        | \$1,083          |                 |
| 2024 Livescan Fingerprint Machine      | \$30,000            | 10           | 2034        | \$3,000          |                 |
| 2022 (4) Squad Laptops                 | \$13,200            | 6            | 2028        | \$2,200          |                 |
| 2023 (5) AED's                         | \$15,000            | 8            | 2031        | \$1,875          |                 |
| 2019 (5) Police Rifles                 | \$10,000            | 8            | 2027        | \$1,250          |                 |
| 2013 (2) Civil Defense Sirens          | \$40,000            | 20           | 2033        | \$2,000          |                 |
| 2020 Police Server                     | \$10,000            | 5            | 2025        | \$2,000          |                 |
| 2012 Record Management System          | \$55,000            | 15           | 2026        | \$3,667          |                 |
| 2015 Police Department Camera System   | \$12,000            | 10           | 2025        | \$1,200          |                 |
| 2024 RMS Hosted Environment Legacy     | \$15,000            | 1            | 2025        | \$15,000         |                 |
| <b>Total CIP Expense</b>               | <b>\$536,700.00</b> |              |             | <b>\$112,475</b> |                 |

|                  |                  |
|------------------|------------------|
| 2025 CIP Expense | <b>\$169,000</b> |
| 2026 CIP Expense | <b>\$55,000</b>  |

| Notes: Not Depreciated - To be included in annual operating budget as expenses when needed. |        |    |      |
|---|--------|----|------|
| 2024 (8) Glock 9mm Handguns   | 5,000  | 7  | 2031 |
| 2023 (8) Portable Radios Leased   |        | 7  | 2030 |
| 2024 (6) Mobile Radios Leased   |        | 10 | 2033 |
| 2024 (4) LPR Sqd Camera Lease   | 71,670 | 5  | 2029 |
| 2024 (8) Body Camera Lease  | 28,700 | 5  | 2029 |
| 2018 (2) Radar Units  | 6,000  | 7  | 2025 |
| 2019 (2) Radar Units  | 6,000  | 7  | 2026 |
| 2022 (2) Garage Doors   | 6,000  | 10 | 2032 |
| 2023 (2) Office Computers   | 4,500  | 5  | 2027 |
| 2020 (4) Office Computers   | 9,000  | 5  | 2025 |
| 2020 Tasers (8) (4 yr Lease, 10K per year)  | 10,000 | 4  | 2025 |
| 2019 Lidar  | 5,000  | 10 | 2029 |
| 2014 (4) Portable Ballistic Shields   | 7,000  | 12 | 2026 |
| 2019 (2) Portable Speed Monitors  | 6,300  | 8  | 2027 |
| 2020 (5) Rifle Suppressors  | 3,400  | 8  | 2028 |
| 2012 (2) Portable Weighing Scales   | 6,000  | 20 | 2032 |

| Public Works Capital Outlay Expense      | Replacement Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|--|------------------|--------------|-------------|-------------|-----------------|
| 1995 Skidsteer Trailer                   | \$18,000.00      | 30           | 2025        | \$600.00    |                 |
| 2024 Roller Rd 12 Whacker                | \$22,500.00      | 20           | 2044        | \$1,125.00  |                 |
| 2022 Blacktop Trailer                    | \$34,500.00      | 15           | 2037        | \$2,300.00  |                 |
| 2007 Freightliner Water Truck and Tank   | \$210,000.00     | 15           | 2031        | \$14,000.00 |                 |
| 2006 Tractor / Flail Side Arm John Deere | \$70,000.00      | 20           | 2028        | \$3,500.00  |                 |
| 2011 Cat Loader, Wing and Plow           | \$318,000.00     | 15           | 2026        | \$21,200.00 |                 |
| 2023 Ford F150 Pickup Truck              | \$56,020.00      | 10           | 2033        | \$5,602.00  |                 |
| 2024 Toro Groundsmaster Mower, Blower    | \$61,000.00      | 10           | 2034        | \$6,100.00  |                 |
| 2015 Freightliner Plow Truck             | \$265,000.00     | 15           | 2030        | \$17,666.67 |                 |
| 2016 Freightliner Plow Truck             | \$265,000.00     | 15           | 2031        | \$17,666.67 |                 |
| 2017 Bobcat 650 / Sweeper, Bucket, Broom | \$65,000.00      | 10           | 2027        | \$6,500.00  |                 |
| 2019 Toro Groundsmaster 7200             | \$22,000.00      | 10           | 2029        | \$2,200.00  |                 |
| 2019 Ford F450 Super Duty Pickup         | \$96,500.00      | 10           | 2029        | \$9,650.00  |                 |
| 2022 Ford F350 Dump Truck Lease          | \$98,000.00      | 10           | 2033        | \$9,800.00  |                 |
| 2024 Freightliner Plow Truck Lease       | \$282,000.00     | 15           | 2039        | \$18,800.00 |                 |
| Public Works Shop                        | \$2,340,362.00   | 50           | 2040        | \$46,800.00 |                 |
| Sand / Salt Shed                         | \$591,410.00     | 40           | 2043        | \$14,785.00 |                 |
| Total CIF Expense                        | \$4,815,292.00   |              |             | \$136,710   |                 |

|                  |           |
|------------------|-----------|
| 2025 CIP Expense | \$18,000  |
| 2026 CIP Expense | \$318,000 |



| Parks and Rec. Capital Outlay Expense | Total Cost       | Depreciation | Replacement | Annual Cost    | Current Funding |
|---------------------------------------|------------------|--------------|-------------|----------------|-----------------|
| <b>Children's Park</b>                |                  |              |             |                |                 |
| Playground Slide                      | \$20,000         | 30           | 2029        | \$666.67       |                 |
| Playground Boat                       | \$15,000         | 30           | 2029        | \$500          |                 |
| Gazebo                                | \$35,000         | 35           | 2034        | \$1,000        |                 |
| Brick Pavers                          | \$15,000         | 30           | 2050        | \$500          |                 |
| Irrigation System                     | \$15,000         | 30           | 2029        | \$500          |                 |
| Sculpture                             | \$37,000         | 30           | 2029        | \$1,233.33     |                 |
| Fountain                              | \$5,000          | 30           | 2029        | \$166.67       |                 |
| <b>Subtotal Expense</b>               | <b>\$142,000</b> |              |             | <b>\$4,567</b> |                 |

| Village Hall Park                  | Total Cost       | Depreciation | Replacement | Annual Cost     | Current Funding |
|------------------------------------|------------------|--------------|-------------|-----------------|-----------------|
| Gazebo                             | \$50,000         | 50           | 2030        | \$1,000         |                 |
| Tennis Court Reconstruction (2024) | \$150,000        | 25           | 2048        | \$6,000         |                 |
| Tennis Court Resurfacing           | \$20,250         | 5            | 2029        | \$4,050         |                 |
| Tennis Court Backboard             | \$5,000          | 25           | 2030        | \$200           |                 |
| Retaining Walls (2)                | \$20,000         | 30           | 2026        | \$666.67        |                 |
| Warming House                      | \$125,000        | 25           | 2026        | \$5,000         |                 |
| Ice Rink Lights                    | \$70,000         | 30           | 2030        | \$2,333.33      |                 |
| Ballfield Backstop                 | \$5,000          | 25           | 2030        | \$200           |                 |
| Playground Equipment               | \$35,000         | 25           | 2043        | \$1,400         |                 |
| <b>Subtotal Expense</b>            | <b>\$480,250</b> |              |             | <b>\$20,850</b> |                 |

| Thorpe Park                            | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|--|------------|--------------|-------------|-------------|-----------------|
| Multi-use Playground                   | \$75,000   | 25           | 2035        | \$3,000     |                 |
| Dinosaur Playground                    | \$50,000   | 25           | 2030        | \$2,000     |                 |
| Multi-colored Playground               | \$50,000   | 25           | 2030        | \$2,000     |                 |
| Climbing Structure                     | \$18,000   | 20           | 2030        | \$900       |                 |
| Picnic Shelter                         | \$35,000   | 35           | 2033        | \$1,000     |                 |
| Ballfield Backstops (2)                | \$10,000   | 15           | 2028        | \$666.67    |                 |
| Hockey Rink Lights                     | \$70,000   | 25           | 2042        | \$2,800     |                 |
| Warming House (2023)                   | \$400,000  | 40           | 2063        | \$10,000    |                 |
| Hockey Rink Asphalt Surface (Concrete) | \$110,000  | 20           | 2037        | \$5,500     |                 |

|                                 |                    |    |      |                 |  |
|---------------------------------|--------------------|----|------|-----------------|--|
| Hockey Rink Boards (Fiberglass) | \$75,000           | 25 | 2042 | \$3,000         |  |
| Tennis Court Resurfacing (2023) | \$27,000           | 10 | 2033 | \$2,700         |  |
| Tennis Court Reconstruction     | \$100,000          | 25 | 2047 | \$4,000         |  |
| Tennis Court Backboard          | \$5,000            | 15 | 2037 | \$333.33        |  |
| Asphalt Path                    | \$170,000          | 20 | 2043 | \$8,500         |  |
| Basketball Court                | \$40,000           | 25 | 2032 | \$1,600         |  |
| Basketball Resurface            | \$15,000           | 10 | 2025 | \$1,500         |  |
| Pond Fountain                   | \$8,000            | 10 | 2025 | \$800           |  |
| Playground Concrete Borders     | \$35,000           | 20 | 2025 | \$1,750         |  |
| <b>Subtotal Expense</b>         | <b>\$1,293,000</b> |    |      | <b>\$52,050</b> |  |

| Shuck Park                  | Total Cost       | Depreciation | Replacement | Annual Cost    | Current Funding |
|-----------------------------|------------------|--------------|-------------|----------------|-----------------|
| Playground Equipment        | \$35,000         | 20           | 2040        | \$1,750        |                 |
| Tennis Court Reconstruction | \$100,000        | 25           | 2045        | \$4,000        |                 |
| Tennis Court Resurfacing    | \$27,000         | 10           | 2030        | \$2,700        |                 |
| <b>Subtotal Expense</b>     | <b>\$162,000</b> |              |             | <b>\$8,450</b> |                 |

| Haralson Park              | Total Cost       | Depreciation | Replacement | Annual Cost        | Current Funding |
|----------------------------|------------------|--------------|-------------|--------------------|-----------------|
| Platform Court Resurfacing | \$10,000         | 6            | 2027        | \$1,666.67         |                 |
| Platform Court Lighting    | \$20,000         | 15           | 2037        | \$1,333.33         |                 |
| New Platform Court         | \$200,000        | 20           | 2037        | \$10,000.00        |                 |
| <b>Subtotal Expense</b>    | <b>\$230,000</b> |              |             | <b>\$13,000.00</b> |                 |

| Burton Park             | Total Cost        | Depreciation | Replacement | Annual Cost     | Current Funding |
|-------------------------|-------------------|--------------|-------------|-----------------|-----------------|
| Stone Stairs            | \$7,000           | 25           | 2035        | \$280           |                 |
| <b>Subtotal Expense</b> | <b>\$7,000.00</b> |              |             | <b>\$280.00</b> |                 |

| Pump Park               | Total Cost         | Depreciation | Replacement | Annual Cost       | Current Funding |
|-------------------------|--------------------|--------------|-------------|-------------------|-----------------|
| Asphalt Path            | \$20,000           | 20           | 2025        | \$1,000           |                 |
| <b>Subtotal Expense</b> | <b>\$20,000.00</b> |              |             | <b>\$1,000.00</b> |                 |

| Linwood Beach | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|---------------|------------|--------------|-------------|-------------|-----------------|
| Dock (48')    | \$8,000    | 10           | 2030        | \$800       |                 |

|                  |            |          |
|------------------|------------|----------|
| Subtotal Expense | \$8,000.00 | \$800.00 |
|------------------|------------|----------|

| Sandy Beach      | Total Cost  | Depreciation | Replacement | Annual Cost | Current Funding |
|------------------|-------------|--------------|-------------|-------------|-----------------|
| Dock (110')      | \$10,000    | 10           | 2030        | \$1,000     |                 |
| Subtotal Expense | \$10,000.00 |              |             | \$1,000.00  |                 |

| Rocky Beach      | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|------------------|------------|--------------|-------------|-------------|-----------------|
| Dock (90')       | \$9,000    | 10           | 2036        | \$900       |                 |
| Subtotal Expense | \$9,000.00 |              |             | \$9,000.00  |                 |

| Nocomo Beach     | Total Cost  | Depreciation | Replacement | Annual Cost | Current Funding |
|------------------|-------------|--------------|-------------|-------------|-----------------|
| Parking Lot      | \$80,000    | 25           | 2050        | \$3,200     |                 |
| Subtotal Expense | \$80,000.00 |              |             | \$3,200.00  |                 |

| Robinson's Bay Beach | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|----------------------|------------|--------------|-------------|-------------|-----------------|
| Border Fence         | \$5,000    | 15           | 2028        | \$333       |                 |
| Dock (60')           | \$9,000    | 10           | 2036        | \$900       |                 |
| Subtotal Expense     | \$14,000   |              |             | \$1,233     |                 |

| Deephaven Beach                   | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|-----------------------------------|------------|--------------|-------------|-------------|-----------------|
| Lights (8)                        | \$40,000   | 20           | 2027        | \$2,000     |                 |
| Lake Avenue Bollards (7)          | \$10,500   | 25           | 2027        | \$420       |                 |
| Sport Court                       | \$35,000   | 20           | 2027        | \$1,750     |                 |
| Sport Court Parking Bollards (12) | \$25,000   | 25           | 2027        | \$1,000     |                 |
| Asphalt Path (200')               | \$50,000   | 25           | 2027        | \$2,000     |                 |
| Sun Arbor                         | \$25,000   | 20           | 2039        | \$1,250     |                 |
| Swimming Dock                     | \$60,000   | 20           | 2037        | \$3,000     |                 |
| Subtotal Expense                  | \$245,500  |              |             | \$11,420    |                 |

|                   |                |              |
|-------------------|----------------|--------------|
| Total CIF Expense | \$2,700,750.00 | \$126,850.00 |
|-------------------|----------------|--------------|

|                  |          |
|------------------|----------|
| 2025 CIP Expense | \$78,000 |
| 2026 CIP Expense | \$20,000 |

| Roads and Streets Capital Budget | Total Cost | Depreciation | Replacement | Annual Cost | Current Funding |
|----------------------------------|------------|--------------|-------------|-------------|-----------------|
|----------------------------------|------------|--------------|-------------|-------------|-----------------|

Total CIF Expense

2025 CIP Expense



| Budget Item                      | 2020<br>Actual | 2021<br>Actual   | 2022<br>Actual | 2023<br>Budget | 2023<br>Projected | 2024<br>Budget   |
|----------------------------------|----------------|------------------|----------------|----------------|-------------------|------------------|
| <b>Revenues</b>                  |                |                  |                |                |                   |                  |
| Interest Income                  | 12,487         | 148              | 8,251          | 200            | 200               | 200              |
| Franchise Fees                   | 94,641         | 94,392           | 94,915         | 94,500         | 94,500            | 189,000          |
| Tax Levy                         | 394,469        | 394,994          | 445,081        | 450,000        | 450,000           | 700,000          |
| Grant / State Aid / Rescue Funds | 20,000         | 750,000          | 0              | 100,000        | 0                 | 0                |
| Small Cities Road Aid            | 0              | 72,871           | 0              | 0              | 0                 | 83,792           |
| Vehicle Forfeitures              | 0              | 9,430            | 0              | 0              | 0                 | 0                |
| Sale of Equipment                | 0              | 52,300           | 0              | 90,000         | 65,000            | 0                |
| General Fund Transfer            | 200,000        | 150,000          | 200,000        | 0              | 0                 | 0                |
| Marina Fund Transfer             | 0              | 16,000           | 32,000         | 52,000         | 52,000            | 70,000           |
| Bond Proceeds                    | 78,227         | 0                | 0              | 0              | 0                 | 0                |
| Other Revenues                   | 100,400        | 6,393            | 0              | 0              | 0                 | 0                |
| <b>Total Revenues</b>            | <b>900,224</b> | <b>1,546,528</b> | <b>780,247</b> | <b>786,700</b> | <b>661,700</b>    | <b>1,042,992</b> |
|                                  |                |                  |                |                |                   |                  |
| <b>Expenditures</b>              |                |                  |                |                |                   |                  |
| Computers/Server/Technology      | 5,423          | 0                | 0              | 54,000         | 28,250            | 0                |
| Admin. Equipment                 | 0              | 0                | 0              | 10,000         | 8,000             | 12,000           |
| City Hall Improvements           | 0              | 87,239           | 13,002         | 0              | 0                 | 4,000            |
| Vehicles / Plow Truck            | 0              | 0                | 34,140         | 65,800         | 150,632           | 67,432           |
| Street Equipment                 | 6,046          | 96,056           | 19,368         | 0              | 0                 | 72,260           |
| Street Improvements              | 441,653        | 351,683          | 441,955        | 526,000        | 601,031           | 350,000          |
| Engineering                      | 102,448        | 236,446          | 188,867        | 105,200        | 124,260           | 160,000          |
| Northome Bridge Project          | 0              | 762,857          | 0              | 0              | 0                 | 0                |
| Record Management System         | 0              | 0                | 0              | 0              | 0                 | 50,000           |
| Police Vehicles                  | 95,277         | 22,888           | 39,004         | 79,000         | 38,026            | 49,920           |
| Police Office Upgrades           | 25,854         | 0                | 0              | 0              | 0                 | 7,000            |
| (7) Police Tasers                | 11,389         | 0                | 0              | 0              | 0                 | 0                |
| Patrol Rifles / Suppressors      | 0              | 3,320            | 0              | 0              | 0                 | 0                |
| Police Server/Computer           | 2,686          | 3,845            | 6,399          | 0              | 0                 | 15,000           |
| Radar Speed Monitors             | 0              | 0                | 2,261          | 0              | 0                 | 0                |
| Police Equipment                 | 0              | 0                | 18,627         | 34,000         | 12,514            | 8,500            |
| Park & Beach Improv.             | 144,279        | 48,217           | 142,087        | 110,000        | 137,700           | 20,000           |
| <b>Total Expenses</b>            | <b>835,055</b> | <b>1,612,551</b> | <b>905,710</b> | <b>984,000</b> | <b>1,100,413</b>  | <b>816,112</b>   |
|                                  |                |                  |                |                |                   |                  |

|                  |         |         |          |          |          |          |
|------------------|---------|---------|----------|----------|----------|----------|
| Annual Balance   | 65,169  | -66,023 | -125,463 | -197,300 | -438,713 | 226,880  |
|                  |         |         |          |          |          |          |
| Fund Bal, Jan 1  | 436,132 | 501,301 | 435,278  | 309,815  | 309,815  | -128,898 |
|                  |         |         |          |          |          |          |
| Fund Bal, Dec 31 | 501,301 | 435,278 | 309,815  | 112,515  | -128,898 | 97,982   |
|                  |         |         |          |          |          |          |

## City of Deephaven, Minnesota

Preliminary

**\$3,000,000**  
**General Obligation Bonds, Series 2026A**

**Uses of Funds**

|   |        |                     |
|---|--------|---------------------|
| 2026 Street Reconstruction Project      |        | 2,865,000.00        |
| Other                                   |        | -                   |
| <b>Total Project Costs</b>              |        | <b>2,865,000.00</b> |
| Underwriter's Discount Allowance        | 1.300% | 39,000.00           |
| Unused Underwriter's Discount Allowance |        | -                   |
| Fiscal Fee                              |        | 19,000.00           |
| Bond Counsel                            |        | 10,000.00           |
| Pay Agent/Registrar                     |        | 850.00              |
| Printing & Misc                         |        | 2,000.00            |
| Rating Agency Fee                       |        | 15,000.00           |
| Capitalized Interest                    |        | 57,723.33           |
| Accrued Interest                        |        | -                   |
| Rounding                                |        | -                   |
|   |        | <u>3,008,573.33</u> |

**Sources of Funds**

|                            |                     |
|----------------------------|---------------------|
| Bond Issue                 | <b>3,000,000.00</b> |
| Construction Fund Earnings | 8,573.33            |
| Cash Contribution          | -                   |
|                            | <u>3,008,573.33</u> |

**Payment Schedule & Cashflow**

| <i>Payment Schedule</i>   |           |                  |          |                     |                     |
|---------------------------|-----------|------------------|----------|---------------------|---------------------|
| 12-Month<br>Period ending | Principal | Interest<br>Rate | Interest | Payment<br>Total    | plus 5%<br>Coverage |
| 6/1/2026                  | -         |                  | -        | -                   |                     |
| 2/1/2027                  | -         | 0.00%            | 57,723   | <b>57,723.33</b>    | 57,723              |
| 2/1/2028                  | 265,000   | 2.60%            | 86,585   | <b>351,585.00</b>   | 369,164             |
| 2/1/2029                  | 275,000   | 2.60%            | 79,695   | <b>354,695.00</b>   | 372,430             |
| 2/1/2030                  | 280,000   | 2.65%            | 72,545   | <b>352,545.00</b>   | 370,172             |
| 2/1/2031                  | 285,000   | 2.75%            | 65,125   | <b>350,125.00</b>   | 367,631             |
| 2/1/2032                  | 295,000   | 2.85%            | 57,288   | <b>352,287.50</b>   | 369,902             |
| 2/1/2033                  | 300,000   | 2.90%            | 48,880   | <b>348,880.00</b>   | 366,324             |
| 2/1/2034                  | 310,000   | 2.95%            | 40,180   | <b>350,180.00</b>   | 367,689             |
| 2/1/2035                  | 320,000   | 3.05%            | 31,035   | <b>351,035.00</b>   | 368,587             |
| 2/1/2036                  | 330,000   | 3.15%            | 21,275   | <b>351,275.00</b>   | 368,839             |
| 2/1/2037                  | 340,000   | 3.20%            | 10,880   | <b>350,880.00</b>   | 368,424             |
|                           | 3,000,000 |                  | 571,211  | <b>3,571,210.83</b> | 3,746,885           |

**Bond Details**

|                       |                                   |
|-----------------------|-----------------------------------|
| Set Sale Date         | 4/7/2026                          |
| Sale Date             | 5/5/2026                          |
| Dated Date            | 6/1/2026                          |
| Closing Date          | 6/1/2026                          |
| 1st Interest Payment  | 2/1/2027                          |
| Proceeds spent by:    | 12/61/2027                        |
|                       | <i>to Dated Date</i>              |
| Purchase Price        | 2,961,000.00                      |
| Net Interest Cost     | 610,210.83                        |
| Net Effective Rate    | <b>3.1832%</b>                    |
| Average Coupon        | 2.9797%                           |
| Yield                 | TBD                               |
| Average Life          | 6.3900                            |
| Call Option           | 2/1/2033                          |
| Purchaser             | Preliminary                       |
| Bond Counsel          | TBD                               |
| Pay Agent             | TBD                               |
| Tax Status            | <b>Tax Exempt, Bank Qualified</b> |
| Continuing Disclosure | Limited                           |
| Rebate                | Small Issuer Exemption            |
| Statutory Authority   | M.S. 469 & 475                    |

| <i>Pledged Revenues</i> |             |                                  | <i>Account Balances</i> |                    |
|-------------------------|-------------|----------------------------------|-------------------------|--------------------|
| Collection<br>Year      | Tax<br>Levy | Other<br>Revenues                | Surplus<br>(deficit)    | Account<br>Balance |
|                         |             | Capitalized & accrued interest > |                         | 57,723             |
| 2024                    | -           | -                                | (57,723)                | -                  |
| 2025                    | 369,164     | -                                | -                       | -                  |
| 2026                    | 372,430     | -                                | -                       | -                  |
| 2027                    | 370,172     | -                                | -                       | -                  |
| 2028                    | 367,631     | -                                | -                       | -                  |
| 2029                    | 369,902     | -                                | -                       | -                  |
| 2030                    | 366,324     | -                                | -                       | -                  |
| 2031                    | 367,689     | -                                | -                       | -                  |
| 2032                    | 368,587     | -                                | -                       | -                  |
| 2033                    | 368,839     | -                                | -                       | -                  |
| 2034                    | 368,424     | -                                | -                       | -                  |
|                         | 3,689,162   | -                                |                         | -                  |

**City of Deephaven, Minnesota**  
**\$3,000,000**  
**General Obligation Bonds, Series 2026A**

**BOND PAYMENT SCHEDULE**

Paying Agent: TBD

| Day              | Principal | Interest Rates | Semi-annual Interest | Semi-Annual Payment | Payment Notation |
|------------------|-----------|----------------|----------------------|---------------------|------------------|
| June 1, 2026     |           |                |                      |                     |                  |
| February 1, 2027 | -         | 0.00%          | 57,723.33            | <b>57,723.33</b>    |                  |
| August 1, 2027   | -         |                | 43,292.50            | <b>43,292.50</b>    |                  |
| February 1, 2028 | 265,000   | 2.60%          | 43,292.50            | <b>308,292.50</b>   |                  |
| August 1, 2028   | -         |                | 39,847.50            | <b>39,847.50</b>    |                  |
| February 1, 2029 | 275,000   | 2.60%          | 39,847.50            | <b>314,847.50</b>   |                  |
| August 1, 2029   | -         |                | 36,272.50            | <b>36,272.50</b>    |                  |
| February 1, 2030 | 280,000   | 2.65%          | 36,272.50            | <b>316,272.50</b>   |                  |
| August 1, 2030   | -         |                | 32,562.50            | <b>32,562.50</b>    |                  |
| February 1, 2031 | 285,000   | 2.75%          | 32,562.50            | <b>317,562.50</b>   |                  |
| August 1, 2031   | -         |                | 28,643.75            | <b>28,643.75</b>    |                  |
| February 1, 2032 | 295,000   | 2.85%          | 28,643.75            | <b>323,643.75</b>   |                  |
| August 1, 2032   | -         |                | 24,440.00            | <b>24,440.00</b>    |                  |
| February 1, 2033 | 300,000   | 2.90%          | 24,440.00            | <b>324,440.00</b>   |                  |
| August 1, 2033   | -         |                | 20,090.00            | <b>20,090.00</b>    |                  |
| February 1, 2034 | 310,000   | 2.95%          | 20,090.00            | <b>330,090.00</b>   |                  |
| August 1, 2034   | -         |                | 15,517.50            | <b>15,517.50</b>    |                  |
| February 1, 2035 | 320,000   | 3.05%          | 15,517.50            | <b>335,517.50</b>   |                  |
| August 1, 2035   | -         |                | 10,637.50            | <b>10,637.50</b>    |                  |
| February 1, 2036 | 330,000   | 3.15%          | 10,637.50            | <b>340,637.50</b>   |                  |
| August 1, 2036   | -         |                | 5,440.00             | <b>5,440.00</b>     |                  |
| February 1, 2037 | 340,000   | 3.20%          | 5,440.00             | <b>345,440.00</b>   |                  |
|                  | 3,000,000 |                | 571,210.83           | <b>3,571,210.83</b> |                  |

Call Option: 2/1/2033 *at par*  
Bonds Dated: 6/1/2026

This payment schedule assumes no bonds are redeemed early. Refunds, if they are done, will alter this payment schedule. David Drown Associates, Inc. (612-920-3320) is available at any time to review the feasibility of refunding this issue.

The Pay Agent for this issue will charge a fee for handling of payments on the bonds. Transfers and exchanges of the Bonds may be made and appropriate additional charges will apply. The Pay Agent will send a statement of charges at the time they bill you for bond payments. The Pay Agent normally requests payments be received three working days prior to the due date in order to assure sufficient processing time. Payment may be made by wire, warrant, draft or check.





## Deephaven Police Department

CORY JOHNSON

Chief of Police

20225 Cottagewood Road  
Deephaven, MN 55331

(952)474-7555 Office  
(952)474-4564 Fax

**September 9, 2024**

**To:** Honorable Mayor Kent Carlson  
Deephaven City Council

**cc:** Dan Madsen, City Administrator

**From:** Cory Johnson, Chief of Police

**Re:** Monthly Police Activity Report for August 2024

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**August 2024:**

**101 Traffic Stops**  
**138 Radio Calls**  
**47 Speeding**  
**0 Driving after Suspension**  
**0 Driving after Revocation**  
**113 Citations**  
**100 Verbal Warnings**  
**4 Written Warnings**  
**0 DWI's**  
**19 Medical Calls**  
**19 Assists to other Agencies**  
    (13 SLMPD)  
    (1 MTKA)  
    (4 WAYZATA)

**4 Assists to Deephaven**  
    (2 SLMPD)  
    (2 Wayzata)

**3 Accidents**

**1 Permits to acquire handgun**

**July 2024:**

**89 Traffic Stops**  
**144 Radio Calls**  
**38 Speeding**  
**0 Driving after Suspension**  
**1 Driving after Revocation**  
**154 Citations**  
**90 Verbal Warnings**  
**16 Written Warnings**  
**1 DWI**  
**11 Medical Calls**  
**39 Assists to other Agencies**  
    (21 SLMPD)  
    (13 MTKA)  
    (4 WAYZATA)  
    (1 ORONO)

**2 Assists to Deephaven**  
    **(2 SLMPD)**

**6 Accidents**

**1 Permits to acquire handgun**

**28 Alarms****31 Alarms**

**The following statistics are Part 1 and Part 2 crimes reported for the month of August 2024:**

|  | INCIDENT                       | INCIDENT DATE | INCIDENT DETAILS  |
|--|--------------------------------|---------------|---|
|  | Theft - Information            | 2024-08-01    | A resident came to the police department lobby to report they were scammed out of \$150 while buying a tool off of Facebook, they wished to file a report to file a chargeback with their bank.   |
|  | Theft - Information            | 2024-08-01    | A resident came to the police department lobby to report they were scammed out of \$309.99 while buying a gun part online, they wished to file a report to file a chargeback with their bank.   |
|  | Traffic Stop - Verbal Warning  | 2024-08-04    | Traffic Stop-Verbal warning for displaying expired registration. Strong odor of marijuana coming from the vehicle. Driver did not have the marijuana in the proper container. Just remnants in the bottom of a grinder. SFSTs did not show impairment.  |
|  | Vehicle Theft/Recovered Stolen | 2024-08-05    | Officer received a call about a stolen vehicle and a vehicle parked near the RPs address that was still running. The officer responded and located the running vehicle that had several indications showing it was a probable stolen vehicle. The abandoned vehicle had not been listed as stolen and a request was made for Minneapolis PD to contact the owner. The officer took a vehicle theft report and sent it to dispatch to have the vehicle entered as stolen. The RP had video that placed the theft at approximately 2319 on 08/04/2024. A vehicle matching the description was seen on MDOT cameras in the area of Woodland Road and MN HWY 7 at approximately 0440 hrs. Vehicle located in Robbinsdale abandoned. |
|  | Theft                          | 2024-08-06    | An officer was dispatched to a stolen paddle board. The RP said he had last seen the paddle board in late January at Robinsons Bay Beach. The RP said the paddle board had been chained to his designated spot at the kayak stand. The RP estimated the paddle board to be worth \$300. No suspects at this time.   |
|  | Suspicious Activity - Drugs    | 2024-08-13    | Officer located several individuals at NOCOMO Beach sitting at a park bench. One vehicle was parked in the lot  |

|  |                         |            |  |
|--|-------------------------|------------|--|
|  |                         |            | without a parking permit. The officer approached the individuals to inquire who the driver was and advise he needed a parking permit. The officer smelled the odor of marijuana and saw a marijuana pipe on the table. All of the individuals were found to be under 21 years of age. three of the individuals were found to be in possession of marijuana and were issued citations. Both of the juvenile's parents were notified and came to the scene to pick them up.  |
|  | Suspicious Activity     | 2024-08-18 | Officer located two males on bikes behind the south side of the Deephaven Elementary School. The Officer pulled into the front lot of the school and located the two males coming around to the east side on bikes with no lights. The officer approached and spoke with the two males. Both were found to be juveniles and in violation of curfew. The officer attempted to contact both guardians without success. The officer issued citations and advised the males to return home.  |
|  | Traffic Stop - Citation | 2024-08-21 | While parked on the shoulder of Minnetonka Blvd facing west near Shavers lake Rd, I saw two vehicles traveling east on Minnetonka Blvd. the front vehicle swerved and was approximately half over the center line as it passed my patrol car. The car returned to the correct traffic lane as it continued east. I got behind the vehicle and initiated a traffic stop. While speaking to the male driver I smelled the odor of breath alcohol on his breath as he spoke. The driver denied drinking and was asked to exit the vehicle. i conducted SFSTs with minimal indication of impairment. The driver provided a PBT of 0.042 BAC. The driver was issued a citation for left of center and under 21 not a drop. The driver and the vehicle were released to his parents when they arrived. |

|  | Title                  | Reported Date | Details   |
|--|------------------------|---------------|---|
|  | PD Accident - Citation | 2024-08-09    | Officer responded to a crash at Excelsior Blvd and Vine Hill Road. A vehicle failed to stop at the stop sign and the northbound vehicle on Vine Hill Road struck the vehicle. Citation for failure to stop at a stop sign |
|  | PD Accident            | 2024-08-13    | An officer was informed of a PD crash between a Deeplaven Public Works Vehicle and a pole. The officer took photos and gathered information.  |
|  |                        |               |   |
|  |                        |               |   |
|  | Squad Accident         | 2024-08-26    | While turning around in the parking lot of the MYC officer struck a light pole with the passenger side of the patrol car causing damage.  |
|  |                        |               |   |
|  |                        |               |   |